



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Scrutiny Programme Committee

At: Multi-Location Meeting - Gloucester Room, Guildhall / MS Teams

On: Tuesday, 18 October 2022

Time: 4.30 pm

Chair: Councillor Peter Black CBE

Membership:

Councillors: E W Fitzgerald, R Fogarty, T J Hennegan, V A Holland, M Jones, H Lawson, W G Lewis, P N May, F D O'Brien, S Pritchard, M S Tribe and T M White

Statutory Co-opted Members: Beth Allender and Elizabeth Lee

Councillor Co-opted Members: C A Holley, P R Hood-Williams, S M Jones and L R Jones

Watch Online: <https://bit.ly/3SY3MJj>

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Agenda

Page No.

1 Apologies for Absence.

2 Disclosures of Personal & Prejudicial Interest.

www.swansea.gov.uk/disclosuresofinterests

3 Prohibition of Whipped Votes and Declaration of Party Whips.

4 Minutes.

To approve and sign the Minutes of the previous meeting(s) as a correct record.

1 - 6

5 Public Question Time.

Questions can be submitted in writing to Democratic Services democracy@swansea.gov.uk up until noon on the working day prior to the meeting. Written questions take precedence. Public may attend and ask questions in person if time allows. Questions must relate to items on the open part of the agenda and will be dealt within a 10 minute period.

6	Scrutiny of Swansea Public Services Board.	7 - 149
7	Pre-Decision Scrutiny: Oracle Project Investment Update.	150 - 167
8	Membership of Scrutiny Panels and Working Groups.	168 - 169
9	Scrutiny Work Programme.	170 - 203
	Discussion on:	
	a) Committee Work Plan.	
	b) Opportunities for Pre-Decision Scrutiny.	
	c) Progress with Scrutiny Panels and Working Groups.	
10	Scrutiny Letters.	204 - 214
11	Date and Time of Upcoming Panel / Working Group Meetings.	215

Next Meeting: Tuesday, 15 November 2022 at 4.00 pm

Huw Evans

Huw Evans
Head of Democratic Services
Tuesday, 11 October 2022

Contact: Democratic Services - Tel (01792) 636923

Agenda Item 4



City and County of Swansea

Minutes of the **Scrutiny Programme Committee**

Multi-Location Meeting - Gloucester Room, Guildhall / MS

Teams

Tuesday, 16 August 2022 at 4.00 pm

Present: Councillor P M Black (Chair) Presided

Councillor(s)
E W Fitzgerald
M Jones
F D O'Brien

Councillor(s)
R Fogarty
H Lawson
S Pritchard

Councillor(s)
T J Hennegan
W G Lewis
T M White

Statutory Co-opted Member(s)

Elizabeth Lee

Councillor Co-opted Member(s)

C A Holley
P R Hood-Williams

S M Jones
L R Jones

Officer(s)

Geoff Bacon
Kim Collis
Brij Madahar
Pamela Milford
Samantha Woon

Head of Property Services
County Archivist
Scrutiny Team Leader
Lead Lawyer
Democratic Services Officer

Also present

Councillor E King – Cabinet Member for Equalities & Culture

Councillor R C Stewart – Leader of the Council

Councillor R Francis-Davies – Cabinet Member for Investment, Regeneration & Tourism

Apologies for Absence

Councillor(s): V A Holland, P N May and M S Tribe

Statutory Co-opted Member(s): Beth Allender

11 Disclosures of Personal & Prejudicial Interest.

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

12 Prohibition of Whipped Votes and Declaration of Party Whips.

In accordance with the Local Government (Wales) Measure 2011, no declarations of Whipped Votes or Party Whips were declared.

13 Minutes.

Resolved that the minutes of the Scrutiny Programme Committee held on 19 July 2022, be signed and approved as a correct record.

14 Public Question Time.

The Chair reported that two public questions had been received. Neither Members of the Public were present and they had requested that the Chair raise the questions on their behalf. As the questions related to minute no. 15 they would be dealt with during those discussions.

Further correspondence from a member of the public regarding the recent road closures as a result of the Triathlon and other events had been referred to the relevant Cabinet Member for response.

15 Scrutiny of Cabinet Member Portfolio Responsibilities – Archives / Community Hub.

The Cabinet Member for Equalities and Culture introduced his report which covered progress in relation to the development of the Community Hub in the City Centre, which will house, amongst other things, the Archive Service, information on Archive Service performance and current position with the move to a new home. The Leader and the Cabinet Member for Investment, Regeneration & Tourism, were also in attendance to contribute and answer relevant questions.

Attending to support the Committee discussion were Geoff Bacon, Head of Property Services, and Kim Collis, County Archivist. Both were invited to provide an overview of progress in relation to the Community Hub Project, and implications for the Archive Service. The Head of Property Services took the Committee through the report that was submitted, to understand the background to the Community Hub and objectives, and work carried out to date.

The Committee took the opportunity to question Cabinet Members and hear from the lead officers.

The Chair referred to the public question from Susan Thomas regarding the Archive Service/Community Hub, who had concerns about any reduction in public access to the Archive service / available space for users.

The Cabinet Member for Equalities and Culture stated that as part of the consultation process, users had been afforded the opportunity to detail their main requirements. Whilst space would be limited, the public would be directed to other areas where

they could access the information (for example libraries) and the service would continue to provide a good service in the new location.

The Chair referred to the second public question from Elisabeth Bennett regarding the Archive Services/Community Hub and a reduction in the capacity of the search room, and in particular the effect this may have on educational services able to be provided by the Archive Service.

The Cabinet Member for Equalities and Culture referred to his previous response in so far as the overall availability of space would enhance the offer that schools are able to use. It was noted that large classes of children could pre-book appropriately sized areas to accommodate their needs.

The Leader of the Council referred to the development of the one stop shops/community hubs. These community hubs would enhance the service to the public by combining key services such as housing/libraries in one accessible area.

In response to a Member question regarding which Council Services and Stakeholders would be working out of the new City Centre Community Hub, the Cabinet Member for Equalities and Culture stated that the stakeholders working from community hubs would include internal council services (archives, housing options, lifelong learning, contact centre etc) and discussions were on-going with external partners, although he was not able to reveal the details of the external partners at this time due to commercial sensitivities.

In response to a question regarding the level of commitment from external partners in relation to providing services from the Community Hub, the Leader of the Council stated that the lead taken by the public sector in the City Centre would create confidence within the private sector to do the same. He provided comprehensive details of proposals from a major regeneration organisation who were actively investing in sites within the City Centre.

In response to a question regarding whether any alternatives had been considered regarding re-location should there be an issue with achieving necessary accreditation/certification for the Archive Service, the County Archivist stated that the Archive Service would need to change the way they provide services to schools and adapt to the new environment. He referred to the current system whereby schools experience original documents. However, given the constraints of the archives search room, they would need to develop a different way of doing this as original documents could not be brought into public areas. The Archive Service would need to work around the constraints of a multi-use building and the current service would not be replicated in the new building.

In response to a Member question regarding the City Centre Community Hub allowing an opportunity for expansion of the Archive Service, the Cabinet Member for Equalities and Culture stated that it does provide opportunities to change the service and for schools to access better facilities.

In response to a Member question regarding the Archive space meeting a certain criteria and whether there were alternative plans should this not be the case, the

Cabinet Member for Equalities and Culture referred to the consultation that had taken place with major stakeholders which had, in turn, informed the design process. There were no alternative arrangements at the moment and it was envisaged that this would not be required.

In response to a Member question regarding the number of public consultation responses received regarding the Community Hub and whether these were all positive, the Head of Property Services stated that of the 500 responses received, the majority of submissions were positive.

In response to a Member question regarding disabled parking and access, the Cabinet Member for Equalities and Culture stated that consultation had informed the design. Disabled parking facilities would be available at the rear of Marks and Spencer and in the surrounding area.

In response to a Member question regarding any variation in project costs from the previous estimate reported to the Committee and Cabinet in December 2021, the Head of Property Services stated that the Scheme and costs associated with it had increased from the original scheme, he advised that increased costs were to be expected bearing the current inflationary pressures but he re-iterated the aim to deliver a scheme that was sustainable and cost effective.

In relation to project costs, The Leader of the Council stated that the scope of the Scheme had changed considerably but additional finance had been secured from the Welsh Government, who were supportive of the project. The Council were looking to sign a fixed price contract and value engineer the costs to ensure the best deal for the tax payer. He stated that the Team had done a good job in developing the Scheme which now provided a lot more for the money compared with when the Scheme was in its first stages.

In response to a Member question regarding the need to publicise the costs of the Scheme, given the cost of living crisis, the Leader of the Council advised that he was aware of the need to publicise final costs and would do so in due course, taking into account any restrictions on reporting due to commercial sensitivity. The Head of Property Services stated that the appointment of the contractor would be announced very quickly. The fixed price would be announced towards the end of the year with completion of the Community Hub before the end of 2023/early 2024. It was noted that other considerations, such as a business process analysis (which included determination of reception areas, opening days and times and staffing levels etc) were still being developed with Council as it was clear that the public still require a 'face to face' service.

In response to a Member question regarding pilot community hub schemes in Gorseinon and Clydach, the Leader of the Council stated that the COVID pandemic had interrupted the development of the Schemes however, the pilot community hubs schemes in Gorseinon and Clydach had delivered varying levels of success. He re-stated desire to develop Hubs, utilising community buildings, more widely across Swansea, building upon the City Centre Community Hub.

In response to a Member question regarding the space available to the Archive Service within the new Community Hub, the County Archivist stated that the current archive would fit into the archive area. He referred to the building being shared with the South Wales Miners library with a joint storage area.

The Chair referred to the minutes of West Glamorgan Archives Committee held on 11 March, 2022, regarding the move to the city centre Hub, to be the first phase of a longer term project to relocate the service to a new facility close to Swansea Museum and the National Waterfront Museum. The minutes had referred to a sub group of archivists and Swansea council officers working together to further progress this idea. The proposal has yet to be discussed by Cabinet in Swansea. The Cabinet Member for Equalities and Culture confirmed that the sub group were still working to progress the idea and should this be feasible the siting of the Archive Service in the City Centre Community Hub would effectively be a temporary move. The Leader of the Council stated that the Council were under an obligation to identify a state of the art facility and there existed wider opportunities for universities to be part of that. However, there were no plans in place at the moment, and work needed to be progressed to relocate the Archive Service out of the Civic Centre.

The County Archivist stated that work was being progressed (in the form of an invitation to tender) for a more ambitious plan for the Archive Service, depending on funding. He stated that he viewed the current proposal as being a temporary solution. He stated that he would be providing a report to the West Glamorgan Archives Committee by the end of March 2023.

The Chair thanked the Leader, Cabinet Member for Equalities and Culture and Officers for their input. A letter would be sent to the Cabinet Member for Equalities & Culture reflecting on the session and Committee views.

16 Membership of Scrutiny Panels and Working Groups.

The Chair introduced the report and stated that having invited expressions of interest from all non-executive councillors, proposed membership was being reported for Committee agreement. This included Councillors identified to act as convener for the Inquiry Panel and Working Groups, as follows:

- Cllr Terry Hennegan – Anti-Social Behaviour Inquiry Panel
- Cllr Hazel Morris – Road Safety Working Group
- Cllr Lyndon Jones – Co-production Working Group
- Cllr Mary Jones – Healthy City Working Group
- Cllr Rebecca Fogarty – Customer Contact Working Group

In an update to the printed report Councillor Allan Jeffery would be added to the Adult Services Performance Panel.

Resolved that the membership of the Panels and Working Groups, as reported, be agreed.

17 Scrutiny Work Programme.

The Chair presented the agreed Scrutiny Work Programme for 2022/23 which the Committee is responsible for monitoring.

As per the Committee work plan, the next meeting on 13 September was scheduled to have a session on Cabinet Member Portfolio Responsibilities with the Cabinet Member for Community (Services), Councillor Cyril Anderson, focussing on Fly Tipping. The Chair stated that questions to the Cabinet Member may cover related issues on litter and community cleansing.

18 Scrutiny Annual Report 2021/22.

The Chair presented the Scrutiny Annual Report 2021/22.

Resolved that the Scrutiny Annual Report be submitted to Council on 1 September, 2022.

19 Date and Time of Upcoming Panel / Working Group Meetings.

The Chair referred to the date and time of upcoming Scrutiny Panel/Working Group Meetings, for information.

The meeting ended at 5.01 pm

Chair

Agenda Item 6



Report of the Chair of the Scrutiny Programme Committee

Scrutiny Programme Committee – 18 October 2022

Scrutiny of Swansea Public Services Board

Purpose:	<p>This report provides background and advice to the Committee in support of its ongoing scrutiny of Swansea Public Services Board (PSB). The Committee is the designated Council body for scrutinising the PSB and its overall effectiveness, which is a statutory requirement set out in the Well-being of Future Generations (Wales) Act 2015. This meeting follows on from the last scrutiny session on the PSB in January 2022. Lead PSB members / officers have been called to report on progress and achievements since then.</p>
Content:	<p>The Chair and Vice-Chair of the PSB, along with lead officer(s), will attend for questions and discussion on the:</p> <ul style="list-style-type: none">- Recently published PSB Annual Report 2021/22 www.swansea.gov.uk/psbreport- New PSB Local Well-being Assessment (published in May 2022) www.swansea.gov.uk/psbassessment2022- Development of a new PSB Local Well-being Plan, and objectives (must be published by May 2023) <p>Information on recent PSB Joint Committee meetings is also provided.</p> <p>Previous Scrutiny Letter(s) reflecting on PSB Scrutiny sessions are also included to support the discussion, and enable follow up on action taken by the PSB in response, where the Committee has made suggestions for improvement.</p>
Councillors are being asked to:	<ul style="list-style-type: none">• Consider the information provided, ask questions, and make comments and recommendations as necessary.
Lead PSB Councillor(s) / Members:	<ul style="list-style-type: none">• Councillor Rob Stewart (Leader of the Council / Lead Council representative on PSB)• Councillor Andrea Lewis (Leader's Representative on PSB / Chair of PSB Joint Committee)

	<ul style="list-style-type: none"> • Roger Thomas, Chief Fire Officer, Mid & West Wales Fire & Rescue Service (Vice-Chair of PSB Joint Committee)
Lead Officer:	Ness Young, Interim Director of Corporate Services, Swansea Council
Report Author:	Brij Madahar, Scrutiny Team Leader Tel: 01792 637257 E-mail: brij.madahar@swansea.gov.uk
Legal Officer:	Debbie Smith
Finance Officer:	Amanda Thomas

1. Introduction

1.1 The Scrutiny Programme Committee is the designated Council Committee for Scrutiny of Swansea Public Services Board. Swansea Public Services Board (PSB) is the overarching strategic partnership of public service providers in the area, who work together to improve local services.

1.2 The Well-being of Future Generations (Wales) Act 2015 requires that a PSB is set up in every local authority area in Wales. There is a duty on specified public bodies to work through these Boards to improve the economic, social, environmental and cultural well-being of their areas by contributing to the national well-being goals set out in the Act. PSBs are specifically required to:

- a) Undertake a Well-being Assessment for the area
- b) Set local Well-being Objectives as part of a Well-being Plan
- c) Take all reasonable steps to meet those objectives

1.3 Although the work of the PSB will involve a wide range of partner organisations from public, private and voluntary sectors, there are four statutory members who are the formal decision makers responsible for the functioning and activities of the Board. The four Statutory Members of the PSB are:

- Swansea Bay University Health Board
- Swansea Council
- Mid & West Wales Fire and Rescue Service
- Natural Resources Wales

The Statutory Members, along with Invited Participants, come together to meet as a PSB Joint Committee every two months. There is also a PSB Partnership Forum for more wider engagement with partner organisations.

1.4 Scrutiny plays an important role in ensuring that partnership working is accountable to elected local councillors, and provides a formal platform to make recommendations and challenge improvement of the PSB.

- 1.5 The Committee had previously delegated and discharged responsibility for Scrutiny through a stand-alone PSB Scrutiny Performance Panel. Following adjustment to the Scrutiny Work Programme in November 2020 the Committee is now carrying out this work directly, aiming to hold two to three PSB Scrutiny sessions per year.
- 1.6 The overarching objective of scrutiny, as agreed by the Committee, is to consider: What difference is Swansea Public Services Board making for citizens? Specific lines of questioning have focused on:
- The effectiveness of the PSB Wellbeing Assessment
 - The effectiveness of the PSB Wellbeing Plan
 - How well the PSB is meeting its well-being duties, and is considering the five ways of working and seven well-being goals
 - The effectiveness of performance measurement arrangements
 - The level of commitment from individual partners to the work of the PSB
 - The effectiveness of the PSB in communicating its work, objectives and outcomes to its stakeholders, including the public
 - The effectiveness of the PSB in addressing the issue of pooled funding to tackle priorities
- 1.7 The Committee will engage with PSB statutory members / key partners about progress in the delivery of agreed PSB Well-being Plan objectives, and effectiveness of the PSB generally. The delivery of the Well-being Objectives is at the heart of what the PSB is trying to do to make a difference. Performance against these objectives will be a key measure of success.
- 1.8 It is important to note that the remit of PSB Scrutiny includes only the activities of the PSB as a partnership and excludes Scrutiny of individual partner organisations. The Committee can require any member of the PSB to give evidence, but only in respect of the exercise of joint functions conferred on them as a member of the PSB.
- 1.9 Whilst the Committee is responsible for looking at the overall work and effectiveness of the PSB, subject specific scrutiny bodies can still scrutinise the PSB's work in relation to a specific issue, within their remit.
- 1.10 The former PSB Scrutiny Performance Panel was set up as a multi-agency Panel consisting of Councillors and invited non-executives from local partner agencies whose organisation were represented on the PSB as Statutory Members and/or Statutory Invited Participants. The Committee has continued this approach and has invited these organisations to nominate a representative, if able, as a PSB Scrutiny Co-optee, who would be invited to join the Committee for each PSB Scrutiny session. The current position is as follows:

- Swansea Bay University Health Board (Non-executive Board Member) – currently unable to provide representation
- SCVS (non-executive Management Committee Member) – Cherrie Bija
- Mid & West Wales Fire & Rescue Service (Member of the Performance, Audit and Scrutiny Committee) - Cllr. Terry Hennegan (already SPC member)
- Member of the South Wales Police and Crime Panel – Panel not formally providing representation, but Committee can invite Swansea Councillors involved in the Police & Crime Panel – currently Wendy Fitzgerald and Hannah Lawson (already SPC members)
- Natural Resources Wales (Non-executive Board Member) – unable to provide representation
- Probation Service (non-executive) – unable to provide representation

2. Previous Scrutiny Committee Sessions

- 2.1 Since November 2020, the Committee has been able to focus on PSB Scrutiny in meetings held in December 2020, June 2021, and January 2022.
- 2.2 The session in December 2020 considered the PSB Annual Report 2019/20 and heard about the work, achievements, and performance of the PSB with lead members of the PSB and lead Council officer(s). This was an overview of progress made by the PSB, and the current situation.
- 2.3 The session in June 2021 heard from the Mid & West Wales Fire & Rescue Service and Natural Resources Wales on their organisation's role and responsibilities in relation to the PSB, and progress in delivery of specific PSB well-being objectives that they are leading on.
- 2.4 The session in January 2022 considered the PSB Annual Report for 2020/21 and the Committee took the opportunity to focus on the work of the Health Board and Swansea Council as the other Statutory Members of the PSB, and progress with delivery of the PSB well-being objectives that they are leading on. It also followed up on issues arising from previous scrutiny sessions, and action taken.
- 2.5 As a result of these meetings, views on the performance of the PSB have been communicated by the Committee to the Chair of the PSB Joint Committee by letter. In summary the Committee has highlighted the need for the PSB to:
- a) improve the performance framework to better evidence the tangible difference and impact the PSB is making.
 - b) improve public visibility / messaging about the work of the PSB and public engagement.

- c) press the Welsh Government on PSB resources.
- d) improve the clarity of action and outcomes from meetings.
- e) improve the ability to measure and report on progress in the delivery of Well-being objectives.
- f) reflect on PSB governance in light of lessons learned from the pandemic.

2.6 The Committee can follow up on how its views have been considered and action taken, or planned, on these issues. Correspondence with the Chair of the PSB Joint Committee following the Committee meeting in January 2022 is **attached**.

3. **Public Services Board Annual Report 2021/22**

3.1 One of the roles for Scrutiny is to consider the PSB's annual progress report and progress against agreed PSB Well-being Plan objectives and achievements, to consider the effectiveness of the PSB and difference being made. The recently published PSB Annual Report 2021/22 is **attached** for the Committee's consideration. The Annual Report is also published online here: www.swansea.gov.uk/psbreport.

3.2 There are currently four PSB Well-being Plan Objectives, as set out in the PSB's Well-being Plan published in May 2018, that has provided focus for the PSB. These are joint objectives but each with a Statutory Member lead taking ownership of this work:

- Early Years (led by Swansea Bay University Health Board)
- Live Well, Age Well (led by Swansea Council)
- Strong Communities (led by Mid & West Wales Fire & Rescue Service)
- Working with Nature (led by Natural Resources Wales)

4. **Local Well-being Assessment / New Local Well-being Plan and Objectives**

4.1 The PSB has produced a new Local Well-being Assessment – published in May 2022, which will inform the preparation of a new Well-being Plan and Objectives for the next four years. A new Well-being Plan must be published by May 2023.

4.2 The Well-being Assessment is available online here: www.swansea.gov.uk/psbassessment2022. It is a lengthy document, providing an analysis of different aspects of social, economic, environmental and cultural well-being in Swansea, which effectively acts as the evidence base for Swansea's Well-being Plan.

4.3 As well as the Annual Report 2021/22, see **attached** reports provided by the Chair of the PSB on:

- PSB Performance Framework

- PSB Assessment of Local Well-being 2022
- PSB Local Well-being Plan 2023

5. PSB Joint Committee Minutes

5.1 The Minutes of meetings of the PSB Joint Committee held since the last scrutiny session in January 2022 are **attached** for Committee awareness:

- 10 February 2022
- 21 June 2022 (draft)

5.2 Meetings planned for 7 April 2022 and 11 August 2022 were cancelled. The next meeting is scheduled to take place on 20 October 2022

6. Next Steps

6.1 The Committee can write to the Chair of the PSB Joint Committee following the meeting with any observations, views and recommendations arising from the discussion about the performance and effectiveness of the PSB.

6.2 The next PSB Scrutiny session is planned for 14 March 2023.

7. Integrated Assessment Implications

7.1 The Council is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage.
- Consider opportunities for people to use the Welsh language.
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

7.1.1 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by

taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

7.1.2 Our Integrated Impact Assessment (IIA) process ensures we have paid due regard to the above. It also takes into account other key issues and priorities, such as poverty and social exclusion, community cohesion, carers, the United Nations Convention on the Rights of the Child (UNCRC) and Welsh language.

7.2 An IIA screening has been undertaken noting there are minimal impact assessment implications associated with this information report. The work of Scrutiny is open to the public, promoted via Council media channels, and enable all citizens to ask questions, raise issues and/or input views. The work of Scrutiny involves examination of Council services and making recommendations for improvement to Cabinet Members (and other decision-makers). Scrutiny activities have the potential for engagement to ensure public views can feed into the Scrutiny process.

8. Legal Implications

8.1 There are no legal implications from this report.

9. Financial Implications

9.1 There are no financial implications from this report.

Background Papers: None

Appendices:

Appendix 1 – Letter correspondence between the PSB Scrutiny Performance Panel and Chair of the PSB: January 2022 Committee meeting

Appendix 2 – Swansea PSB Annual Report 2021/22

Appendix 3 – Briefing - Swansea PSB Performance Framework

Appendix 4 – Briefing - Swansea PSB: Assessment of Local Well-being 2022

Appendix 5 – Briefing - Swansea PSB: Local Well-being Plan 2023

Appendix 6 – Minutes of Swansea Public Services Board Joint Committee:
A) 10 February 2022 meeting & B) 21 June 2022 meeting (draft)



**To/
Councillor Rob Stewart &
Councillor Andrea Lewis,
Joint Chairs of Swansea Public
Services Board
BY EMAIL**

cc: Vice-Chair of Swansea PSB

*Please ask for:
Gofynnwch am:*

*Direct Line:
Llinell Uniongyrochol:*

*e-Mail
e-Bost:*

*Our Ref
Ein Cyf:*

*Your Ref
Eich Cyf:*

*Date
Dyddiad:*

Scrutiny

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SPC/2021-22/12

09 February 2022

Summary: This is a letter from the Scrutiny Programme Committee to the Joint Chairs of Swansea Public Services Board following the meeting of the Committee on 18 January 2022. It is about the performance of the Public Services Board. A formal written response is not required.

Dear Councillor,

Scrutiny Programme Committee – 18 January

We are writing to you following our Scrutiny session on the Public Services Board (PSB) with our views, reflecting on information presented, questions, and discussion.

As part of our ongoing scrutiny, the Committee considered the PSB Annual Report 2020/21 in relation to overall progress and performance of the PSB and put a spotlight on delivery of the 'Early Years' and 'Live Well, Age Well' PSB well-being objectives. We thank you for attending the meeting, and appreciated the input provided by Keith Reid, Executive Director - Public Health at Swansea Bay University Health Board on 'Early Years' and Adam Hill, Swansea Council Deputy Chief Executive, on both 'Live Well, Age Well', and work of the PSB Joint Committee.

OVERVIEW & SCRUTINY / TROSOLWG A CHRAFFU
SWANSEA COUNCIL / CYNGOR ABERTAWE
GUILDHALL, SWANSEA, SA1 4PE / NEUADD Y DDINAS, ABERTAWE, SA1 4PE
www.swansea.gov.uk / www.abertawe.gov.uk

I dderbyn yr wybodaeth hon mewn fformat arall neu yn Gymraeg, cysylltwch â'r person uchod
To receive this information in alternative format, or in Welsh please contact the above

This was further evidence to the Committee on how the PSB is performing and making a difference for citizens, and follows on from the June 2021 PSB Scrutiny session, at which we heard from the other Statutory Members of the PSB: Mid & West Wales Fire & Rescue Service and Natural Resources Wales about their organisation's role and responsibilities in relation to the PSB, and on the delivery of PSB Well-being Plan objectives that they are leading on.

We also took the opportunity to follow up on previous issues raised by the Committee, communicated to you within previous letters.

Scrutiny Views

From our discussion, the Committee would highlight the following issues in terms of providing 'critical-friend' challenge to the PSB for improvement:

We recognise that the PSB plays a key role in partnership working and relationship building. Having raised this with you previously, there is still some confusion around what should be deemed to be PSB achievements versus achievements that could be attributed to individual organisations or other partnerships. This is a debate about the distinctiveness of the PSB.

We note that a lot of good work has taken place across work streams, and it may simply be a case of making the PSB more visible and promotion of the PSB as the body effecting positive change. We noted achievements which you felt relied upon the involvement of the PSB, such as commitment to Swansea as a Human Rights City, Charter on Climate Change, Community Safety improvements to the High Street, and focus on natural resources, as well as specific activities in response to Covid.

We accept that the work of the PSB is open to the public and information is available online, but perhaps pro-active messaging about the work of the PSB, and Joint Committee decision-making, would help to raise awareness and profile of the PSB. This would be for the benefit of councillors as well as the public.

We noted that the next meeting of the PSB Joint Committee would include a discussion on strategies for public engagement. We asked about PSB activity which has directly engaged with the public on and were provided with examples of community feedback and engagement events, in relation to PSB well-being objectives, to inform policy development and service improvement.

We have called upon the PSB to improve its performance framework to better evidence the tangible difference the PSB is making and improve the clarity of action and outcomes from meetings. The Committee was pleased to hear that this is being worked on. We heard that the Joint Committee will be having a focused discussion on this, and work has been carried out to improve the framework for delivery of work, baseline data, and the measuring of success, to support the reporting of performance, with clarity about the involvement of

the Joint Committee in work streams and what the PSB is adding. We look forward to hearing more on this, as it will help us to scrutinise performance more effectively. It will be good to have new arrangements, with a mix of meaningful quantitative and qualitative performance indicators, in place as the PSB prepares a new Well-being Assessment and develops a new Well-being Plan. The success of the PSB should be demonstrable.

We realise that almost the past two years have been dominated by the Covid response and has impacted on 'business as usual', but hopefully the PSB can now emerge from it and re-focus on the objectives, as we return to some sort of normality.

Your Response

We hope that you find the contents of this letter useful and would welcome any comments, however we do not expect you to provide a formal response. However, we do expect the PSB to consider our views and the Committee will follow up on progress in addressing these issues.

Our next PSB Scrutiny session will take place in the new municipal year, arrangements for which will be communicated in due course.

Yours sincerely,



COUNCILLOR PETER BLACK

Chair, Scrutiny Programme Committee

✉ cllr.peter.black@swansea.gov.uk



Report of the Cabinet Member for Service Transformation (Deputy Leader)

Scrutiny Programme Committee – 18 October 2022

Swansea PSB: Annual Report 2021/22

Purpose	To present the Scrutiny Committee on the Annual Report 2021/22 published by Swansea Public Services Board (PSB) in August 2022.
Content	This report presents the Swansea PSB's Annual Report 2021/22 outlining progress against agreed PSB Well-being Plan objectives and achievements.
Councillors are being asked to	Consider the information provided and give views.
Lead Councillor	Councillor Andrea Lewis, Cabinet Member for Service Transformation (Deputy Leader)
Lead Officer	Richard Rowlands
Report Author	Richard Rowlands
Legal Officer	Debbie Smith
Finance Officer	Paul Roach
Access to Services Officer	Rhian Millar

1. Background

1.1 The Well-being of Future Generations (Wales) Act 2015 requires Public Service Boards (PSBs) in Wales to prepare and publish an annual report outlining progress meeting local well-being objectives.

1.2 A copy of the report is attached at Appendix A.

2. Legal implications

2.1 There are no legal implications.

3. Finance Implications

3.1 There are no financial implications.

4. Integrated Assessment Implications

- 4.1 The Council is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:
- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
 - Advance equality of opportunity between people who share a protected characteristic and those who do not.
 - Foster good relations between people who share a protected characteristic and those who do not.
 - Deliver better outcomes for those people who experience socio-economic disadvantage
 - Consider opportunities for people to use the Welsh language
 - Treat the Welsh language no less favourably than English.
 - Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.
- 4.2 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.
- 4.3 Our Integrated Impact Assessment (IIA) process ensures we have paid due regard to the above. It also takes into account other key issues and priorities, such as poverty and social exclusion, community cohesion, carers, the United Nations Convention on the Rights of the Child (UNCRC) and Welsh language.
- 4.4 An IIA screening form was completed. This report is a 'for information' briefing report and so is not relevant for an IIA

Background papers: none

Appendices:

- PSB Annual Report 2021/22
- IIA Screening Form

Swansea Public Services Board Annual Report 2021/22



Page 19



Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Cyngor **Abertawe**
Swansea Council



**Cyfoeth
Naturiol
Cymru
Natural
Resources
Wales**



Gwasanaeth Tân Ac Achub
Canolbarth a Gorllewin Cymru
Mid and West Wales
Fire and Rescue Service

Contents

Message from Swansea Public Services Board	Page 2
Our Vision and Local Well-being Objectives	Page 3
The Way we Work- Governance	Page 5
Swansea's Local Well-being	Page 11
Progress towards Our Local Well-being Objectives	Page 17
- Early Years	Page 17
- Live Well, Age Well	Page 31
- Working with Nature	Page 52
- Strong Communities	Page 75
Our Next Steps	Page 88
How you can get involved?	Page 89

Message from Swansea PSB

It has been 4 years since Swansea Public Services Board published our first Local Well-being Plan in May 2018.

This Report aims to highlight not only the progress made towards the ‘Swansea we Want’ but also to reflect on how we have applied the sustainable development principle’s ways of working and how we might better work towards well-being in the future.

Our first year of operation focused on research to understand Swansea’s challenges and opportunities, while the second year concentrated on planning and prioritising areas where collectively we could make the biggest difference. Last year the report focused on progress and delivery, this year, 2021/22 has included us undertaking a local well-being assessment in readiness to think about planning for preparing the well being plan and objective setting.

While we have achieved a great deal in our 4 years of delivery, Swansea PSB is not complacent and will continue to innovate and seek new ways to improve Swansea’s well-being both today and for future generations. The next year will be spent planning to address what our well-being assessment told us about well-being in Swansea with a view to reviewing and setting our Well-being Objectives and the steps to meet them over the next 4 years. This will be a partnership effort and we will listen to local people and consult and engage with stakeholders during this process. The outcome from this work will be set out in our new Well-being Plan where we will continue our efforts to improve the well-being of all the people in Swansea for both today and for future generations.



Cllr Andrea Lewis
PSB Chair



Roger Thomas
Vice-Chair

Our Vision and Local Well-being Objectives

Swansea PSB - The story so far

The Well-being of Future Generations (Wales) Act 2015 created Public Services Boards so that local organisations could work together to improve the economic, social, environmental and cultural well-being of their area by contributing to the achievement of Wales's Well-being Goals.

In 2016, the Public Services Board (PSB) started a conversation about well-being in Swansea. We carried out an Assessment of Local Well-being to understand what matters most to communities. The Assessment told us that for many reasons Swansea is a great place to live but that we need to work harder together to make sure everyone can live well, benefit from and be proud of Swansea.

Using information from the Assessment and by listening to people, in 2018, Swansea Public Services Board developed a Local Well-being Plan. This identified our four Well-Being Objectives and a cross-cutting action.

This report aims to provide an update on the progress we have made towards meeting our objectives in 21/22, highlight the areas of work that has happened since the implementation of the Well-being plan, the lessons learnt, our future ambitions and how we are working together to make this happen.

Our Vision

In Swansea, we believe in the rights of every person. Our vision is to work together to make Swansea a place which is prosperous, where our natural environment is appreciated and maintained and where every person can have the best start in life, get a good job, live well, age well and have every opportunity to be healthy, happy, safe and the best they can be.

To achieve our vision we have prioritised four Local Well-being Objectives. We hope that by focusing our collective efforts, we can make the biggest difference by working together.

Our Local Well-being objectives for 2040

Our four key long term areas of work are prioritised below



Early Years – To ensure that children have the best start in life to be the best that they can be.

Live Well, Age Well – To make Swansea a great place to live well and age well.

Working with Nature - To improve health, enhance biodiversity and reduce our carbon footprint.

Strong Communities – To build strong communities with a sense of pride and belonging.

In addition, our cross cutting action for change underpins each of the local well-being objectives.

Sharing for Swansea – To work towards integrated public services in Swansea by sharing resources assets and expertise, in order to develop a common language and make every contact count.

This is being developed through Objective Leads working together to identify where resources, assets and expertise can be shared as part of the development of the Objectives. For example, a Critical Incident Group (CIG) for the High Street was formed and agencies took the lead in their specific knowledge areas; the partnership has extended beyond the statutory partners to support and assist in terms of assets, resources and expertise. For example, the police lead on communications as well as

anti-social behaviour and criminality. Barod and Womens Aid take a multiagency approach to tackling Violence and substance misuse.

Public service hubs are being developed to co-locate and co-produce public services to ensure they are accessible in one place and develop a common language, ensuring that every contact counts and that multiple queries are dealt with in one place at first point of contact.

The Way We Work - Governance

The Sustainable Development Principle

Swansea PSB is committed to acting in a manner which seeks to ensure the needs of the present are met without compromising the ability of future generations to meet their own needs.

We do this by ensuring every decision we make or action we take considers the sustainable development principle's five ways of working.



Long term: The importance of balancing short-term needs with the need to safeguard the ability to also meet long-term needs.



Prevention: How to act to prevent problems occurring or getting worse may help public bodies meet their objectives.



Integration: Considering how public body's well-being objectives may impact upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies.



Collaboration: Acting in collaboration with any other person (or different parts of that body itself) that could help the body meet its well-being objectives.



Involvement: The importance of involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body services.

The National Well-being Goals

We aim to make our actions deliver as much value as possible by ensuring we look for multiple outcomes in all we do. By ensuring we think about each of the national Well-being Goals below we maximise our contribution to the Wales We Want.

Goal	Description of the Goal
A prosperous Wales	An innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including action on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.
A resilient Wales	A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change).
A healthier Wales	A society in which people's physical and mental wellbeing is maximised and in which choices and behaviours that benefit future health are understood.
A more equal Wales	A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio economic background and circumstances).
A Wales of cohesive communities	Attractive, viable, safe and well-connected communities.
A Wales of vibrant culture and thriving Welsh language	A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, and sports and recreation.
A globally responsible Wales	A nation which, when doing anything to improve the economic , social, environmental and cultural well-being of wales, takes account of whether doing such a thing may make a positive contribution to global well-being.

Our Commitments

In addition, all Swansea PSB Partners have signed up to a set of commitments. These commitments are below and go beyond the legal duties that the different organisations have and are reviewed taking account of advice from Wales' Commissioners.

Healthy City Status

Swansea is part of the Healthy Cities network promoting good health and addressing health inequality in our communities.

Children and Young People's Rights (UNCRC)

The Board is committed to making sure that services have a positive effect on children and young people in Swansea and have embedded the United Nations Convention on the Rights of the Child (UNCRC) into the way we set our policies.

First 1000 Days Collaborative

Swansea Public Services Board has joined the First 1000 Days collaborative, which supports families throughout pregnancy and the first two years of life.

Early Years Transformation Integration – Pathfinder

Swansea Public Service board has committed to working with Welsh Government to explore the early years systems to better support families in order to help all families to enjoy a healthy happy life: to thrive and to prosper.

Age Friendly Cities and Communities

The Board endorses the principles and actions set out in the Dublin Declaration on Age-Friendly Cities and Communities in Europe.

Good Practice in Public Engagement

The Board endorses the National Principles for Public Engagement in Wales and will follow them in all engagement and consultation. The Board is committed to engaging people who are interested in improving local well-being in the development of both the Well-being Assessment and the Well-being Plan and will strive to reflect the diversity of the population when doing so.

Participation of Children and Young People

The Board is committed to the principles of the National Standards for Children and Young People's Participation.

Armed Forces Community Covenant

The Board is committed to the Armed Forces Community Covenant and to nurturing understanding and awareness amongst the public of the issues affecting the armed forces community.

Convention on Biological Diversity

The Board is committed to delivering the principles of the Convention on Biological Diversity as set out in the adopted Swansea Local Biodiversity Action Plan 2005.

One Public Sector

The Board is committed to a culture that cuts across organisational boundaries and sectors. Where everyone involved in the delivery of public services in Wales is part of this common endeavour, sharing common values and working together for the benefit of the people of Wales



Swansea as a Human Rights City

Swansea Public Services Board supports the development of a Human Rights City approach in Swansea.

Swansea Council in partnership with Swansea's PSB are working towards declaring Swansea a Human Rights City in December 2022. It is our aim to create a city where everyone is equal. To empower people to understand their rights and respect the rights of others. We want to ensure all people, especially those marginalised and socially vulnerable, are fully able to take part in the decision making, policy development and implementation processes that affect them. This will create a fairer, vibrant, diverse and safer city for all. A steering group was established in September 2021 consisting of a representative from each PSB organisation to drive this ambition, chaired by Cllr Louise Gibbard.

On the 10th of December 2021, Human Rights Day, Swansea's Public Service Board publically declared their intention to become a Human Rights City. They made a commitment to;

- Engage our communities and those we serve in the realisation of their human rights.
- Build on work which is already taking place across the city informed by a commitment to human rights and social justice.
- Make human rights the foundation of our service planning and delivery.
- Recognise human rights as fundamental to our policies and our actions individually or collectively.

Extensive engagement has taken place across Swansea to share the ambition and to gain support. We have spoken to community groups, established networks and forums, children and young people in schools, charity and business leaders across the city and county to share the aim of becoming a Human Rights City and to understand what matters to the residents of Swansea. In October, we launched a survey to learn about what residents and visitors of Swansea think the priorities should be when becoming a Human Rights City and to capture a baseline awareness of Human Rights knowledge and awareness in the City.

A PSB Partnership Forum event took place in November 2021 with the focus of Human Rights City. Over 60 representatives from private, public and 3rd sector organisations who operate across Swansea took part, including representatives from different services within Swansea Council. We facilitated open discussions relating to the emerging priorities taken from the survey on how all organisations can work together to realise the aim of becoming a Human Rights City and to explore the challenges in terms of Human Rights.

An action plan is being developed, to be initiated post declaration of Human Rights City status, where we will focus on the priorities that emerged from the engagement. Work is on-going to establish what programmes, initiatives and policies already exists in each PSB organisation across Swansea in relation to each priority. Future work will involve identifying any gaps in the services provided.

In the meantime, work is currently being undertaken to raise Human Rights awareness. Senior Management in all the Public Service Board partners and Heads of Service within the Local Authority will be undertaking Human Rights training provided by the British Institute of Human Rights in September 2022, to enable organisations and services to use a Human Rights based approach when developing policies and programmes that puts the individual at the centre. We are also developing a 'Rights in Your Pocket' guide. This pocket guide details what rights residents have under the Human Rights Act and what it means to them in their day-to-day lives and why they are important. This guide will be distributed to the public, through libraries, community halls, work places and it will be sent to community leaders and established networks and forums across the city to disseminate through their own networks.

How we work as a Public Services Board

The limitations of the previous PSB governance structure were recognised and a Governance Review was undertaken to address this. The Review also took on board advice from the Future Generations Commissioner and a new Governance structure was put in place. The new Governance arrangements embraces sustainable ways of working and places the delivery of the Well-being Objectives at the heart of what the PSB is trying to do to make a difference.

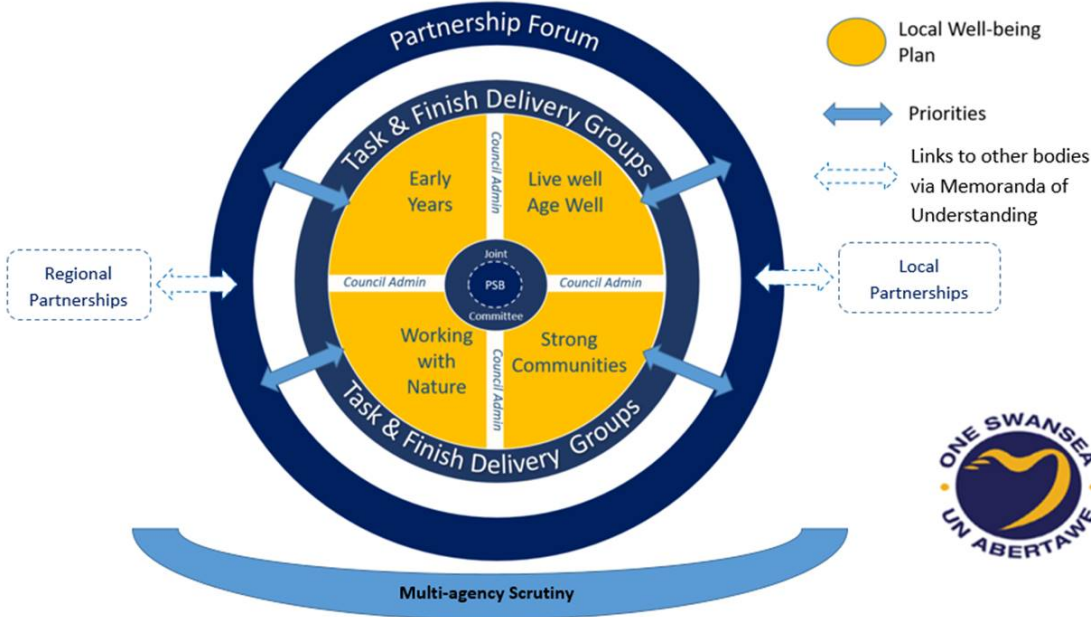
The key principle of the review was that the work of the PSB is a core part rather than an addition to the existing work of its members. All levels of organisational staff should see PSB priorities as part of their day job not an additional responsibility although there is always a challenge managing limited resources.

The Statutory PSB members along with the wider Core Group proposed that the PSB benefit from a streamlined governance process with a new focus on delivery objectives as the driver of the PSB. This provides an opportunity to focus the PSB on making a difference by shifting the emphasis to the Objective Delivery Groups. Involvement can be more meaningful and involve a wider range of partners through the creation of a Partnership Forum. Task and finish groups were formed in response to need and draw on the skills and expertise of the Partnership Forum organisations.

Decision making governance is expedited at a strategic level via a Joint Committee consisting of the PSB Statutory members and invited participants. This group provides

advocacy and support at a strategic level for issues raised by PSB partners through the Objective delivery groups each of which are co-ordinated and facilitated by a statutory member. The PSB Joint Committee meetings are held bi-monthly and the Partnership Forums take place every 6 months.

However, it is unfortunate that we have been unable to hold our Partnership Forums as often as we would have liked due to COVID-19; but we did hold a virtual Partnership Event in November 2021 and we are in the planning stage of hosting another Partnership event over the next coming months.



Whilst Swansea PSB has consciously sought to improve how we involve “usual suspects” there is still scope to include a wider stakeholder audience and opportunities to further involve the public more regularly moving forward.

Regional Working takes place via joint meetings between Swansea and Neath Port Talbot PSBs.

Swansea's Local Well-being

This chapter of the report summarises the latest situation in Swansea and recent local trends in a selection of the National Indicators (Welsh Government) using the latest published statistics, and other developments in measuring well-being over the latest year.

The analysis below relates to differing time periods, including both before the COVID-19 pandemic (from March 2020) and afterwards – an inevitable result of the processes and systems for surveys and statistical data collection.

The same National Indicator measures included in the previous Annual Report are highlighted in the analysis below:

- The **healthy life expectancy gap** between the most and least deprived areas in Swansea (2010-14) was 21.9 years for males (Wales 18.7) and 16.3 years for females (Wales 18.2). Since 2005-09, the gaps have slightly reduced for males in Swansea (from 22.4 years), but increased for females (from 15.0). There have been no recent updates to the 2010-14 data at a local level. *(National Indicator 2)*
- 10.8% of adults in Swansea reported fewer than two (of the five) healthy **lifestyle behaviours** (Wales 10.0%) (National Survey for Wales / NSW data, 2018-20). Swansea is currently lower than the Welsh average for smoking and drinking (above guidelines), but better than the Welsh average on healthy weight. Measures of eating fruit and vegetables and physical activity are equal for Swansea and Wales. This NSW data has not been updated (at a PSB/LA level) since the last Annual Report. However, 2020-21 data at a Health Board area level indicates that 7.0% of adults in Swansea Bay have fewer than two healthy lifestyle behaviours (Wales 7.4%). *(NI 3)*
- **Air quality** in Swansea, as measured by annual average levels of Nitrogen Dioxide (NO₂) pollution exposure, has continued to improve; falling from 13.1 µg/m³ in 2009 to 9.9 in 2019 (modelled data – pollutants per cubic metre of air). However, average NO₂ concentrations in Wales are lower (9.2 µg/m³ in 2019). There have been no updates to this national dataset since the previous Annual Report. *(NI 4)*
- In 2019-20, an estimated 14.1% of people aged 16+ living in households in Swansea live in **material deprivation** (that is, cannot afford particular goods and activities that are typical in society at a given point in time); above the Wales average (12.9%) but decreasing from 20.6% in 2017-18. However these are (national) survey-based estimates so short-term changes at a local level should be viewed with caution. Equivalent data for 2020-21 was not published due to the pandemic, with several of the questions asked as part of this measure affected by legal restrictions introduced in response to COVID-19 – which meant that estimates of material deprivation would not be comparable with previous years. *(NI 19)*

- 82.0% of adults in Swansea were moderately or very satisfied with their jobs in 2019-20 (Wales 82.1%), falling from 85.2% in 2017-18. Employed respondents are asked to rate their **job satisfaction** on a scale from 0 to 10, and this includes those that answered 6 or above. This data from the NSW has not been updated since the last Annual Report. (NI 20)
- In 2020-21, 54% of adults in Swansea **felt safe** (Wales 68%). Respondents were asked how safe they felt after dark at home, walking in the local area, and travelling (on a five point scale). Those that responded either 'very safe' or 'fairly safe' to all three questions were coded by the National Survey as 'feeling safe'. The Swansea figure has decreased sharply since the question was last asked in the survey (2018-19: 76%), although 95% confidence intervals in 2020-21 range from approx. 44% to 63%. (NI 25)
- In the National Survey 2020-21, 62% of people aged 16+ in Swansea agreed with all three statements related to **community cohesion** (Wales 69%): people agreeing that they belong to the area; people from different backgrounds get on well together; people treat each other with respect. The Swansea figures for the individual statements were 77%, 81% and 81% respectively, with the Swansea figure for 'belonging' the furthest below the Wales average (83%). (NI 27)
- **Volunteering** is undertaken by 28.5% of people aged 16+ in Swansea in 2019-20 (slightly below the Wales average of 26.1%). These figures reflect people who stated that they currently (at time of survey) give their time for free (formally and informally) to help a list of clubs or organisations. As with several other National Survey indicators included here (for 2019-20), this figure predates the coronavirus pandemic. The 2021-22 National Survey results suggest that 29% of adults volunteer in Wales; however local data on this topic has not been updated since the last Annual Report. (NI 28)
- The National Survey also includes a set of six questions to assess levels of **loneliness**, calculated using the De Jong Gierveld Loneliness scale. Based on these, 14.2.0% of people aged 16+ in Swansea (12.5% in Wales) were found to be lonely in 2020-21; slightly lower than in 2019-20 (17.0% in Swansea, 15.4% in Wales). (NI 30)
- The number of households for whom homelessness was successfully prevented for at least 6 months, as a rate per 10,000 households, is also a National Indicator (NI 34). During 2020-21 the rate for Swansea was 59.3 per 10,000 households, down from 74.0 in 2019-20 (Wales: 34.8 in 2020-21; 49.3 in 2019-20). The pandemic has had a negative impact on the Council's ability to prevent homelessness. However, Swansea still compares favourably with the rest of Wales. In October 2019, during the National Annual Rough Sleepers Count (2 weekly count), there were an estimated 37 rough sleepers in Swansea, within a Wales total of 405. The annual national count has not taken place during the COVID-19 pandemic. However, during the pandemic Swansea has successfully responded to the WG "No-one Left Out Approach", which has ensured that anyone sleeping rough has been provided with temporary accommodation. This has dramatically reduced rough sleeping in Swansea. The nightly average of people sleeping rough in May 2022 was 7.

During the last year there have been a number of publication updates related to the local measurement of well-being in Wales:

- In September 2021, Welsh Government published their latest annual *Well-being of Wales* report, with National Indicators updated where possible. A number of additions and revisions to National Indicators (which now total 50) were confirmed in December 2021, via the publication of the response to the *Shaping Wales' Future* consultation and confirmation of an initial set of eight identified National Milestones for some of the indicators.
- In October 2021, as part of their Measuring National Well-being (MNW) programme, the Office for National Statistics (ONS) published *Personal Well-being in the UK, 2020-21* – containing estimates of life satisfaction, feeling that the things done in life are worthwhile, happiness and anxiety from UK to local authority level, using data from ONS' Annual Population Survey. On all four measures, Swansea mean scores are slightly lower than the Wales and UK averages for 2020-21. Locally and nationally, average ratings of well-being have deteriorated across all indicators in the year ending March 2021, during a period that took place entirely during the COVID-19 pandemic.

Data Cymru's *Thriving Places Wales* tool measures the relative prevalence of conditions for well-being and quality of life at a local authority level in Wales, using a wide range of indicators (currently 55) across three 'domains' of well-being. In the latest index (2021), Swansea has better conditions for well-being than the Wales average in the 'Sustainability' and (especially) 'Equality' domains, but is lower than the Welsh average in the 'Local Conditions' domain.

Much of the local focus and partner resource around well-being measurement during 2021-22 has been on Swansea's second Assessment of Local Well-being, which needs to be completed and published in May 2022 to meet legislative requirements. The document will provide an assessment of the state of economic, social, environmental and cultural well-being in Swansea and will be used to inform the next local Well-being Plan in May 2023.

Cross Cutting theme- Housing

Housing has been identified as a cross cutting theme in Swansea's Well-being Plan. Safe and secure housing is fundamental to the well-being of individuals and the wider community and an essential element in achieving the well-being of future generations. Without a secure, affordable home it is difficult for people to progress in other areas of their lives including employment, education, training, health and family life.

The Council's Housing Service, working with partners, has an important role to assist in the delivery of the Local Well-Being Objectives for Swansea. The Housing Service ensures its strategic approach clearly links with the Local Well-being Objectives. The Service has contributed to the work and aims of the PSB over the last 12 months in applying the five ways of working and contributing to the national well-being goals.

In 2021/ 2022, the Housing Service has launched three new strategies which have their contribution to both the Council's well-being objectives and local well-being objectives at the core.

- The Housing Estate Management Strategy 2021-25
- The Housing Rents Management Strategy 2022-26
- The Housing Support Programme Strategy 2022-26

These strategies embed the five ways of working:

Long term - The Housing Service focuses on helping households to secure long term, sustainable accommodation appropriate for their needs and maintain their tenancies through effective support. This includes addressing and preventing rough sleeping, which is done through a collaborative approach with third sector partners local RSLs, the Police, Probation and Health. There is a strong emphasis on assisting Council tenants to sustain their tenancies long-term, supporting building sustainable communities. A proactive approach is taken wherever possible to prevent problems from getting worse or stop them from happening, such as organising rubbish amnesties on estates.

Prevention Through its strategic approaches Housing Services place emphasis on early intervention and prevention of problems including rent arrears early intervention and prevention of homelessness. The Service has adopted a psychologically informed approach to service delivery which is having beneficial impacts through significant reductions in evictions from Council accommodation and better engagement with homelessness services from hard to reach groups.

Integration – Many PSB partners also work together on joint strategies such as the Housing Support Grant Strategy and the developing West Glamorgan Regional Partnership Health, Housing and Social Care Strategy ensuring contradictions are avoided and complementary working achieved.

Collaboration - The Public Services Board works in collaboration with both the Housing Service, Health, Housing and Social Care Forum, Regional Housing Partnership, amongst others.

Involvement – Tenant participation and involvement is a crucial part of the delivery of housing services. Tenants have a key role to play in shaping the future direction of the Housing Service. Tenants views help to inform continuous improvements and ensure services are delivered efficiently and cost effectively. The views of specific groups of service users are routinely sought when developing new strategies and services.

A prosperous Wales

Investment in affordable housing, which includes social housing, has significant economic impacts, which include creating jobs, providing large multiplier effects in the local economy and creating markets for new technologies including modern methods of construction, sustainable building methods and new energy efficiency approaches.

A resilient Wales

Affordable, safe, secure housing that is suitable for an individual's needs is fundamental to the wellbeing and resilience of individuals and the wider community and an essential element in achieving the well-being of future generations. Well designed, energy efficient, affordable housing contributes to the resilience of Swansea and Wales by supporting communities and reducing vulnerability to economic, environmental risks and stresses.

A healthier Wales

Housing conditions can influence physical health; a warm and dry house can improve general health outcomes and specifically reduce respiratory conditions. People with disabilities and the elderly require housing that is suitable for their long terms needs to ensure they can remain living independently for as long as possible. However, housing also has a huge influence on mental health and well-being – as affordability and security are essential to wellbeing, as well as the physical components. For example, children living in crowded homes are more likely be stressed, anxious and depressed, have poorer physical health, and attain less well at school.

A more equal Wales

Poverty and low income prevents people from accessing the full range of housing choices and can make housing costs hard to sustain. The Housing Service is a key contributor to the anti-poverty agenda through a wide range of activities, including the provision of council housing as a safe, secure and affordable option for households, the development of new affordable housing to meet needs, improving conditions in the private rented sector, preventing and tackling homelessness, providing disabled facilities grants to enable people to live at home independently for longer. The Housing Service also provides a Furnished Tenancies Scheme which in 2022 was changed to a choice based scheme to ensure it is affordable for those tenants who are not in receipt of benefit. The choice based scheme allows tenants to choose from a menu of options thereby making it more affordable and reducing waste.

Future intentions

- Overall the key service priority for Housing is to invest to improve housing and build more energy efficient Council homes and support the building of affordable housing to help meet housing need, reduce fuel bills, regenerate estates and bring wider economic and employment benefits. Achievement of this will require Housing to work closely in partnership with key organisations represented within the PSB. Explore ways to increase the number of one bedroom flats and adapted and accessible properties across the city via acquisitions and working with partners to help meet demand.
- Reduce levels of single people and families in temporary accommodation.
- Continue joint partnership working with the voluntary sector and other local organisations/partners to help individuals and families access support and good quality affordable housing.
- Contribute to the proposed regional Housing Adaptations Strategic Framework (including developing a local Housing Adaptations Planning Group).
- Continue to reduce the number of empty properties in the private sector through a combination of advice, support, housing financial assistance and enforcement.

Progress towards Our Local Well-being Objectives

Early Years



To ensure that children have the best start in life to be the best that they can be.

Lead – This work is co-ordinated by the Early Years Steering Group and led by Swansea University Health Board.

Partners/ Stakeholders Involved

Early Years Partnership	Early Years Steering Group	Swansea Council- Education	Flying Start Link Teachers/Foundation Phase Strategic Lead
Public Health Wales	Early Intervention Services	Childcare sector/ Family Information Service	Swansea Bay University Health Board
Primary Care Early Years Pilot	Healthy Pre School Scheme	Active Young People Team	Jig-So service
Early Years Progression Officer	Early Learning and Language Development Team	Health Visiting	University Wales Trinity Saint David
Families, Community groups	Flying Start childcare settings	Midwifery	

Overview of work within Early Years

Jig-so

It is well recognised that families, especially young families, need a wide range of support in order to tackle and reduce health and social inequalities. Jig-so ensures that families are supported before birth and throughout early childhood, which is key to a babies future life chances.

Providing support in the first 1001 days ensures that any gaps in provision are filled during the antenatal and postnatal period. Providing a core programme of support enables parents/caregivers to build their knowledge and skills that builds confidence, enable them to feel supported, feel less stressed and prepare them for the changes ahead. This contributes to the well-being goals as when parents have improved well-being, they have healthier pregnancies, less complicated births and healthier babies.

Jigsaw builds parental confidence, resilience and aspirational thinking by using a varied toolkit of resources during home and group settings. It provides education and support for parents on brain development, focusing on how to tackle the cycle of Adverse Childhood Experiences, reflection on and identification of different parenting styles, the importance of meeting Children's needs, positive communication, support with relationships and the impact of living with conflict on a child's well-being, and provision of a holistic service to improve responsiveness and sensitivity between parents and infants.



Jig-so works collaboratively with a number of agencies and professionals. We continue to build and maintain relationships with many services and ensure we provide all the families we support the opportunity to express their views on how the service is designed and delivered.

Working collaboratively as a multi-agency team ensures that there is a high level of communication between staff and that a team is created around the families we support. The aim of the service long term is to build on the strengths, skills and knowledge of the family to help them be healthy, grow and thrive for the future. Empowering families to identify and take the steps needed in achieving their short term well-being goals, will encourage the motivation needed to achieve their long term goals.

Jig-so have ensured a more prosperous Wales by preventing problems from worsening, building family resilience and increasing the health of the family to lessen the long term costs to the Authority and Country.

Our intensive midwifery service has worked towards a healthier Wales by promoting breastfeeding and reducing smoking in expectant mothers.

We provide parent and toddler groups within local settings that are easily accessible and help to reduce social isolation. As a team we create a culture where values and positive behaviours are modelled. We ensure that there is open and honest communication between us and our families, work together to achieve shared goals, value real life experiences to improve shared decision making, find out what matters to the family and tailor approaches to individual needs. We ensure that we acknowledge and actively listen to the voice of our families, ensure trust and respect each other to achieve the best outcomes in order to improve the mental health and well-being of parents.

The areas of work that has taken place since last year include:

- Born into care pilot – Taking on board the draft guidance and implementing new ways of working to ensure the well-being of the family when a child is taken into care.
- Reflect team development – Expanding the team in order to meet the needs of families where children have been adopted or live with someone else under a Special Guardianship order. Two year ongoing support to parents to facilitate change.
- Develop links with the Neo Natal unit, Singleton Hospital to aid joined up working and promote better communication when children are born too early or are sick.
- Parent Advocacy Network training and facilitating parent cafes.
- Brazelton Newborn Observational training to ensure all staff members are trained in explaining the baby's cues which enables increased responsiveness and better attachments.

Our intentions are for coming year ahead include:

- continuing to be a part of the Born into Care pilot;
- to develop the Reflect project supporting parents who have had children removed from their care;
- develop Jig-so parent run and parent café's;
- continue to provide opportunities for families, their children and their wider family groups to grow up together, healthier, happier and more optimistic.

Early Years Transformation Integration – Pathfinder

The consideration of the seven well-being goals is paramount to the focus of the early years transformation and integration (also known as Pathfinder) work.

We conducted a service mapping exercise in 2019, looking at the support offered to families from conception to age 7 across four domains: Childcare and Play, Family Support, Education and Health. Following this, we extended the learning and undertook a Vanguard Systems Review of all early years services that support these domains and ages. A major element of this review was to undertake “What matters conversations” with service users themselves and to also undertake extensive exploration of real life lived experiences of transitions between services. This process embedded our work with a future generations mind-set. Our continued learning will be to work with the Early Intervention Foundation and consider how integrated our systems are by using the Early Years Maternity Maturity Matrix (EYMMM) as a vehicle to better understand this. Our future plans for this are to undertake public consultation to discuss the findings from our workshops with professionals.

By continuing to examine the early years landscape via the lens of transformation, we are actively considering how to better integrate our services and how to better collaborate between agencies. By its very nature, the early years work is preventative, looking to support children to be the best that they can be across all of their journeys. Likewise, the long term ambitions of supporting children from birth is a long term project, and the impact from this will hopefully be felt for many years. At the heart of what we have done is to involve people, from professionals through to the public. We have asked over 300 mums what their experiences of Breastfeeding were so we could better inform the decisions being made around breast feeding support. We have also consulted with service users around the exploration of what an early years front door would look like; again, with a view to better understand the direction of travel that we need to take. Our work in examining the early years system supports the Well-being Objectives as they lie at the heart of all that we do.

Integration projects that are part of our wider transformation work, such as the “Improving Access to Speech, Language and Communication support” (SLC) work demonstrates that the 5 ways of working principles are embedded in our culture. This project is a multi-agency team, working to combine agencies such as education, ALN support, Speech Therapy, private childcare and Flying Start childcare, with a view to ensuring that all children have better access to SLC support across Swansea.

For future work, we are looking at ensuring that all children are better supported in a preventative way with their Speech Language and Communication needs. We have reshaped the family support services following a review, and by listening to what matters to families. The new Early Years Early Help Hubs are based in 5 community hubs across Swansea, with a view to taking the services to the people. The early years front door collaboration between the Family Information Service and the new Single Point of Contact will better support our vision of a “seamless journey” for families. The family support model being trialled in Llŵchwr will look to better support families in a preventative way, giving greater access to Health visiting services, following a recognition of the need in the area. As part of the Early Years Maternity Maturity Matrix work, we are planning on a system for engagement with service users to support our transformation vision.

Our intentions are for coming year ahead

- continue to explore how to better integrate our services and create a seamless early years system via the Early Years Maternity Maturity Matrix;
- to support the projects outlined in the early years business plan to help deliver collaborative, preventative and integrated services with a view to giving every child the best start in life, supporting our PSB ambition and delivering on the 7 Well-being topics;
- we are linking with the Maternity Voices partnership to ensure that real life, lived experience is at the heart of shaping the transformation of services that support families across Swansea and Neath Port Talbot.

Joint work with Public Health Wales – Delivery of Healthy Pre-School Award and Gold Snack Award

The Healthy pre-school scheme ambitions are to help provide healthy environments and enable children to make healthy choices as they progress through the life stages. This links well to the well-being goals of a more resilient and healthy Wales.

Early Years Childcare teams continued to deliver childcare during the pandemic, because of this, adaptations were needed for the delivery of many routines and practices in childcare to help to reduce the spread of infection. In some cases this meant that children saw limited options to enable them to make their own choices during snack times, choice of activities etc.

As restrictions lift, more Early Years settings have now adopted self pouring stations for access to water during the day. Rolling snack offers children a wider window to choose when they are ready to sit and eat snack. During snack time children are provided with snack options that they can prepare themselves.

To enable settings to reintroduce food preparation resources were purchased e.g. Children's dog knives, chopping boards, water containers with tap, milk jugs to keep milk cool and mirrors to promote self-care corners.

Promotion of children's rights in the early years, access to water/milk free choice and child initiated play etc. Pocket book of rights – for young children books have been purchased for the workforce to use and refer to, using appropriate language about access to water etc. with young children. Settings continue to offer a nutritious meals and snacks and have worked towards reviewing their standards over recent months. Training around the importance of food for young children were delivered.

Settings have routinely used their outdoor spaces, the pandemic saw settings utilising their outdoor provision more frequently and also used this as an opportunity to improve their outdoor space for children.

Our intentions are for coming year ahead

- Continuation of the delivery of HSPSS and Gold Snack Award.
- Delivery of the obesity grant to enable settings to deliver nutritious meals and snacks, promote extended hours of time outside.

Early Years Early Help (EYEH)

Over the past year the Early Years Early Help (EYEH) team has undertaken a staff consultation and restructure to ensure that the delivery of services meets the needs of the early years and the Well-being of Future Generations Act. This is complemented by the way that Swansea Council provides its services in terms of meeting people's needs early on by providing them with access to the right support to ensure resilience is built early on and families are equipped to support their children now and into the future.

- The principles of the way the EYEH team work are embedded within the 5 ways of working. Families are involved and lead on all of the decisions made with regards their support. The aims of the interventions are focused on preventing needs from escalating, whilst building on skills that enable families to continue their journeys of parenthood independently without the aid of services to support.
- Building skills in families early on, empowering them and building on their strengths ensures they are in the best place possible to contribute to achieving the wider national well-being goals.

We constantly review feedback from service users and undertake quality assurance processes to make sure we are a service fit for the now and into the future. During the pandemic the team needed to be responsive to its users' needs in very creative and new ways of working; these have been continued into the 'as is' model of delivery. For example, the use of virtual support by using Teams and social media for interactions, plus using open spaces to deliver sessions as opposed to homes or small rooms.

- New sessions have been developed incorporating play as the tool for delivery.
- Staff have undergone new training on areas/themes that have been identified as new or growing areas of support such as calmer stories, potty training and family links.

Our intentions are for coming year ahead

- The vision for the coming year is to embed delivery and continue to upskill and support the newly recruited staff.

Early Years Additional Learning Needs (ALN)

The Early Years ALN Support and Inclusion Team has worked incredibly hard to ensure there is equity in terms of access to both early identification of and appropriate provision for all children who may be experiencing development delay or ALN in the Early Years. A considerable amount of work has taken place to ensure the effective implementation of the ALNET Act from September 2021.

The team has increased in size with officers from both the Early Years Programmes Team and the Education Authority, allowing collaborative working to achieve the best possible outcomes for children.

We recognised that the service needed to broaden its reach to ensure equity for all Early Years children. In order for this to have long term, sustainable impact, we invested within the service to employ two Early Years Support and Inclusion Workers (one previously trialled through Pathfinder). This allowed us to forward plan with stakeholders what the service needed to look like and how it would develop over time.

The Education Department have implemented effective systems to ensure the Statutory duties of the Local Authority in relation to ALNET are adhered to, with robust processes in place to ensure children who have ALN - and therefore require an Individual Development Plan - are identified in a timely manner. Person centred practice underpins this process, with all services involved with the child's care coming together with the family to plan for the needs of the child. This includes representatives from the receiving school, in order to ensure effective transition. Designated Coordinators have been employed by the authority to lead on and coordinate this process.

We also regularly consult stakeholders, such as Childcare providers and Health Visitors, about the service and use this information to improve.

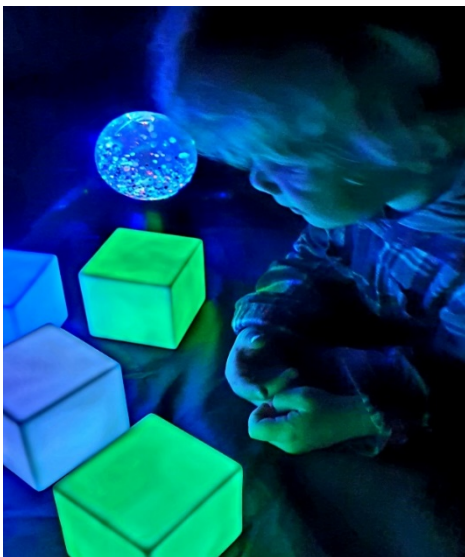
The areas of work that has taken place since last year

- Amalgamation of all previous referral processes into one, meaning all children have equal access to provision and support. The Early Years ALN and Inclusion Panel has expanded its membership, ensuring representation from Early Years Programmes Team, SALT, Specialist Health Visitors, Educational Psychologists, Third Sector and Childcare. Multi-agency planning takes place during these meeting to ensure children have timely access to appropriate provision.
- The team now offers advice to all childcare providers and Health Visitors within the Authority via a telephone consultation service and complete direct visits to providers to support them with developing inclusive provisions as well as targeted intervention packages. This allows for all those in the childcare sector to have access to support advice and strategies for children in their care who have ALN, learning difficulties and/or disabilities.

- We have also developed a robust suite of training courses that is being delivered to all childcare providers, focussing on increased inclusivity and ensuring providers have the necessary skill base to meet a variety of needs.
- Utilising grant monies to further develop the universal provision of childcare setting through the purchase of resources to promote inclusivity.
- Utilising grant monies to develop accessible outdoor spaces for childcare providers.
- Purchase of inclusive environments equipment / resources and accompanying advice for all registered childcare provision. Settings were offered a choice of a variety of resource packs targeting a specific area of development and resources were purchased and provided; feedback has been positive.
- Grant funding (CDF) was utilised to develop accessibility of a childcare provider's outdoor provision, to accommodate a child who was non-mobile. EY ALN Support and Inclusion Worker along with an Advisory Teacher worked directly with the setting to identify ways in which the outdoor environment could be improved. Soft flooring and floor level climbing resources were purchased to ensure the child could access outdoor activities alongside their peers, whilst also developing gross motor skills. Since the introduction of this equipment and increased opportunities to mobilise, the child has since taken their first steps.

Inclusive resources

"Thank you so much for our resource box it is set up and running in our quiet space and has been well received by our children"



Just to say thank you SO much for the amazing inclusive environment resources you delivered on Friday. The children are absolutely loving them. The dark sensory tent and lights have been used for so many hours today I think I may need new batteries already!"

Outdoor provision:

*"Look how fabulous this looks and it has made such a difference to the child already"
Thank you for your support in sorting it for us"*



Our intentions are for coming year ahead

- To continue to work with providers to increase the skill base in meeting the needs of children with ALN, development delay and/or disabilities.
- To develop more targeted / needs specific training to build on the universal training currently offered.
- To broaden the number of settings we are currently working with, targeting those settings that are harder to reach.
- To work collaboratively with SALT to co-produce training regarding augmentative and alternative communication (AAC) for providers and parents.

Balanceability work

It is recognised that more children and young people are less likely to use a bike to travel around local areas. Some children aren't skilled in using a bike when opportunities are provided to access cycle proficiency courses.

Opportunities made available due to the delivery of the Child Development Fund and the HSPSS Obesity Grant:

- Liaised with Education to ensure all nursery and reception staff including childcare settings were made aware of the training and the benefits of receiving the resources for their children in their care.
- Established suitable sized resources for up to 5 children to use per setting.
- Liaised with Active Young People to promote community led provision.
- Resources delivered to settings following training of staff

Child Development Funding (CDF) – Balanceability Training/Resources

CDF has allowed both childcare settings and schools to come together in their delivery of the balance bike programme. Children transitioning from childcare into school or using a mixture of both during the day will have shared experiences of using balance bike equipment. Children have benefited from strengthening their core muscles, coordination skills and developing skills to adapt to riding and adjusting their stride and length of distance travelled.

With cycling on the decline amongst children and young people, parents and staff are encouraged to understand the importance of cycling and using the outdoors more frequently. Local community groups have also benefited, with the Active Young Offer team developing opportunities for parents of children in the early years to experience using the bikes in a safe environment.

Morrison Primary School commented;

“We were extremely grateful and excited upon the delivery of our Balanceability bikes..The children are in the infant Specialist Teaching Facility and majority having Autism Spectrum Disorder. As a result, a few of the children were very hesitant and reluctant to allow a member of staff to place the helmet on their heads. Therefore, over a couple of sessions we allowed the children to explore the helmets, touching/feeling and holding them until they became used to them. After a while we were successful in placing the helmets on all of the children's heads and fastening them

At this stage some of the children in class are confident using the balanceability bike and others are just starting to feel confident with an adult supporting them.

We are excited to see all of the children progress throughout the scheme.

Thank you once more for the brilliant resources and excellent training!”

Childminder Swansea commented;

Oh my goodness... I have never been so excited to receive such a wonderful delivery. This absolutely fantastic equipment has made our PE sessions so much fun! The children in my care have enjoyed learning to use the balance bikes, climbing along the stepping stones trail and using all the other fabulous equipment in so many ways. We've had balancing bean bag races, throwing rings onto cones, obstacle courses, balancing on one foot, the list is endless! These children have had loads of fun learning and keeping active.

I've watched a child learn to use a balance bike, then within a few months he had so much confidence that he climbed onto a pedal bike and off he went. No issues whatsoever.Amazing!

These resources have been a real game changer.

Very grateful indeed. Thank you!

Intentions are for coming year ahead?

- Repeat the delivery of training and resources for new settings and school via CDF.

Vanguard Systems Thinking review

We engaged with over 40 professionals to examine the early years system over 6 days. The sessions also included listening to groups of service users to understand their real life lived experience, following real life families journeys through midwifery, Health Visiting and into Education services, and to have 'What matters' conversations. All with a view to better understand the needs of families and how best the early years system can transform to meet those needs. The work is collaborative, integrated, preventative, and hopes to be co-produced. The vision of the transformation group is that;

“ Childcare, Play, and Family Support services are integrated, and provide a seamless pathway that is proportionate to the needs of children, young people and families, from conception until age 7.”

Following the recommendations from this work, we undertook a review of the entry point for all early years services.

The Well-being of Future Generations (Wales) Act 2015 identifies that showing care and thought about healthcare strategies can have an impact in reducing health and social inequalities which in turn improves the as the act states improves the social, economic, environmental and cultural well-being of Wales.

In 2021, the Health Boards Wellbeing Objectives were refreshed. In support of this, they committed to collaborate with communities and partners to give every child the best start in life echoing our local well-being objective.

In order for Health Board staff to be aware of the Well-being Future Generations Act and the Health Boards' objectives it was recognised that links, clear communications and engagement are key. As such, dedicated time has been allocated from the Health Boards' Communications Team for development of a Communication and Engagement Plan. This plan has sought to increase the profile of sustainability across the Health Board as well as share innovative projects and good news with partners. This has in turn supported better working together to identify and deliver projects driven by our passionate staff. Examples include;

Bed Poverty / Health Inequality

Welsh Child Poverty Strategy estimates that 1 in 3 children in Wales live in poverty. Bed poverty, is a term that refers to families and children within our locality who are sleeping on floors or cushions as a result of not having their own bed. The Health Board had surplus beds in the field hospitals that were ideal for use.

A small working group of staff from the Health Board, local authorities and charities led the work. And Health Board Senior Management responded by ensuring they received appropriate approvals to proceed as quickly as possible.

The Health Board was not in a position to identify the most vulnerable children in our communities and as such worked with Swansea & Neath Port Talbot Council for Voluntary Services, and Swansea and Neath Port Talbot Councils who identified front line workers such as teachers, social workers, homeless workers who were able to identify those in greatest need.

The working group co-ordinated the logistics, involving partners on how together we would distribute the beds to those in greatest need. It was agreed to launch an intranet campaign involving staff in donating bedding as people unable to purchase a bed would unlikely be able to afford the bedding to go with it.

The project worked closely with Welsh Government who were very supportive. Swansea Bay Health Board had a total of 595 emergency beds and other health boards in Wales too had similar numbers so replicating the project across the whole of Wales would make a significant difference to the lives of many more people. With Welsh Government and Health Board approvals the beds were donated at no cost to those in greatest need in our communities.

Project benefits

Making good on an opportunity to make a positive difference to the lives of many Swansea Bay residents facing adversity and also refugees arriving here for sanctuary.

Research has shown that disadvantaged children are already 18 months educationally behind their peers. Lack of sleep, due to not having a bed leads to poor concentration levels and lower educational attainment, which in the long term only widens the inequalities gap that exists within our community.

The impact of Adverse Childhood Experience's (ACEs) are well understood to be a barrier to giving children the best start in life and the opportunity to achieve their potential. The Health Board along with partners played a part in preventing childhood adversity and mitigating its impact alongside individuals and members of our communities.

Milk Bank

A milk bank has been set up as part of the first hub in Wales to help ill or premature babies and, over time, mothers facing feeding difficulties. The new milk bank hub, based in Singleton Hospital, Swansea, is supplying human milk to babies being cared for in hospital, with much of the milk being donated by Welsh mothers.

Until now, hospitals in Wales had received donor milk directly from milk banks in England. Having a milk hub based locally will also allow more women from Wales to donate their milk to help support mothers and babies who need it.

Donor milk can help ill or premature babies in supporting their feeding, growth and development and in preventing complications, while also supporting mothers who need time to establish their own milk supply.

As the milk hub begins operating to its full capacity, babies across south Wales will be able to receive milk from the hub in Singleton Hospital, as it will supply donor milk to the other health boards in South Wales.



Pictured: The freezers at the milk hub in Singleton Hospital

Each donor goes through a screening process, which includes questionnaires and blood tests to rule out any infections. They then provide at least two litres of milk over 10 weeks, which is then pasteurised, before being frozen and stored ready to be given to babies.

Blood Bikes Wales, a charity that provides a free courier service to the NHS, had previously been transporting donor milk from England to Singleton Hospital for babies in need. The charity will continue to deliver the supplies to Swansea and to each of the health board regions in Wales to make it easier for mothers and babies to receive the donor milk.

Wellness Centre

A collaboration between the Health Board and Coastal Housing Group to develop a primary care facility that houses GP's, community health and specialist services in a modern, purpose-built environment. It seeks to support well-being and ill-health

prevention in the widest sense, pulling together a range of health and well-being services under one roof, making it easier for people to access the care and support they need in a joined-up way. This initiative embeds the foundational economy principles.

Community Supported Agriculture: Morriston

Community Supported Agriculture (CSA) initiatives are partnerships between farmers and consumers in which the responsibilities, risks and rewards of farming are shared. Swansea Bay University Health Board became involved after discovering that Swansea’s Food Poverty Network was looking for opportunities to establish further CSAs across a wider area of the city. The Health Board owned land at Morriston Hospital, one section was unsuitable for future healthcare development however it was ideal to grow crops upon.



The aim was to develop the site to grow organic crops for our local population that will improve their health and wellbeing, reducing the inequalities in health gap that exists within our communities.

One of the project objectives is for the Health Board to support the foundational economy by providing gainful employment and training opportunities. Additionally, the local population will have access to locally grown organic vegetables that will help improve their physical and mental health.

The CSA will offer social prescribing, volunteering and training opportunities for our patients, service users, staff and the local community, thereby improving mental health and wellbeing in the broadest sense. Working together with the Local Authority and schools in the area as part of the Healthy Schools initiative, teaching children about food and where it comes from.

The Health Board has approached Public Health Wales and Swansea University to work with them to evaluate the success of the programme

Housing & Early years

As part of the commitment set out in the Estate Management Strategy, the Housing Service continues to work with partners and the Play Team to support the delivery of additional play facilities on council housing estates to help increase the play opportunities for children wherever possible, including a new play area created in Penlan during 2021/22.

Live Well, Age Well



To make Swansea a great place to live well and age well.

Lead – This work is co-ordinated by the Live Well, Age Well working group and led by Swansea Council.

Partners/ Stakeholders Involved

Swansea Bay University Health Board	People 50+ within the Ageing Well Network	Mid & West Wales Fire & Rescue Service
West Glamorgan Regional Partnership Board	Swansea Council	Housing Associations
Swansea University	South Wales Police	Third Sector and Voluntary Sector
Children and young people engagement vis schools and community settings	Public engagement via Parent Carer Forum	Public engagement via Co-production Forum

Communication is ongoing through our forum work with citizens and through our Live Well Age Well partners.

Representatives from the 3 other PSB objectives are members/participants of the “Children’s Rights Network” & “Ageing Well Steering Group” where membership of both was reviewed in July 2021.

There is a link to the Early Years Objective to ensure there is a seamless approach and pathway across the age ranges and links have been made with the Stronger Communities objective to understand the similarities between the two objectives to avoid duplication.

As we all reflect on the focus of the objectives going forward we need to make sure there are strong links and understanding between the objectives as they are congruent

The original areas of focus within the PSB “Live Well, Age Well” Objective remain unchanged and will be reviewed as part of the new well-being assessment:

- **Culture Change** - To start a debate across generations about what it means to live and age well and develop a campaign based on the feedback
- **Innovative approaches to health and social care** – Supporting dementia Friendly Communities and maximising existing approaches and exploring evidence-based approaches to end of life care
- **Community based approaches** – Exploring a range of initiatives to tackle social isolation and build personal resilience across PSB and voluntary sector
- **Innovative housing and technology** – To explore options for people with additional care needs that help them remain independent at home.
- **Making every contact count** – The development and sharing of joint messages and resources that support people remain safe and independent in their homes.

The Live Well Age Objective aims to make Swansea a great place to live and age well, where people are supported to be safe, healthy, independent and resilient in order for them to reach their full potential.

To achieve this we need to develop approaches and services which support independence and resilience across communities, moving away from a service delivery model and changing the relationship between public and services.

It is important we ask and understand what matters to individuals and what would help to build confident, healthy and resilient communities.

Overview of work within Live Well, Age Well Objective:

Supporting people's rights throughout COVID 19 has never been so important. Evidence demonstrates how the pandemic has exacerbated existing inequalities and impacted on rights with citizens being pushed into poverty, an observed widening of inequalities and worsening mental health especially for the vulnerable.

To effectively recover from the pandemic, adapting how we all live and work has been required, emphasising the importance of even greater partnership working across all sectors in order to support people to continue to access essential services and address issues of well-being during an unprecedented period. Much progress has been made against many of the ‘steps’ outlined in the Well-being Plan as demonstrated below.

Culture change:

During the last 12 months, a substantial amount of work has been undertaken to continue to embed a continuous approach to human rights across the life stages, ensuring that all people have opportunities to access and enjoy their rights from the moment they are born and throughout their life course.

As part of plans to support recovery out of COVID, attention turned to co-producing fit for purpose, inclusive mechanisms to engage people of all ages, making specific efforts to ensure those who would traditionally be marginalised from civic participation can engage. For example, those who possess protected characteristics and/or have additional needs, lack confidence, or do not wish to commit to formal elected positions but equally have a right to have their voice heard in decisions, service changes and city plans are included.

Engagement and participation has continued to be a central feature of Swansea's work to embed rights-based approaches. Partnership approaches to becoming a Human Rights City, embedding the United Nations Convention on the Rights of the Child (UNCRC), and realising rights for people 50+ to live well and age well in Swansea have all presented mechanisms that enable meaningful listening to people affected by decisions that are made, helping to drive forward cultural change.

Embedding Human Rights through "The Right Way" Approach:

Work has begun to map the common themes and differences within National strategy relating to children & young people as well as those citizens 50+ to understand what a "City for all" looks like. This includes taking themes from the Older Person's Commissioners "Leave No-one Behind" report, National Strategy for an "Ageing Society", the UNCRC call for evidence, Coronavirus and Me Survey and feedback from citizens to establish a common framework underpinned by Human Rights.

Swansea's Children's Rights Scheme, adopted in 2014, has been redeveloped and refreshed, ensuring that it complements the 'Right Way', a principled approach that is being embedded nationally. This plan incorporates National Principles for a Rights Based Approach to Children and takes account of extensive work with several hundred children, young people and practitioners on what a new Scheme could look like.

The Welsh Government strategy for an "Ageing Society" also highlights 'The Right Way' principled approach to rights as a framework for embedding human rights in supporting older people in Wales. The potential of a draft Charter for Citizen 50+ has been explored, which could encourage Council departments to pledge to achieve the tangible tasks required to embed right-based practice within this field of work.

Work is also being done to map the 8 domains of an Age Friendly city, the key themes from Leave No-One Behind, the Strategy for an Ageing Society against the 5 principles of The Right Way in an action plan. This would help when reporting our progress on each so we are recognising how fulfilling each maximises opportunities for Citizens 50+ to access and enjoy their rights. It also offers a smart way to bring together many

components of what is regarded to successfully drive forward the Ageing Well agenda locally.

Participation with Citizens across the Age Range



Listening to Children & Young People:

In Swansea, meaningful and inclusive opportunities for children and young people to be heard in decisions that affect them is a priority. Since 2014, the county mechanism to ensure this has been called the Big Conversation, offering opportunities for nearly 10,000 children and young people aged 5-25 years to engage and to be heard.

The Pandemic meant that thought had to be given to how and where we engage with children and young people in this new and unprecedented time of working. Engagement with 328 children, young people, families, practitioners and data was undertaken between April-September 2020 to understand what good involvement may now look like. Two distinct areas of work have been undertaken in 2021/22 to act on feedback:

1. *Review and refresh of Swansea's Children and Young People's Rights Scheme, including SMART and robust methods for measuring and evidencing its impact on the lives of children;*

A draft Scheme was co-produced and underwent a period of further consultation during June-August 21. Each principle was agreed as the right principle, with strong feedback emphasizing the need for robust, measurable performance indicators to support them.

Since the launch of the revised Children and Young People's Rights Scheme on Universal Children's Day in November 2021, working on bringing people together to determine performance indicators for what making rights a reality looks like in practice, and how we measure that, has been priority.

30 members of Swansea's Children's Rights Network came together in January 2022 to begin the process of co-production, drafting indicators based around the 5 principles of our agreed rights based approach. Two working groups have continued the process of production (one that focusses on Participation and Empowerment, and one that focusses on Embedding, Accountability and Equality). Simultaneous to this, work has been undertaken to facilitate sessions with 233 children and young people from 11 schools to determine what action they think the Council should take and what the measurements look like. All children predominately chose to focus on Equality & Non-Discrimination or Participation as their principles of choice. This work has been used by Children's Rights Network members to inform the development of performance indicators of the UNCRC Action Plan.

The information has also been submitted on behalf of children to the Human Rights City consultation as a way of informing that work.

2. *Further development of fit for purpose, meaningful and inclusive mechanisms that engage children and young people aged 0-18 in decisions that affect them:*

As a result of consultation with children, young people and families in 2020, the following priorities were set as work that would constitute the work of the 'county-wide forum' in Swansea:

- Involving young people in politics
- Ensuring LGBTQ+ equality
- Listening to collective learner voice
- Protecting the safety of young women in public spaces
- Protecting the environment and green spaces
- Listening to quiet voices
- Supporting disabled children to be heard

It has been important to recognise that forum mechanisms form only one part of listening. The embedding of children's human rights as part of our commitment to the UNCRC requires a partnership approach to engagement and involvement. The effort of departments to adapt and change to continue to work with children and young people has been significant and effective.

Involving young people in politics:

A tender has been awarded to Swansea MAD who have worked with 30 Secondary school pupils from YGG BrynTawe and YGG Gwyr to develop a social media video promoting votes at 16, changes in law enabling young people to vote, voting as a democratic right and information about how to register to vote. 'Your Vote, Your Future' is being used as a promotional tool in the lead up to local elections and is available to view at. <https://www.swanseamad.com/vote/>.

Votes at 16 Ambassador recruitment has taken place with 19 ambassadors having been successfully recruited from 10 secondary schools. The ambassadors' role has been to promote and encourage their peers to register to vote for the forthcoming elections. Ambassadors have been supported in schools and youth settings to promote votes at 16 and registration to vote. The Votes at 16 Ambassadors project is a collaborative project between Democratic Services, the Partnership and Involvement Team and secondary schools.

A resource pack has been developed with young people to support ambassadors to encourage registration to vote amongst their peers, including posters, promotional material, opportunities to register in votes during school time, assembly sessions, lesson plans for schools to use and 'your vote matters' badges for pupils. We have also acquired 'ambassador' pin badges and pens for our ambassadors, and enough for senior council officers to wear to promote young people's right to vote in the forthcoming elections.

Registration and vote at 16 changes posters have also been designed to be shared and promoted in city centre locations, and community buildings. 27 public, private and

third sector organisations agree to take posters and promote the change in Law within the City.



Swansea Neath Port Talbot Junior Safeguarding Board: Ensuring LGBTQ+ Equality

26 young people from Swansea have been working in partnership with young people from Neath Port Talbot as members of the Western Bay Junior Safeguarding Board to develop a LGBTQ+ resource pack for schools. 'Equali-tea' is a pack raising awareness of LGBTQ+ issues faced by young people locally, based on the issues raised by young people themselves, and consists of LGBTQ+ history quizzes, teapot conversation starters, and scribble pads which allow young people to discuss LGBTQ+ issues faced in school, in the family and in the community.

'Equali-tea' packs have been distributed to all secondary schools in NPT and Swansea and the Partnership and Involvement Team has facilitated teaching of the pack in two Secondary Schools who have requested support. This has amounted to teaching of Equali-Tea to over 180 pupils in this quarter.

The Junior Safeguarding Board made up of 23 young people have also facilitated 3 sessions on the pack with senior decision makers – 1) with CMET in Swansea (particularly the working group of the Board who are looking at equality and non-discrimination), 2) with NPT Corporate Parenting Board, and 3) with Western Bay Children's Safeguarding Board. Each session was deemed highly successful by adult participants.

Plans to extend use of the Equali-tea pack in schools need to be established, e.g. wider awareness to secondary schools of the pack, and potential extension to primary schools (based on requests from primary school children).

An extension of this work has resulted in working with young people and the Swansea LGBT Forum to consider ways to promote the Council as an Ally organisation. Materials such as pin badges and tote bags to represent Ally-ship that can be distributed to staff and members of the public at outreach events have been sourced. This work is in partnership with our relevant Councillor Champion and Cabinet member



Listening to collective learner voice

A Pupil Voice Professional Learning Community (of secondary school teachers and pupils) has come together to work with pupils to develop ‘A pupil voice manifesto’. Learners have been working hard to determine issues important to them and produce a manifesto for senior decision makers in Swansea to respond to and act upon in the coming months. This work is led by Bishopston Comprehensive and supported by the Partnership and Involvement Team.

Protecting the safety of young women in public spaces

In the aftermath of Sarah Everard and Sabina Nessa, safety of young women in public spaces has become an emergent issue for young people in Swansea.

37 Young people have taken part in local conversations facilitated by Swansea Council, South Wales Police and the Police and Crime Commissioner to explore how young people feel about the safety of young women locally. These conversations have included understanding the issues from a young women’s perspective, but sessions have also been held specifically for young men as part of White Ribbon Day and the ‘All Men Can’ campaign. Feedback has been presented to a regional forum, where young people were able to discuss their issues with officials such as the Police and Crime Commissioner and Children’s Commissioner with a view to agree actions and bring about change.

Building on this work, the Partnership and Involvement Team, in partnership with Sports Development are working together to launch the first ‘Us Girls’ session specifically aimed at 14-18 year old women. This session forms part of the wider Us Girls project but is uniquely dedicated at older girls and will focus on personal safety. The half-day session will be split into three sections and is proposed to take place during Whitsun:

- A sports taster session (based on issues raised about young women’s specific opportunities to exercise);
- Specialist JUDO session (based on request for tools for personal safety and self-defence), and;

- A consultation session where we will further explore our findings from our young women's safety work to identify next steps. For example, an opportunity has arisen to link with park lives to facilitate specific young women's couch to 5k sessions (similar to the health walks) where Park Lives/Sports Development/Partnership and Involvement Team can facilitate safe and dedicated running sessions for young women – the consultation can provide a space to see if this is still wanted, and if so where/ times.

Listening to the voices of disabled children and young people

A new pilot project has begun in Ysgol Pen Y Bryn where all staff have undertaken INSET training on what it means to embed a principled approach to children's rights into their new curriculum.

Work has begun with pupils and staff to map existing good rights practice, and areas for development, from which a 5 point-plan for embedding rights will be co-produced by teachers, governors, parents and pupils.

This work has contributed to the development of a national resource that support schools to fulfil their commitment to rights outlined in the Curriculum and Assessment Act and Additional Learning Needs Act, i.e. to promote knowledge of the UNCRC, as well as to understand the principles of the UNCRPD to support pupils with ALN and/or who are disabled. This work is a partnership piece of work with the Education service, Partneriaeth and the Children's Commissioner's Office for Wales.

A case-study of this project is currently being developed to inform a National ALN toolkit showcasing best ALN rights based-practice. This will be hosted on the website of the Children's Commissioner for Wales.

Future Work:

Based on agreements made at Full Council in the sign off of the Children and Young People's Rights Scheme, the following work remains outstanding and requires development:

- Quiet voices – work is required to understand and bring together stakeholders who can support the development of systems for those hardest to engage, whether that be due to an ability or access issue to current systems. Work is also required to extend current engagement mechanisms beyond the school setting and back into community settings as they reopen and recover from Covid-19.
- Listening to disabled children – work is required to bring together stakeholders to understand how we can better listen to the voice of disabled children, in an appropriate and meaningful way. Initial ad-hoc conversations have taken place with Parent Carers regarding potential for considering accessible information as a starting point, but this needs further thought and development.
- Climate and nature emergency – work is required to build and develop priorities with children and young people on their chosen priority, as well as linking into wider Council work that is already taking place in this area.

Engagement of children and young people in Human Rights City:

Bespoke and specific support has been offered to ensure the voice of children and young people are included within the development of Swansea's work to become a Human Rights City. 138 children and young people have participated in sessions with the initiatives leading cabinet member to influence the priorities for embedding Human Rights across the city moving forward.

Engaging children and young people in Play

UNCRC Article 31– Right to Rest, Leisure & Play:

The rights that form Article 31 continue to be seen as a vital area for consideration within Swansea due to play's essential role in the healthy development of every child & young person. If anything, opportunities to play, to meet up with friends and to have the time to be themselves, and rediscover themselves, has been more important than ever over the past year or so. Many essential play opportunities have been impacted by Covid-related lockdown, social distancing and a reduction of informal interaction within schools. Those responsible for developing play and addressing sufficiency have been keen to ensure that this impact is recognised and an effective response is put in place.

This year the Council has been responsible for conducting the 2022 Play Sufficiency Assessment. Consultation was an essential part of this process, which gave children and young people the opportunity to shape the future of their play opportunities in Swansea. Work included:

- Engaging with over 200 children and young people with the use of focus groups, meeting with school councils and interactive sessions to hear different ideas.
- Engaging with groups of young people such as the YMCA LGBTQ+ 'Good Vibes' youth club
- An online survey was carried out as some restrictions were still in place at the time of face-to-face consultation.
- Online play sufficiency workshops were held where parent/carers could come along and share their child's opinion on play where their child had an additional need. This supported additional engagement with children with additional needs via representative groups.
- The Council's investment in its play areas is a topic that many were happy to compliment, stating that it has provided children and young people with better play opportunities across Swansea.

Swansea's Play Network has continued to meet, albeit more on an informal and virtual basis, to discuss and respond to the impact on opportunities to play. This has ensured that all ages, needs, backgrounds and interests are considered, both in terms of current planning and in developing a 3 year action plan for Play Sufficiency that will consider and look to meet every child and young person's right to play.

Engaging children and young people in community cohesion:

Prior to lockdown, a group of 60 young people from across Swansea, Neath Port Talbot, and Bridgend, who were aged between 11-18 met as part of a voluntary participation and engagement programme called 'School Swap'. The group came

together to discuss important issues and share their personal experiences, feelings and emotions on topics such as racism, religion, culture, and social backgrounds.

'Art In The City' aims to encourage an intergenerational and diverse group of people to work together in a community setting to discuss issues that affect them in the community relating to hate crime/hate incidents (mainly offensive graffiti). The group participates in facilitated discussions which have led to workshops supported by artists at Fresh Creative, These art works aim to celebrate diversity and encourage people to be respectful in our communities. Evaluations, pieces of work, detailed quotes, and art works that young people produced during the 'School Swap' workshops have been shared with Artists at Fresh Creative Co who were inspired to produce two vibrant murals that construction company Bouygues UK have displayed on Oxford Street Swansea. It is hoped that people will see these murals and feel connected to their local area as the messages promote peaceful and integrated communities.

Funding to support the rights of children and young people Summer of Fun and Winter of Wellbeing:

Welsh Government provided £5million in the Summer of 2021 for local authorities to develop activities programmes from July 1st to the September 30th. The aim of the programme was to engage with children and young people between the ages 0-25 and provide opportunities that they would not have without this support. This was in response to children and young people missing out on so much over the past two years.

In Swansea over £400,000 was allocated to 83 projects from the local authority, third sector and public sector to provide a varied programme of activities including sports, physical activity, cultural, educational, arts and crafts, emotional health and wellbeing and youth provision, via a small grants process. This directly impacted on 10,000 individual attendees to projects in youth work, Child and Family, inclusion, ports and school activity provision.

Due to the success of the Summer of Fun Welsh Government also released funding for the Winter of Wellbeing. Again Swansea utilised a small grants process to allocate over £500,000 to 93 projects. In an end of project survey, in which 53 of the 93 projects responded, a reach of over 8,200 (with an average of 155 per project) was reported, indicating a total reach of 14,000 individuals attended projects in receipt of funding. 35 new provisions were funded in this round of funding.

Engaging Children and Young People in the review of Early Help Hubs and Youth Services:

As part of a service restructure, a mini review of youth services was undertaken. As part of this, children across Swansea were engaged and permitted opportunity to feedback what they wanted their youth service to look like. This engagement also included staff and stakeholders. As a result of this, substantial further investment into the youth service has been granted. Early findings/feedback from young people indicated they want more provision. As a result of this all youth workers will be given the opportunity to increase their hours from 9 a week to 15, the Youth Hub

Development Officers will go full time and a new youth manager to oversee all of this work, is to be appointed.

Listening to people 50+:

In Swansea, meaningful and inclusive opportunities for people aged 50+ to be heard in decisions that affect them remains a priority. The Pandemic meant that greater thought had to be given to how and where we engage the public in this new and unprecedented time of working. Engagement with people 50+ and practitioners was undertaken between July-September 2021 to understand what good Involvement may now look like and the emerging priorities to be addressed.

A formal consultations took place from August to September 2021 in relation to “Listening to People 50+” in Swansea, in order to identify barriers to engagement, preferred mechanisms to enable **all** to have a voice on issues that impact on their lives and identified priorities to make Swansea the best place to live and age well.

The consultation saw 236 participants complete the on-line survey and 200+ people aged 50+ were engaged in informal activity and discussions around improving engagement opportunities for people 50+ within community events and cuppa and chat sessions. Consultation findings concluded the need for informal and varied mechanisms held within the community to ensure an inclusive approach that meets the needs of participating individuals.

Within the “Listening to People 50+” consultation participants also identified that the key issues they wish to work on to make Swansea a better place to live are:

1. Transport
2. Social Isolation
3. Active Ageing
4. Services & Support
5. Digital Equality
6. Information & Communication
7. Improving Swansea

As a result of public feedback regular face to face engagement activities have been taking place since October 2021 on a weekly basis, to build relationships, reduce social isolation, share information and communicate opportunities to have a voice on issues that impact on the lives of people 50+ in Swansea.

Recruitment of an Older Person’s Partnership & Involvement Officer: This post was created and filled in July 2021 with the purpose to embed the UN Principles for Older Persons and ensure effective and inclusive mechanisms were in place to enable the participation and engagement of people aged 50+ yrs, in all decisions that affect their lives and ensure their views are heard and listened to. The officer in post has made huge progress in creating weekly engagement opportunities and facilitated a variety of mechanisms for services and organisations to connect with the community to improve accessibility of services, tackle loneliness and isolation and facilitate community initiatives directed by community members to enable people to live their best lives and age well.

Informal engagement mechanisms for people 50+ Weekly Marina Walk:

The weekly Marina walks to encourage “Walk & talk” engagement opportunities commenced 4th November 2021 co-ordinated by Swansea Council “Partnership & Involvement Team” and supported by numerous partners and services. The walk and talk sessions welcomes participants 50+ and of mixed abilities. (The oldest participant so far has been a gentlemen aged 92 years of age).



Participant numbers have grown week on week and sessions are now catering for over 60 participants. The demand for such “talk & walk” sessions has seen additional support provided by partners and numerous Council Services to ensure a safe and meaningful opportunity for all. Whilst on the walk and at the follow up cuppa, participants are able to engage with Council Officers, Public Services and partner organisations etc... in order to better understand and access services and support if required.

Weekly Tea & Chat:

The weekly free “Tea & Chat” sessions commenced Friday 22nd October 2021 at the Swigg in Swansea and offers participants a regular space to make new friends, build relationships, receive information about services, opportunities and support on offer, participate in local, regional and national consultations/service changes or planned developments with support from the associated service leads or organisations and have the ability to raise support needs and have assistance to complete paperwork or on-line forms via the “Partnership & Involvement Team” officers where necessary. (Weekly sessions see 40+ participants)

Sessions are run in partnership with Action For Elders, Freedom Leisure, Chinese Association For Wales and Caredig Housing Association etc...





LGBT+ 50+ Engagement:

The Partnership & Involvement Team worked with colleagues in Access to Services to facilitate a “Transgender Day of Remembrance” seminar where there were 42 attendees and a series of guest speakers.

Monthly Transgender meetings have been running at Glais Rugby Club in partnership with Tawe Butterflies where 40+ members at most meetings where a variety of initiatives and projects are developed.

In conjunction with Re-engage the “Partnership and Involvement Team” within Swansea Council facilitate a weekly 50+ LGBTQ “Tea & Chat” session at Coast Café in Swansea Marina, which commenced in February 21 and gives participants an opportunity to have a regular space to meet new friends, receive information about services, activities and support on offer and participate in having a voice on issues that impact on their lives.

BAME 50+ Engagement:

Swan Garden Christmas Event Dec 2021 – 45 attendees at an event with partner organisation Caerdig, Action for Elders & Swansea Council “Partnership & Involvement Team”.

Community Events and Activities for People 50+:

Events have included a Brangwyn Hall Christmas Dinner for 270 members of the public along with 13 partner organisations, a Christmas panto trip, Community first aid and

defib training, a **multi-cultural event** with members of the African Community at the Multi-Cultural Hub



Copper Jack Boat - Ten free boat trips have taken place since September 2021 with people aged 50+ and each trip has reached its capacity of 40 participants on board per trip. The boat departs from the Marina near the Swigg and travels up the river Tawe towards the Hafod with a guided history talk and plenty of opportunity for reminiscence over on-board refreshments.



Heart of Wales Line Joint Partnership with Transport For Wales & Community Rail - A trial train journey arranged for 22 attendees and jointly organised by Swansea Council “Partnership & Involvement Team” with TFW & Community Rail ran in December 2021. Feedback was very positive and plans are in place to progress this project in 2022 with a variety of journeys on offer with refreshments and guided tours included at the final destination in hope that these pilots will encourage greater use of rail travel by people aged 50+.

Chinese Calligraphy workshops



Winter of Well-being Fund for People 50+:

Swansea Council “Partnership & Commissioning Team” co-ordinated a pilot “Winter of Well-being” fund for people 50+, where community projects could apply for up to £10,000 to provide activities, workshops or events that focussed on well-being, tackling social isolation and which encouraged older adults aged 50+ to re-engage in community activity post Covid. The fund was made available as part of our “Social Care Recovery Grant” and we launched an application process in January 2022 with funds available to cover activity throughout February and March 2022.

An overwhelming 56 applications were received for a total of £259,000 of funding. A funding panel was held to assess eligibility and a WOW 50+ funding total of £189,000 was granted to community groups, organisations and services across Swansea. The funds covered a vast spectrum of activity which included sports and physical activity, arts and crafts, community events, pilot projects, coffee mornings, yoga, tai chi, reflexology and purchase of equipment etc... Applicants are currently completing evaluations and positive feedback has been received throughout the process.

Ageing Well Information Network: Through the Ageing Well Information Network, Swansea Council’s Partnerships & Involvement Team continues to provide information to subscribers (People aged 50+, services and partner organisations etc.) regularly via Newsletters and update emails. The emails are sent out via Mailchimp. Having the mailing list on Mailchimp allows subscribers to access and update their contact information, or unsubscribe if they wish. Membership on the Ageing Well Information Network continues to grow with face to face engagement and has proved very beneficial when communicating “Whats On” information and opportunities to engage with partner organisations and services within the community.

Update emails continue to include a variety of information such as Coronavirus related information links, information on support services, on online courses and online activities / groups (including exercise classes) and survey links for consultation opportunities for example. Now that the pandemic restrictions have been eased the need to communicate opportunities to get back out in the community and engage with

services on a face to face basis has been hugely important and this information has not only been communicated on-line but also in hard copy via partners and within community buildings such as libraries, doctors surgery's and supermarkets.

Re-establishment of the Ageing Well Steering Group:

The Ageing Well Steering Group was relaunched in July 2021 to respond to the developing Welsh Government "Ageing Society Strategy, which was formally launched in October 2021. Work has taken place to expand its membership to include community groups and individuals, service representation across Council directorates, representation from all members of the Public Services Board, third sector organisation and support groups as appropriate.

The Ageing Well Steering Group are working to take forward the feedback from the recent public consultation and will work in partnership to improve services, increase social participation, positively impact on social isolation, improve communication and information and co-ordinate multiple mechanisms to hear the voice of people 50+ in Swansea. The work of the Ageing Well Steering Group will form a local "Ageing Society Strategy for Swansea and contribute to the PSB commitment to work towards "Age Friendly City" recognition.

Current task groups include:

- Data sharing across services and partnerships to inform strategy development
- Improving Information & Communication to people 50+ (On-line & hard copy)
- Hoarding Services and Support

Ageing Well Networking Event:

Older Persons Partnership & Involvement Officer of Swansea Council co-ordinated a large face to face "Ageing Well Networking Event" The event brought together 43 organisations, services and community groups who are members of the "Ageing Well Steering Group" and they hosted information stalls throughout the day. Freedom Leisure also provided taster sports and leisure opportunities from their "Active Older Adults Programme". The event was promoted widely to the public as an opportunity to re-connect with services post Covid and was visited by several hundred participants throughout the day.



World Health Organisations “Age Friendly Cities”: In November 2020, Swansea’s Public Service Board (PSB) met with the Older Person’s Commissioner where the PSB committed to Swansea working towards “Age Friendly City” status.

The Ageing Well Steering Group continue to map need informed by local people, current provision and opportunities to develop a Swansea “Ageing Society” strategy and action plan using “The Right Way” principled approach to rights and the eight domains within the “Age Friendly City” criteria, as a framework to join up work across the PSB and ensure implementation and measurement of impact is achievable in order to demonstrate the difference the strategy and action plan has on the day to day lives of people aged 50+.

Community based approaches – Exploring a range of initiatives to tackle social isolation and build personal resilience across PSB and voluntary sector

Local Area Co-ordination Team (LAC Team):

Local Area Coordination believes that ‘all people live in welcoming communities that provide friendship, mutual support, equity and opportunities for everyone’. The LAC Team can be introduced to anyone, for any reason and will walk alongside people as they identify and move towards their version of a good life. The LAC Team are embedded in communities as a single, accessible point of contact and therefore are in a position to listen to people in the community if they identify gaps or express an interest in establishing a community resource.

Over the past year and throughout the pandemic a major strength of the Local Area Co-ordination Team continued to be the connections and visibility developed in communities in Swansea. Ordinarily the team would foster relationships within the community, as well as with key community champions, the statutory sector, the business sector and the third sector.

While the pandemic restrictions were still in place the LAC Team continued communicating with key people who could provide support to those that may end up struggling. The network of informal street champions/ buddies, who fielded requests for help and support. (e.g. shopping support, food parcel drop offs, prescription pick-ups or welfare calls) has been invaluable and it is important that these connections are encouraged to continue. Once restrictions were lifted the team encouraged local groups or activities to re-emerge and adapt and meet indoors again, with confidence and safety.

During lockdown, most of the communication with people had been online or over the phone with outdoor, distanced, visits only when essential. This had sometimes impacted ability to build long term relationships with people but the team have been able to start meeting individuals outside and in third spaces, and the ability to meet face to face has significantly improved connections. It has also highlighted the many mental health challenges faced by a large number of people post lockdown.

The team continue to report on their outcomes by writing stories and sharing these with other colleagues and partners. The stories are real testimonies to the impact of the LAC relationship with the person but also celebrate the progress made by the person, almost always without relying on formal services.

Adult Social Care

In-House Older People Day Services:

Two In-house and two external Older People Day Services are now operational again and offering 4 days/5 days a week service. A number of service users have returned and there are new referrals coming through.

A meeting of professionals considers each case individually to recommend and agree the safest and most appropriate service for each person.

The community transport scheme managed by an In-house Day Service is supporting carers, continuing to offer shopping, prescription pick-ups and enabling people to get their Covid Spring booster. This is supporting people to manage at home and is linked to the Local Area Co-ordination to support the community too where there is a big sign up from local residents to help, many carers found this a vital service.

Adult Learning Disabilities Day Services

Day services for people with a Learning Disability are all operating and moving back to pre-covid capacity on a phased and risk assessed basis. Staff continue to keep in contact with service users and families and have responded to requests for support and liaising with the Community Team Learning Disability. The day services, as well as providing a range of development and social activities and support, provide a much needed day respite service, and supporting the well-being of all.

Domiciliary care packages, direct payments and Ategi commissioned support service continue to be used as alternative day support.

The Flexible Support Service have now returned to supporting users living independently in the community. As well as support for daily living, and sign posting users to a range of support, social bubbles have been created to reduce social isolation.

Third Sector Compact Agreement

Swansea Council continues to work in partnership with the third sector through our Compact Agreement which reflects joint working principles between Swansea Council, Swansea Council for Voluntary Services and the wider Third Sector to provide a robust and workable framework for ongoing dialogue between the Partners:

A number of Third Sector partners are currently commissioned through the Children and Communities grant, these include:

- Childcare and Play providers (Play and Childcare grants)
- Children's Centres
- Ethnic Youth Support Team
- Action For Children – Stepping Stones
- SNAP
- Buddies
- Topic House
- Employment Skills Providers
- Swansea Council for Voluntary Services

Throughout commissioning process, stakeholders, including partners and residents are engaged in the reviews to inform and coproduce service delivery. We continue to strive to improve this and further embed co-production and the voice of the third sector and our communities.

There is a strong relationship between public sector and Third Sector in Swansea and this ensures they are aligned at the early stages of service design and delivery. This is achieved in a number of ways as outlined above, but also undertake joint training in co-production and social value, for examples to maintain and develop shared learning and practices.

Loneliness and isolation fund – facilitated by SCVS

Funding for year 1 was allocated in its entirety to Swansea Council for Voluntary Services who Swansea Council worked in partnership with to tackle issues surrounding loneliness and isolation. Through this funding the partnership has supported local organisations to continue to offer vital services to the communities they support that will enable them to lead, manage and develop work to meet existing and ongoing community needs.

Organisations have had to adapt and change over the last 20 months as well as developing new services specifically targeting those experiencing emotional and

social isolation and poor wellbeing resulting from their circumstances. Adding additional capacity further enabled organisations to seek additional funding to continue their activities into the future, acknowledging and adapting to future needs.

The organisations supported through this fund support particularly vulnerable and isolated communities and across a range of factors that impact on isolation, including but not limited to enabling people to come together (virtually or in person) and addressing barriers such as lack of transport. The recipients of this fund in the first year (until March) were:

- Age Cymru Swansea Bay
- Forget me not dementia day services
- SNAP
- SBASS, (Swansea Bay Asylum seekers support)
- Pontarddulais Partnership
- Asdes, (autistic Spectrum Support)
- Mind, (mental health Support)
- Chinese in Wales Association

Family Support Network

In 21/22 the Family Support Network continued to meet to communicate and discuss issues affecting service delivery. The group has a membership of over 50 organisations and departments and is the only forum of its kind where services meet in a coordinated way.

Some outcomes of the group included over the previous year include:

- Discussing the number of ad hoc grants available from Welsh Government and how best to allocate them
- Keeping family support services up to date with relevant information and changing guidance.
- Pooling resources where appropriate.
- Identifying emerging needs and how to address.
- Looking at referrals and capacity and if we can impact on waiting lists

Innovative housing and technology – To explore options for people with additional care needs that help them remain independent at home

A review around this area will be undertaken in 22/23.

Housing Service

- Review of Sheltered Accommodation Service carried out and re-branding exercise implemented to increase demand. It is now referred to as Independent Living Service and sheltered wardens have been re-named Independent Living Officers.
- The emergency call systems within the Councils' Housing Stock of Independent Living Schemes (Sheltered Accommodation) are in the process of being upgraded to digital systems, which will provide new opportunities for

introducing 'add-on' digital aids that can be supplied to assist tenants which will help improve their ability to live independently for longer and ensure that they systems are fit for purpose for the future.

- Independent Living Officer (sheltered wardens) support has been extended to provide home visits to older tenants living in general needs housing to promote and support independence.

Achievements

- Good citizen engagement and involvement within this objective across the age range
- Reviewed public engagement mechanisms to ensure inclusive and accessible opportunities are facilitated for people to have a say and influence decision making processes that impact their lives.
- Good Partnership buy in around the objective.
- Huge amount of work around this area is already underway and has continued despite a pandemic.
- Expanded knowledge base through existing involvement out to wider partners.

Challenges/ Barriers

- Not joining up all existing work to make sure the Live Well Age Well Objective adds value and not duplicates business as usual
- Not having the right people are around the table to take action and deliver outcomes
- How to expand the lens and age range of this objective

Priorities going forward

- Ensuring a partnership approach is taken to encourage wider involvement and delivery of the priorities across the PSB and at all levels.
- Establish a plan for public engagement & consultation

Working with Nature



To improve health, enhance biodiversity and reduce our carbon footprint.

Lead – This work is coordinated by the Working with Nature Task Group and led by Natural Resources Wales (NRW) and Swansea Environmental Forum (SEF).

Partners / Stakeholders Involved

Natural Resources Wales (NRW)	Swansea Environmental Forum (SEF)	Swansea Council
Swansea University	Swansea Local Nature Partnership	Mid and West Wales Fire and Rescue
Swansea Bay University Health Board	Low Carbon Swansea Bay network	The Environment Centre
Swansea Community Green Spaces Project	Public Health Wales	Welsh Government
Swansea Council for Voluntary Services	Pobl	4theRegion
Bwyd Abertawe		

Overview of work within Working with Nature

The Working With Nature Task Group brings together representatives from several PSB organisations and others that support actions under the Working with Nature objective. The Task Group was again impacted by the ongoing pandemic restrictions but met a couple of times online during 2021/22 and some activities related to the Working with Nature priorities which had been postponed or delayed due to the Covid pandemic in the previous year were picked up and progressed.

How The 5 Ways of Working have been considered in delivery of Working With Nature objectives



Due to the nature of this particular well-being objective, in many cases, action taken now delivers long-term benefits especially with regard to the nature and climate emergencies. For example, planting trees now or taking action to reduce carbon will result in greater and multiple benefits over many decades as trees mature and we achieve net-zero targets. But these actions also consider and meet current needs such as better access to green and natural spaces, improved active and sustainable travel options and air quality that also, over time, produce positive health outcomes. Joined-up working between WWN partners across our shared objectives also helps ensure long-term successes.



Nature is in decline and it is vital that we understand and tackle the root causes of this emergency. The Nature Recovery objective is doing just this by working with partners to assess ecosystem resilience based on the diversity, extent and condition of key habitats, and map out opportunities to prevent further losses and ensure they are better connected across the county, especially around urban areas. This work will also inform planning decisions. Another example is the Saving Swansea's Swifts project, which is taking practical action by siting nest boxes around the city centre to increase breeding and nesting opportunities for these birds to prevent further declines of this migratory species and monitor local populations.



The PSB promotes and strengthens partnership working and collaboration, which is necessary to ensure integration of priorities. The ongoing regeneration of the city centre is a good example of this where the WWN Green Infrastructure objective has been integrated into key and high-profile development schemes, including the coastal park at the new arena – Wales's largest green roof. Additionally, the Climate and Nature charter brings together cross-sector organisations and to give a focus to and help facilitate the integration of net-zero carbon plans and actions, doing so will also enable synergies and joint projects or initiatives to be identified.



Collaboration is essential if we are to tackle the climate and nature emergencies - meet net zero targets and reverse the decline of biodiversity. The Working With Nature Task Group has a diverse membership who all inform how objectives are delivered. For example, the Swansea Bay Healthy Travel Charter has been co-produced by a range of public and third sector organisations including universities, housing associations, NRW, and local authorities from across not just Swansea but Neath Port Talbot, too.



Just as cross-sector collaboration is needed, so is involving local people so that what we deliver is shaped by and meaningful to individuals and communities. Under the Working With Nature priority, a brilliant example of

Involvement is the community-centred approach taken by Pobl in the development and delivery of their Penderi Masterplan. Also, the city centre GI strategy talked to a large number of people, including children, to develop a shared vision for #natureinthecity. This approach is currently being taken to inform the county-wide GI strategy.

Activity highlights during 2021-22

A key focus during the year was work on the Well-being Assessment with the lead partners – NRW and SEF – taking responsibility for compiling the environment dimension chapter and participating in the overall editorial team. Several other WWN partners contributed to this by providing data and information for the Assessment.

Since spring 2021, the Task Group has been focused on a refined set of priorities that took into consideration the impacts of Covid and the potential for a Green Recovery.

- **Green Infrastructure (GI)** (e.g. developing county-wide strategy and ensuring implementation).
- **Tree Planting** (e.g. identifying usable land and supporting community-led schemes).
- **Green Spaces** (e.g. supporting community use of and involvement with green spaces).
- **Nature Recovery** (e.g. producing Local Nature Recovery Action Plan and supporting pollinator projects).
- **Carbon Reduction and Climate Adaptation** (e.g. supporting work on climate plans).
- **Transport and Active Travel** (e.g. developing a healthy travel charter and organising transport forum events).
- **Community Engagement** (e.g. developing an online resource of replicable project for nature and climate recovery and a programme of public events).

Also in 2021, the WWN Task group adopted the Penderi exemplar project to observe and support. Here are some highlight developments in the scheme during the past year:

- Pobl secured £220k through the Community Renewal Fund in partnership with the Environment Centre, Room2Grow and Swansea Community Farm. The funding will support installation of Green Infrastructure examples at the 104-community house, wider community conversations about green space improvements, GI training and options for food growing in local gardens, engaging the schools, community and local businesses in conversations about green space improvement and green jobs.

- Penderi Apple Tree Nursery – working with the Orchard Project and Swansea Community Farm, 20 apple trees have been grafted and will be looked after at the Farm for the next 2 years to be planted in Penderi.
- Pobl commissioned Green Infrastructure consultancy to map out opportunities for GI improvements across Penderi.
- 650m² of wildflower turf was planted across 15 sites in Penderi in October without use of pesticides or plastic.
- Retrofitting of solar panel and batteries across Pobl homes in Penderi has started.

The following sections take each of the priority areas in turn and outline some of the progress made in the last year.

GREEN INFRASTRUCTURE (GI)

Urban Green Infrastructure

Between April 2021 – March 2022, Swansea Council and Natural Resources Wales have focused on working with partners to implement the action plan for the city centre GI Strategy *Swansea Central Area: Regenerating Our City for Wellbeing and Wildlife* both in terms. Delivery has fallen into 2 main distinct categories:

1. Development of the knowledge and skills,
2. GI Installation schemes.

Development of knowledge and skills (April 2021 – March 2022)

The impact Covid restrictions impeded activities during 2021, and the focus has, therefore, been on identifying opportunities for (a) virtual networking during the pandemic and (b) delivering face-to-face knowledge and skills development post Covid restrictions, as well as producing material to support knowledge development.

Knowledge and skills training - Two successful bids were made to the UK Community Renewal Fund to be delivered during 2022, which will interconnect and support each other to develop the local GI economy in the short and medium term.

1. Developing the local GI economy – delivered by Natural Resources Wales, Urban Foundry and Swansea Council Nature Conservation Team, this bid focuses on:
 - Providing theoretical and practical training on GI to local businesses to develop knowledge and skills in the local supply chain. Training will be delivered over the summer and early autumn of 2022.
 - Scoping the feasibility and opportunity for the development of GI training modules, including apprenticeships, as part of formal education locally including the potential for bursary schemes.
 - Market development to stimulate local commercial interest in GI solutions.

2. Penderi Green Regeneration – delivered by Pobl group in partnership with Swansea Environment Centre, Room to Grow, Swansea Community Farm, Swansea Council Nature Conservation Team, and ReThink. This bid focuses on:
 - Regenerating the 104 Community House as a multifunctional live, work, play space to include GI installations as a show case at the heart of the community (Pobl and Green Infrastructure Consultancy).
 - Develop an understanding of how the community feel about local green spaces and develop a plan with them on how to improve those spaces to meet their needs in line with asset-based ways of working (Swansea Environment Centre and Pobl).
 - Deliver skills sessions for community members and local businesses in green skills and technology (Swansea Environment Centre, Pobl and Room to Grow).
 - Complement current GI mapping with tree mapping and ecological resilience mapping and identify spaces for tree planting (Swansea Council Nature Conservation team).
 - Develop an online GI skills portal for the area (Room to Grow).
 - Build community engagement and enthusiasm for green spaces, biodiversity and nature (Swansea Community Farm and Swansea Council Nature Conservation Team).

Information Sheets - Information sheets are typology specific – i.e. green roofs / green walls / rain-gardens, and are designed to provide professionals with an overview of the typology, the 5 principles of GI, the Green Space factor tool, and to signpost to further information and technical documents. They will be available here: [Swansea Central Area: Regenerating our City for Wellbeing and Wildlife - Swansea](#)

Swansea City Centre Conference – March 17th 2022, Swansea Arena. Community engagement and providing information about the strategy and its aims, and practical advice about the benefits of GI for addressing the climate and nature emergencies and improving wellbeing in the city centre.

Action Plan - The action plan focuses delivery of the strategic objectives in the Central GI strategy. Delivery continues whilst the action plan draft is going through adoption.



GI Installation schemes (April 2021 – March 2022)



Pier Street green wall - planted with native species and pollinators. Credit: Swansea Environment Centre

Welsh Government, Local Places for Nature Funding 'City Nature' - enabled delivery of a number of *City Nature* schemes to increase biodiversity in the city centre, contributing to the implementation of the *Swansea Central Area: Regenerating Our City for Wellbeing and Wildlife* strategy's Strategic objectives to provide a high quality nature rich environment that creates a distinctive destination city and is resilient to the impacts of climate change. To build knowledge and skills locally and ensure stakeholder and community involvement in the design and maintenance of GI. The schemes also directly contributed to the strategies following Performance Indicators

(PI's): to increase biodiversity, territorial GI, canopy cover.

Schemes include the creation of a green wall, pop up ecology parklet, biodiverse planting scheme, green roofed bin shelters, and the replanting of biodiversity rich rain pools. These schemes include native species, or those with demonstrated benefits to native pollinators and form part of the city centre green artery and Buzz Highway, celebrating Swansea's rich and diverse natural ecology, and highlight the benefits of nature-based solutions. The schemes were delivered in partnership with Swansea Environment Centre, Pobl group, Ways for Working, Celtic Wildflowers, Coeden Fach, Plantasia, Urban Foundry, Natural Resources Wales and Swansea Council.



Copr Bay Coastal Park from the air

Copr Bay Coastal Park – the newly opened 1.1-acre coastal park is the first new city centre park in Swansea since Victorian times and is one of Wales's largest green roofs. The park includes pollinators and a living wall providing year round colour and amenity value, offer shelter and food for birds and insects, absorb pollution and surface water running off providing summer cooling.

Coastal Housing 85 – 86 the Kingsway –

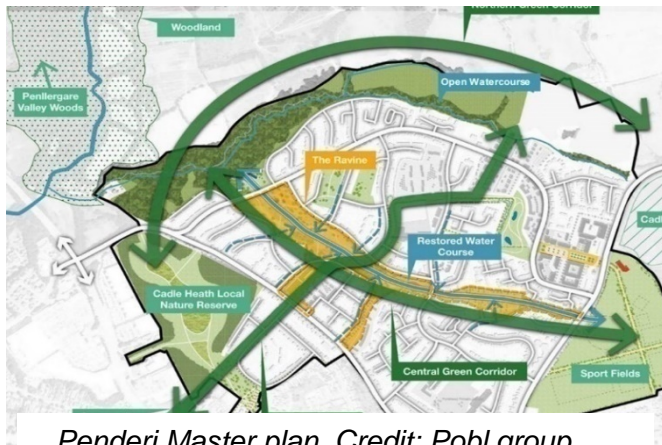
The green wall was designed and installed by Scotscape, using Welsh Government's Transforming Towns Green Infrastructure Grant. The green wall was part of the refurbishment by Coastal Housing. The planting and breathable soil pouches filter particulates and vegetation provides food and shelter for birds and insects along with amenity value.



Coastal Housing 85-86 the Kingsway – green wall. Credit: Coastal Housing

Ongoing GI programmes and resources for 2022/23

Penderi master plan – The master plan was developed over 5 years with 14 partners and community consultation. It focuses on 7 core ambitions over the next 15 to 20 years; Integrated Blue and Green infrastructure, Connected and Accessible Neighbourhoods, High Quality Homes, Community Facilities Provision, Active and Involved Communities, Energy Efficiency, Economically resilient Homes. All ambitions relate to each other.

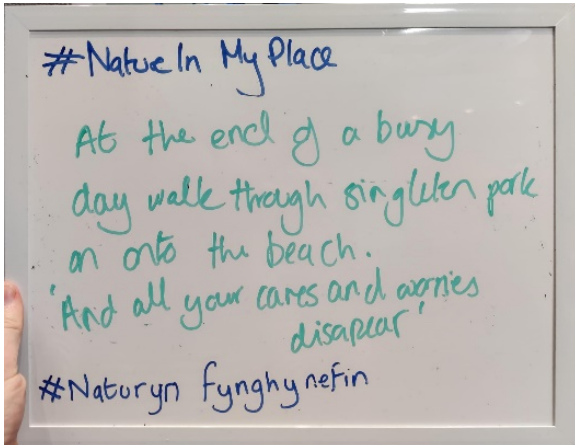


Penderi Master plan. Credit: Pobl group

A Green Infrastructure subgroup was established in 2021 with 26 agencies/departments, including PSB / WWN representatives. This group has influenced:

Supporting the Blaenymaes Drop-in Centre to apply for Natural Resources Wales funding to build a green roof shelter in the garden and to engage over 100 local people in outdoor activities in their local green spaces.

- Baseline mapping of GI in Penderi and an opportunities list for GI improvements across Penderi.
- The planting of 650m² of wildflower turf without pesticides or plastic across 15 sites in Penderi.
- Penderi Apple tree nursery - working with the Orchard project and the farm 20 apple trees have been grafted and will be looked after at the farm for the next 2 years to be planted



#NatureInMyPlace

Countywide Strategy - The engagement process for the county-wide strategy, led by the Council and NRW, started in Feb 2020 but had to be put on hold due to Covid, was relaunched at the Swansea City Centre Conference in March 2022 and will continue throughout the summer and early autumn. The engagement work will focus on what nature means to Swansea citizens using the hashtag #NatureInMyPlace / #Naturynfynghynefin. The Strategy will be supported by Planning Policy to enable the integration of GI into development requiring planning permission.

Natural Resources Wales GI officer – through its Opportunity Catchment programme, Natural Resources Wales created and funded a dedicated GI Senior Officer role, which covers Neath Port Talbot and Swansea, working collaboratively with partners on key projects and delivery of ambitious GI schemes. This collaborative approach has helped mainstream GI quickly and efficiently at a local and regional level over the past year. A bid has been submitted to WG for a 3-year extension (2022-2025) of this post and to widen the remit to cover the SW region whilst continuing to support strategic initiatives in Swansea.

Welsh Government Rural Communities Rural Development Programme 2014 – 2020 Connecting Green Infrastructure - South West Wales - Regional project delivering a new, innovative and collaborative approach to designing and implementing GI and nature recovery across Neath Port Talbot, Swansea and Carmarthenshire, for the benefit of local communities and their natural environment. The project aims to take a strategic approach to the maintenance, enhancement and creation of GI for the benefit of people, the economy and wildlife by co-designing and co-delivering GI in ways that meets local needs, builds ecosystem resilience, enhances biodiversity and increases wellbeing.

The programme, which runs until June 2023, focuses on:

- maintain and enhance GI, biodiversity and ecosystem resilience and sustainably manage natural resources;
- work collaboratively to design and pilot new place-based approaches to deliver GI;
- use best available data, modelling and technical expertise, take an evidence-based approach to identify opportunities and innovative design solutions, to deliver GI improvements across the area;
- work with local communities to design, maintain and enhance GI, and supporting volunteering and training opportunities;
- enable communities to maximise, and fully benefit from, the multiple services provided by GI opportunities, including health and well-being.

Tree planting

Guidance for tree planting activities

Following public consultation, in October 2021 the Council adopted Supplementary Planning Guidance (SPG) for trees, woodlands and hedgerows. It gives basic information on how all trees, hedgerows, and woodlands are dealt with in the planning system, not just to those that are protected, providing clear and consistent advice to developers. <https://swansea.gov.uk/treespg>

Right Tree Right Place

A checklist has been prepared to ensure that any future tree planting meets a range of criteria to ensure that the right tree is planted in the right place for the right reason. Work is underway to map and update existing tree stock and to identify suitable opportunity areas for planting new trees, hedgerows, and woodlands.

Planting of new trees and woodlands

During 2021/22 the Council was responsible for planting approximately 1000 standard trees and 5600 whips. This has included significant landscape improvements delivered within central Swansea including impressive avenues of trees along key highways (in particular Orchard Street and The Kingsway) and active travel routes, as well as increasing tree cover in and around Council housing areas and urban parks.

Swansea was also recognised as a Queen's Green Canopy Champion City as a result of tree planting schemes across the city. To mark the achievement, HRH The Countess of Wessex visited the city to plant a Jubilee Tree at the recently opened Arena's coastal park.

[The Kingsway goes green as Swansea points to the future - YouTube](#)



Tree planting as part of Welsh Housing Quality Standard (WHQS) wider external environment enhancement

To date 440 large street trees have been planted and a number of larger green open space areas have been identified for further tree planting and improvements within Council housing estates countywide. This is part of a programme that seeks to enhance the physical environment and the feeling of wellbeing within these communities and in the immediate vicinity and setting of people's homes

Tree planting along Active Travel routes

Active Travel routes are designed to connect local residents, schools and businesses with the wider walking and cycling network, encouraging more active travel and improving green infrastructure. So far more than 109 large / semi-mature trees, and over 1000 tree whips / transplants have been planted along the routes and more planting is planned for 2022/23.

Penllergare Valley Woods

A Welsh Government Local Places for Nature (LP4N) grant enabled the restoration of a Plantation on an Ancient Woodland Site (PAWS) within Penllergare Valley Woods which is an important Site of Interest for Nature Conservation and Community Wildlife site. This involved the removal of invasive Rhododendron and Larch and the replanting of native woodland species.

Swansea Community Orchard Project and Coeden Fach Community Tree Nursery

The WG LP4N grant also enabled the Council to support a new initiative to create 5 new community orchards last year, and to support our local community tree nursery by providing a new site in one of the Council's parks and working collaboratively with them to support community tree growing and planting schemes.

Trees for Cities

Since 2019 Swansea Council have worked in collaboration with Trees for Cities to plant new native community Woodlands in urban Swansea. We are currently identifying suitable sites for planting this year.

Swansea University Tree Society

Volunteers from Swansea University Tree Society planted trees at several sites including Ashlands and the three-cornered field in the Uplands



Nature Recovery

Developing a Local Nature Recovery Action Plan

In collaboration with members of the Local Nature Partnership, work has begun to review and update the existing Local Biodiversity Action plan which will then become the Local Nature Recovery Action Plan (NRAP).

Section 6 Biodiversity Action Plan for Swansea Council.

A progress report on the first three years (2019-2021) has been submitted to Welsh Government. The Action plan for 2022-23 is being developed following the appointment of a part time Biodiversity Officer.

Declaration of Nature Emergency

Following the declaration of a Climate Emergency in 2019, the Council declared a Nature Emergency in November 2020. Since then, and with support from key PSB / WWN partners, it has been encouraging local organisations and individuals to sign up to the Council's Charter and/or Pledge for Climate Change and Nature Recovery.

Ecological resilience mapping

Following a successful pilot project with SEWBREC (SE Wales Biological Records Centre) to map ecological resilience within a targeted area of Swansea, they have been commissioned to undertake an ecological resilience assessment of the whole County. A 'heat map' has been produced showing areas of high and low ecological resilience. This information will help to inform future decisions regarding land use, land

management and planning work as well as providing valuable evidence to underpin the County Wide GI Strategy and the Local Nature Recovery Action Plan.

Increased resources for maintaining and enhancing Biodiversity and Nature Recovery

Additional grant funding from Welsh Government (LNP, LP4N and ENRAW) together with core funding from Swansea Council has enabled the appointment of additional staff within the Council's Nature Conservation Team.

In addition, the Nature Conservation Team secured over £750,000 funding through Welsh Government LP4N, BERF and NRW for a wide range of Nature Recovery and GI projects and initiatives during 2021/22, including City Nature (covered under GI Section), Penlegare Valley Woods (covered under Tree planting), and Swansea Nature Network which enabled significant enhancements to be made to local wildlife sites and new green infrastructure interventions delivered - these included tree planting at 4 schools and other sites including Dunvant, Tir John, Morryston, Tawe corridor and Leadfield; the creation of 6 community Orchards, dune stabilisation in Swansea Bay and scrub control at Swansea Vale Nature Reserve wetland as well as actions for pollinators.

The Council's management of their green spaces has taken a huge leap forward, a great deal of work has gone into trialling Cut-and-Collect methodology, purchase of equipment to enable the creation of wildflower meadows, planting of native wildflowers along the Mumbles to Margam pollinator corridor and providing additional signage to raise awareness of the work being undertaken. We have also supported the community greenspace project to deliver a number of biodiversity enhancements, mostly within urban Swansea.



Plantasia Rain Pools

Plantasia is a tropical zoo / hot house in the city centre. Rainwater runoff from its roofscape is collected in rain pools around the base of the building. This project has enhanced the range of planting in the pools using locally grown plants to increase biodiversity.

Swansea Swift Project –100 swift boxes and 25 Swift Micro Caller systems have been purchased to encourage swifts into the city centre and to increase critical nesting opportunities for this declining species, the populations of which have declined by 72% in Wales since 1995. A community Saving Swansea Swifts project has been set-up including partners from the PSB, the Gower Ornithological Society, and many volunteers, to raise awareness of and help restore swift populations across the county.



Governance

Within the Council, a Climate and Nature Programme Board, with officer representation across the Authority, has been established to ensure an effective governance framework for addressing nature recovery and climate change. The Board reports to the Climate and Nature Steering Group, which is chaired by the Deputy Leader and Cabinet member for Biodiversity. This structure helps to ensure there is good communication and collaboration to integrate biodiversity into key plans and projects across the Council.

Swansea Local Nature Partnership (LNP)

The Council has continued to support the LNP, which meets quarterly. It has recently appointed two part time Local Nature Partnership Co-ordinators. Covid 19 has severely limited meetings and activities over the past year but has enabled a wider audience to get involved through virtual meetings. The Local Nature Partnership contributed to the Wales Nature Week activities in June 2021.

Green Spaces

One of the main delivery mechanisms for this priority theme is the Swansea Community Green Spaces Project - a partnership project managed by Swansea Environmental Forum with a steering group involving representatives of Swansea Council, NRW, Swansea CVS, and the Environment Centre. The project helps citizens and communities to have a greater involvement in the management and use of local green spaces. Over the past two years, during the Covid crisis, in local green spaces has increased and is reflected in the increased demand for support from the Green Spaces Project, and other similar initiatives and organisations.



A huge number of new and established initiatives on sites across the County benefit from the SEF-contracted Swansea Community Green Spaces Project Officer who provides support in the form of advice on site management, growing, community engagement, funding, etc. or may involve practical work through site development, training or negotiating agreements with landowners. As a result, more individuals and community groups have gained the confidence, understanding and skills to establish or develop initiatives in their local green spaces. In 2021/22, over 40 different projects were assisted with extensive support given to the Clydach Community Garden and the growing project in Craig Cefn Parc.



The project has also supported several partnership projects such as tree planting sessions and encourages or facilitates collaborative working between organisations to support green space enhancement and community growing. For example, identifying opportunities for deploying Welsh Government grant funding secured by Swansea Council and supporting local community groups to access this successfully.



Housing & Working with nature

- Wildflower and tree planting continues to take place on council housing estates as part of Area Enhancement Schemes, contributing to the increase of bio diversity in local areas
- Achievement of the Welsh Housing Quality Standard in Council properties has led to significant Improvements in energy efficiency of council properties in 2021/22 to average SAP rating of 69 (Band C), contributing to the reduction of fuel poverty amongst council tenants and making contribution to carbon reduction targets.
- Independent Living Service has successfully applied for grants from Keep Wales Tidy's Local Places for Nature scheme to create communal growing areas in four complexes. Providing opportunities for group activities to address isolation and loneliness and improving bio-diversity in the areas.

Carbon reduction & Climate adaptation

Low Carbon Swansea Bay (LCSB) network continues to be a key conduit for knowledge-sharing and collaboration between organisations across Swansea and the wider region. Ongoing restrictions associated with Covid made it difficult to arrange in-person networking events and site visits during 2021/22 but three online webinars took place:

- **May 2021: Sustainability and WELL-being with Hoare Lea**
Award-winning international building engineering company, Hoare Lea, shared their sustainability journey and gave a presentation on healthy buildings and the international WELL certification scheme. This company is supporting the Biophilic Living Swansea development.
- **June 2021: Driving a Circular Plastics Economy in Wales**
This webinar included two presentations from WRAP – the first introduced the work of WRAP and the second focused in on the circular plastics economy in Wales. These were followed by a case study presentation on Smile Plastics by its founder.
- **November 2021: Pathways to Net Zero: Carmarthenshire County Council**
This session looked at Carmarthenshire's decarbonisation strategy to meet the 2030 net zero carbon target and the support provided by energy management specialists Ameresco.

The third webinar was intended to be the first of a series focussed on the decarbonisation plans of key public sector partners across the region and a further session focused on Swansea Bay University Health Board was initially scheduled for March 2022 but postponed to May.

Representatives of Swansea Council and Swansea Environmental Forum, including NRW and Swansea University, started to meet on a regular basis this year to discuss shared priorities in support the Council's commitment towards a 'Net Zero' City and County of Swansea by 2050. It was agreed that priority areas should include transport and travel, energy systems, food resilience and nature recovery – reflecting key findings from NRW's State of Our Natural Resources Report (2020). Swansea Council relaunched its Climate and Nature Charter and an online pledge wall and also hosted a regional net zero carbon event at the Brangwyn Hall (and online), in September 2021, in collaboration with Planet Mark as part of the Zero Carbon Battle Bus tour. The 4 statutory members of the PSB led the way by being the first organisations to sign-up to the Charter.



The Environment Centre was commissioned by Swansea Council to set up an Energy Hub in the city centre to provide advice and information on energy saving to the public. This was established on a temporary basis with plans to take the hub on the road in 2022-23 to community buildings and projects in various parts of Swansea.

A number of environmental campaigning bodies in Swansea came together in 2021 to collaborate and organise joint action ahead of and during COP26. The Environment Centre and Swansea Environmental Forum provided support to this new coalition of groups which led to a large protest event in Castle Square to raise awareness of the climate and nature emergencies. Following this, there was an appetite for ongoing collaboration and a new partnership was formed called Swansea Climate Action Network (SwanseaCAN) which aims to enable information exchange and organise events and activities.

Another collaborative group has also emerged with a focus on transforming the food systems in Swansea. Initially bringing together interested individuals to regular meetings on the theme of food resilience, a new partnership, Bwyd Abertawe, has become established with an aim for Swansea to join the Sustainable Food Places network. Swansea Environmental Forum collaborated with 4theRegion and other partners to organise a regional food conference, Food for the Region, in October 2021 and this was followed up with a Swansea Food Forum event, led by Bwyd Abertawe partners at the end of March 2022.



Transport & Active Travel

Following on from the regional transport conference held in early 2021, a few transport-related partnership initiatives have progressed.

Community-led Sustainable Transport Solutions

In May 2021, Swansea Council for Voluntary Service led a partnership bid for a Community Renewal Fund, with support from Swansea Environmental Forum and 4theRegion. The successful bid was for a multi-faceted project called Community-led Sustainable Transport Solutions: Investing in Communities and Place. This proposed a programme of activities to strengthen sustainable transport and active travel in Swansea, with a focus on what communities can do for themselves. Community consultation activities linked to the project started in January 2022 with 'Getting Around Swansea' project branding.



The project has four main elements:

1. Undertake an assessment of community transport and travel needs and a review of existing provision (including community consultation through surveys and focus groups on travel needs and barriers, research and mapping of existing community-led initiatives and analysis of specific needs, gaps and opportunities)
2. Establish a “whole system” network of service providers, community groups, residents and other stakeholders that share an interest in community-led transport solutions (including a major awareness raising event for partners and stakeholders, and establishing a forum for the exchange of information, ideas and best practice and subgroups to take forward specific work strands)

3. Develop a Community Travel 'Routemap' & Shared Plan of Action (including a co-produced delivery-focussed plan with wide community buy-in)
4. Produce a portfolio of support materials to facilitate the sharing of ideas and help communities to take projects forward (including producing, collating and disseminating 'how to' guides; potential funding sources and case study videos)



**Teithio Llesol
Bae Abertawe
Healthy Travel
Swansea Bay**

Healthy Travel Charter: After several delays due to the pandemic in 2020 and the first half of 2021, Swansea Environmental Forum and the Low Carbon Swansea Bay network were able to progress plans for a healthy travel charter for the Swansea Bay (Swansea and Neath Port Talbot), working in collaboration with Public Health Wales. A working group of potential partners met for the first time in September 2021, involving 20 participants representing 14 public bodies and voluntary sector organisations. There followed three further meetings in November, December and January to draft the charter commitments and agree arrangements for launching and implementing the initiative.

The charter includes actions linked to active travel, electric vehicle fleets and public transport. It will be formally launched in May and supported on an ongoing basis through the Swansea Bay Travel Plan Forum.

In November 2021, 4theRegion and partners organised a follow-up event linked to the Moving Forward Together Regional Transport Conference that took place earlier in the year.

Community Engagement

Many of the projects and practical activities outlined above involved community engagement and public events but in addition to these WWN partners organised a wide range of talks, workshops and other activities related to environmental themes.

Swansea Environmental Forum and the Environment Centre worked with several local groups to organise a programme of events to mark Green Week in September 2021, which included talks, film screenings, a cycle ride, guided walks and litter picks. Then to coincide with the Global Day of Action for COP26 in November, several local campaigning groups and environmental organisations came together to jointly arrange a climate coalition event in Castle Square, which then led to the establishment of Swansea Climate Action Network (see above).

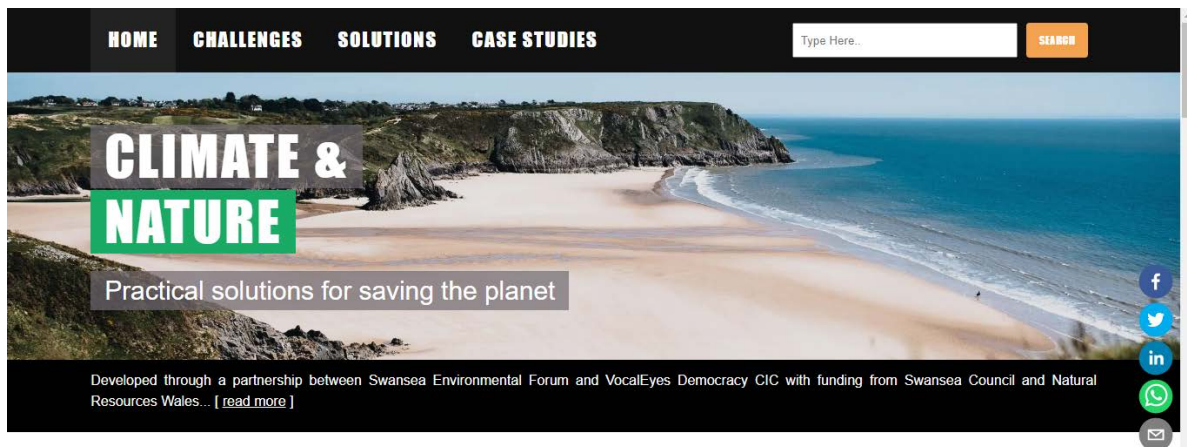
The Environment Centre continued to engage communities on environmental issues and activities through its core services and several outreach and partnership projects including the Beyond Recycling Swansea project, the Renew Wales programme, the Switched On Energy Hub (see above) and the Penderi Green Infrastructure project.

Swansea Environmental Forum and the Environment Centre were commissioned by the West Glamorgan Regional Partnership to create a comprehensive Green Recovery Toolkit as part of the West Glamorgan Volunteering Support Project. The purpose of

this resource was to provide useful information and guidance to voluntary sector organisations and community groups on what they can do to respond to the climate and nature emergencies with local case studies of good practice and a directory of environmental volunteering opportunities and sources of support.

In June 2021, Swansea CVS and Swansea Environmental Forum collaborated to organise a webinar with the National Lottery on their environment-linked funding schemes.

The online resource, *Inspiration Hub* www.inspirationhub.org.uk – developed by Swansea Environmental Forum and VocalEyes Democracy CIC with funding from Swansea Council and Natural Resources Wales - was finalised this year, but technical problems delayed its launch which is now planned for 2022/23 and will be promoted widely by partners as a useful and interactive resource offering practical ideas for action on climate change and nature recovery for organisations and individuals.



Key areas of work for the coming year will include:

- Support the development of the Well-being Plan and associated engagement and consultation activities.
- Support the engagement process for the county-wide GI strategy and the ongoing implementation of green infrastructure initiatives across Swansea.
- Map potential areas for future tree planting and publish *The Right Tree in the Right Place* guidance note/checklist for community groups and others and continue to deliver an ambitious programme of tree planting.
- Support and promote the Penderi Project and other initiatives that provide practical demonstrations of sustainable development and positive ways of working.
- Support the Bwyd Abertawe partnership and plans to make Swansea a Sustainable Food Place for the benefit of people and the planet.
- Support stakeholder engagement on climate change and the development of a county-wide 2050 climate strategy and action plan.
- Launch and promote the Inspiration Hub online resource and maintain a programme of awareness-raising events and engagement activities.

- Formally launch the Swansea Bay Healthy Travel Charter and support partners to make progress on charter commitments.
- Support the Community-led Sustainable Transport Solutions project to improve the capacity and effectiveness of community-led transport initiatives across Swansea.
- Review and develop the Low Carbon Swansea Bay network and the Swansea Community Green Spaces Project.

Challenges/ Barriers

- Integration of well-being topics and collaborative working / delivery across task groups e.g. preventative health and equality of access to green / blue space.
- Resourcing / funding of project delivery / activities.
- Lack of data evidence in some areas.
- Opportunity for more regional working.

Priorities for next period

- Continue developing and delivering against the projects listed above, including securing funds for longer-term delivery.
- Start the process of Well-being Plan priority setting:

Part of Swansea Bay University Health Board's vision is to be a sustainable organisation, one that protects and enhances our environment.

Case study: Biophilic Wales Collaboration

(Demonstrating how Health Board land can be used to support biodiversity and staff/patient wellbeing)

A unique collaboration between the National Botanic Garden of Wales, Swansea University, Natural Resources Wales and SBUHB, to deliver the Biophilic Wales Project aligning its outcomes to the Welsh Government's Well-Being and Future Generations Act 2015.

This pilot study saw the botanical gardens work within the Swansea and Neath Port Talbot area, using 40 sites within the SBUHB estate as focal points for community co-developed green infrastructure projects. The sites surround hospitals, health-centres, mental health and residential facilities. The project increased biodiversity value, accessibility, ecosystem services and connectivity, through the creation of "Inspirational Green Spaces" for people, and evaluate what works best to develop models that can be applied throughout Wales. By working in partnership with other bodies, the project promotes the designated ways of working with in the Well-being and Future Generations Act and draws on the expertise of other organisations.

Approach to Healthcare: Increase human well-being and health within SBUHB green estate. Evidence shows that socioeconomic inequalities in health may be narrower in places with better access to green spaces, compared to those with poorer access. (PHE: Improve access to Greenspace 2020) Delivering a tangible shift in the provision of health and care services into communities shifting the emphasis to well-being.

Support a substantial increase in people's physical activity through healthier lifestyles using Wales' significant natural resources.

A three year project from 2019 – 2022 premised on the utilisation of volunteers, during the 2020 the lockdowns associated with COVID 19 pandemic provided a significant obstacle to delivery necessitating innovation and change in approach including the distribution of plant seeds to people homes with over 6000 people accessing the opportunity to improve their wellbeing by growing indigenous plants at home.

The project is a £1.3 million investment to deliver this pan-Wales project which sought to increase the well-being of people, biodiversity and the environment, using three interconnected work packages. Inspiring Spaces, grasslands for life, and plants for people. The Health Board engaged with all three if these projects. Biophilic Wales's project accessed funding through the Enabling Natural Resources and Well-Being in Wales Grants (ENRaW). Biophilia states that humans possess an innate tendency to seek connections with the natural world and that this is vital to their health and well-being. Within Wales, the Well-being of Future Generations Act, has the potential to make Wales a world leader in connecting the environment to people's lives. We need to put the Well-being Goals into action to make Wales the first Biophilic nation. We have only 12 years to limit climate change catastrophe and this needs an approach that protects biodiversity and ecosystem services and inspires people to live sustainable lives.

Partners and stakeholders

- National Botanic Garden of Wales.
- Swansea University
- Natural Resources Wales
- Keep Wales Tidy
- Plant life
- Swansea and Carmarthen Local Nature Partnerships
- Swansea and Neath Port Talbot CVS
- The Orchard Project
- Singleton Botanical Gardens
- Mumbles to Margam Connectivity Corridor project and PRIME
- B-Lines
- Local Individual volunteers

Inspiring Spaces project sought to Develop the green infrastructure (GI) of the Swansea and Neath Port Talbot area, focusing on the Swansea Bay University Health Board estate. The sites range from those composed entirely of tarmac and concrete to others with extensive grounds, containing valuable wildlife habitats close to SSSIs.

Key outcomes were to:

- Create a GI action plan for 40 sites within the Swansea Bay University

health board estate.

- Increase biodiversity, accessibility and ecosystem services (e.g. flood prevention, air quality, pollination) within the 40 sites.
- Using the 40 sites as focal points, increase connectivity to other suitable areas within the NPT and Swansea area, maximizing biodiversity, accessibility and ecosystem services. Use GI opportunity mapping to guide this and connect with other initiatives.
- Improve sites so that the Health Board can apply for Green Flag status, or other appropriate designations, in as many of the sites as appropriate.
- Increase human well-being and health within AMBU green estate and surrounding green space.
- Create volunteer action groups that will champion different sites.
- Provide appropriate training to staff and volunteers to ensure sustainability at the end of the project.
- Use events, workshops, art, bio-blitzes, VR and other technology to engage the public with biodiversity within the SBUHB Health Board estate.
- Use the SBUHB estate case study to develop a plan for Biophilic Wales.

Project Benefits

- Qualitative and quantitative benefits of the project- Qualitative benefits- many areas in SBUHB Estate have been improved by Biophilic interventions leading to greater biodiversity and more attractive areas to look at and be amongst.
- Relaxation areas have drawn people to grassed areas that weren't utilised before, providing opportunities for people to connect with green spaces and nature. Spending time in these areas provides a much needed break for the medical environment, which relieves stress.
- Volunteers have benefitted greatly from the Covid-safe social interactions on our weekly volunteering days. The project also provides training which increases employability and self-confidence.
- Human health is improved by increased physical activity (Staff getting away from work area and out into relaxation areas plus volunteers taking part in practical conservation tasks.)
- Tree planting and grassland managed for biodiversity will improve the air quality on sites. The enhanced green infrastructure on SBUHB sites will inform and inspire people to encourage more wildlife into their gardens and community areas at home. Where appropriate some of the areas being planted will also support rare plant species, with exsitu conservation.
- During Covid over 8000 volunteers engaged with the project by planting seeds we sent out in the post, to benefit SBUHB sites. These home volunteering opportunities provided opportunities to learn more about native wildflowers, to spend more time amongst nature and be part of an online volunteering community.
- Quantitative benefits- Over 400 trees planted including 5 orchards, Over 25 ha of grassland with management optimised for biodiversity.
- Pollinator planting on at least 20 sites, bird and bat boxes and bug hotels on at least 5 sites, walking routes and relaxation spaces on 10 sites, interpretation panels explaining about the benefits of biophilic areas on Health Board sites.

Swansea Bay University Health Board (SBUHB) engaged with the National Botanic Garden of Wales to deliver the inspiring Spaces programme. This involved 40 of the health board sites being reviewed. The review looked at how the green spaces could be used to benefit the well-being of patients, staff and visitors alike.

The project set out to deliver inspirational green spaces within the Swansea and Neath Port Talbot area, using the Swansea Bay University Health Board estate as a focal point. The botanical Gardens set out to use this collaboration as a pilot study to develop approaches that can be rolled out across Wales. The project delivered on three individual initiatives. They sought to use innovative approaches to assess our most abundant habitat of Wales (grasslands), developing protocols that will transform habitat monitoring. They aim to have protected 35 of Wales’ most threatened plant species and inspired the people of Wales about their natural heritage.

This project built on a number of previous projects in order to ensure that methods were robust and the approach was cost-effective. This included the Green Infrastructure mapping project (NRW), Barcode Wales project (NBGW), Saving Pollinators (NBGW) Assets and treasures - conserving and sharing Wales’ plants), GMEP project DNA barcoding soil biodiversity (Bangor University). We worked closely with other projects within the ENRaW portfolio in particular connecting with the Swansea and Neath Port Talbot local authorities and pollinator work.

Whilst there has been significant interest from staff and members of the public to volunteer with the project, the COVID-19 pandemic could not have been predicted and had a significant impact on the delivery of the project in 2020 - 21 due to the “lockdowns”. This disruption delayed the onsite presence of volunteer groups, which subsequently required a change of approach and led to the development of the home volunteering experience called “Join Our Growing Team”, whereby wild flower seeds were sent to volunteer’s homes.



Strong Communities



To build strong communities with a sense of pride and belonging.

are more cohesive and prosperous, enable individuals to trust each other and support people to feel safe and confident.

Lead – This work is coordinated by the Strong Communities Steering Group and is led by Mid and West Wales Fire & Rescue Service.

Partners/ Stakeholders Involved

Coastal	Pobl	SCVS	Family Housing
Public Health Wales	Clase 4 All	Council-Local Area Co-ordination	Regeneration Swansea Council
Swansea Learning Partnership	Poverty Partnership Forum	Regional Partnership Boards (RPB);	Partner agency Procurement staff
GP Cluster Networks	Housing and social landlords	West Glamorgan Social Value Forum	Beyond Bricks and Mortar
South Wales Police	Swansea City of Sanctuary and others supporting refugees and asylum seekers (Eyst and others)	Swansea Council, Community Cohesion Steering Group (which sits under Safer Swansea Partnership);	City of Culture Steering Group Swansea
Menter Iaith Abertawe	Merched Y Wawr	Co Production Network	Human Rights City group

Womens Aid /multi agency domestic violence practitioners	Regional Black Minority Ethnic Network	Community Cohesion group	
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Overview of work within Strong Communities

Following the introduction of new governance arrangements, this Objective was allocated to Mid & West Wales Fire and Rescue Service (MAWWFRS) and a full review of the intended action plan has been in progress. The review includes actions that are complete, those that are ongoing and new actions that need to be considered in the future.

Prior to the COVID-19 pandemic, several meetings had taken place between the former and newly appointed lead officer and a new strategic stakeholder group was identified. This group was convened to ensure that it included partners who were able to reflect the work of the Regional Partnership Board (RPB) and the Transformation programme as there were many close links and common goals, which have links to a number of actions within the workstream.

The group’s membership promotes intelligence sharing and joint working across other PSB Objectives and between other agencies and departments.

Achievements

There is clear governance of the Critical Incident Group to the Safer Swansea Partnership and then to Public Services Board. All communications are channelled through the Safer Swansea Partnership (all partners are signed up with South Wales Police leading) and all work is branded Safer Swansea Partnership.

Mid and West Wales Fire and Rescue Service’s (MAWWFRS) contribution to Strong Communities.

During the last twelve-month period, (MAWWFRS) has been involved in several initiatives that have contributed to Strong Communities in Swansea, these include:

Operation Dawns Glaw (Welsh for ‘Rain Dance’)

Operation Dawns Glaw, a multi-agency partnership to reduce deliberate fires across Wales. Fire and Rescue Services in Wales have attended 3230 grass fire incidents over the last five years, which cost the Welsh economy millions of pounds every year, many of which are started deliberately.

A task force was established in 2016 to tackle incidents of deliberately set grass fires across Wales. Whilst the initial focus was on reducing incidents of anti-social behaviour and arson, more recent work has concentrated on assisting farmers and landowners in ensuring the safe execution of their land management plans.

The multi-agency taskforce, set-up to bring a dedicated focus on deliberate and accidental grass fires across Wales (Operation Dawns Glaw). This multi-agency taskforce including partners from Natural Resources Wales (NRW), the four Welsh Police Forces, Local Authorities.

There is a strong focus on collaboration, working with a wide range of local and national partners across Wales to deliver common and shared outcomes of reducing the impact of arson on Welsh communities

Specialist Arson Reduction and Fire Crime teams have evolved to coordinate arson reduction initiatives and to provide an extensive and specialised range of services. Targeted interventions are provided to vulnerable individuals and communities identified at risk of arson.

Benefits of Operation Dawns Glaw

- Work together to protect our countryside and our country
- Raise awareness of the consequences of accidental fires in our countryside.
- Land Management - Collaborative work to utilise machinery and skills to reduce fire loading posed by bracken and gorse will progress outside of the Dawns Glaw period, targeting areas of known high risk
- Engagement with Youth Teams and Youth Agencies
- Youth engagement work will be planned as part of arson reduction intervention as this is a proven area of intervention with high-risk groups but the arrangements for delivery will depend on lockdown restrictions and partner agencies
- To provide a coordinated and cohesive partnership response to incidents and is available, to provide advice, guidance, and support about fire safety concerns.

Wildfire Planning and Mitigation

Planning and collaboration work has continued into the new wildfire season within the Swansea Rural Group which includes members from MAWWFRS Arson Reduction, MAWWFRS Road Safety, Swansea Council (Environment), South Wales Police (SWP), Natural Resources Wales (NRW), Gower Commoners Association and PONT Cymru.

In preparation for this season, firebreak and scrub cutting were carried out at Pengwern and Fairwood Commons following application and consent provided via NRW.

Meetings also discussed the following:

- Planning permission fee for ponds at Moorlakes field (immediately adjacent to the common)
- 100 reflective cattle collars (for commoners and Cowtan)

- Allocated some funds for additional fencing at Moorlakes to improve the right of way and keep walkers and cows separate

MAWWFRS and Swansea Council also collaborated on provision of a firebreak on Kilvey Hill to the rear of Buckingham Rd, Ogmore Place, Dartford Place and Kenfig Place, off Brokesby Road.

This was approx. 240m long and 30m wide (c.7500m²) comprising of thick gorse, small conifers, scrub and bramble between the main NRW conifer block and adjacent to garden fences.



Service iCut

In March 2022, Welsh Government provided funding for MWWFRS for a remote-controlled robotic flail in order to assist with the cutting of firebreaks over challenging terrain. This has subsequently been utilised across the Service area for creating firebreaks in areas where traditional means are limited (access, gradients etc). Planning is already underway to utilise the machine in designated areas within Swansea including the Commons and Kilvey Hill moving forward. Cutting is currently limited through permissions and ground assessments.

Swansea Council's Tackling Poverty Services contribution to Strong Communities.

During the last twelve-month period, Swansea Council's Tackling Poverty Services have been involved in several initiatives that have contributed to Strong Communities in Swansea, these include:

- The development of a Swansea Truth Commission, the first Poverty Truth Commission in Wales.

- 2,452 enrolments on to a range of Lifelong Learning Service courses to improve health and wellbeing and increase skills, accreditation levels and job prospects, which amounted to 1,207 unique learners being supported.
- Face-to-face, online, and blended learning courses were offered and ranged from family learning and essential skills, such as maths and English, computer skills, cookery, and yoga.
- Providing daily IT support to individuals which enabled them to access online services and information.
- Assisting members of the community to access job opportunities through the loaning of Chromebooks, via the Communities for Work (CfW) loan scheme, which resulted in 62 Chromebooks being loaned to participants, with 17 subsequently moving into employment.
- The CfW teams also helped 311 people in to work and assisted 612 people with enrolment in the programmes.
- Mentors from CfW and CfW+ attending hubs in the City Centre (BAME and the Jac Lewis Foundation) generated several referrals.
- The CfW and CfW+ teams supported 1,793 with finding employment and training provision, by the single referral pathway, 973 vacancies were sourced by the Employer Engagement team via contacts and partnerships formed, 454 people were supported by the engagement team to access employability provision, 400 people were trained on accredited courses in several sectors and 12 bespoke events for specified cohorts were established, developed, and implemented.
- Swansea Working supported programmes and initiatives aimed at vulnerable groups, such as prison leavers, those on probation and care leavers.
- Bespoke training packages were provided with the offer of related work experience with contractors and employers in Swansea.
- £878,000 in welfare benefits for the residents of Swansea was raised by the Welfare Rights Team, which addressed in excess of £65,000 worth of debt.
- The Local Area Coordination Team was expanded to 23 meaning all communities across Swansea have access to a coordinator, helping communities to be more confident and connected avoiding the need for individuals to access formal services.
- The Local Area Coordination team recruited twice in 21/22 and reached the milestone of full county coverage, which means that every individual and community now has a connection to a LAC. The team has continued to facilitate the informal hyper local, neighbour to neighbour support as we came out of the pandemic. As restrictions were lifted, the team were able to encourage groups to restart and vulnerable community members to engage with each other in the community again. The team have been involved in some wonderful examples of communities creativity and spirit for example in Cwmbwrla where a community book, radio station and events have kept the community connected and confident.
- Swansea Council for Voluntary Service and the Tackling Poverty Service continued with the Community Calling campaign in partnership with Hubbub and O2. The project will donate 700 phones to people who are digitally excluded in Swansea, with O2 providing 12 months of free data and unlimited calls and texts.

- Grants totalling £300,000 were offered to Med's Sheds, Food Poverty and Period Dignity in communities, with £25,000 supporting new and existing Med's Shed's in Swansea to enable them to provide community spaces where people from all backgrounds can meet, chat, and take part in activities to help reduce loneliness and isolation.
- 40 organisations were awarded £236,000 to tackle food poverty in Swansea, which included £42,000 from the Household Support fund to help organisations meet the increased demand for support with food poverty.
- Working with the children's society and the development of a coordinated community support programme, a "worrying about money" leaflet was launched, together with the introduction of a multi-agency referral system.
- A fuel poverty voucher scheme was established in partnership with Citizens Advice to offer those in fuel poverty additional financial support.

Safer Swansea Partnership's contribution to Strong Communities



During the last twelve-month period, the Safer Swansea Partnership (SSP) has been involved in several initiatives that have contributed to Strong Communities in Swansea, these include:

- Work was undertaken to support the National ASB Awareness Week campaign, including holding 3 engagement events in hotspot locations throughout the city. The events were supported by statutory and non-statutory partners, raising awareness, and providing support and information to residents and businesses.
- During the period March 2021 – September 2021, a total of 2283 Anti-Social Behaviour (ASB) incidents were reported, which resulted in 66 stage 1 youth letters being issued, with only 5 receiving a final warning, 5 received stage 2 referral to the Youth Justice Team for further interventions and 42 adults received stage 1 letters.
- During the period October 2021 – March 2022, a total of 1387 ASB incidents were reported, which resulted in 109 stage 1 youth letters being issued, and a further 43 final warnings sent. There were 10 stage 2 referrals made to the Youth Justice Team for further interventions, and 33 adults also received stage 1 letters.
- Management of 33 hot spot cameras, which were utilised to capture evidence and deter ASB, fly-tipping and criminal damage.
- Management and planning of the Mayhill – Waun Wen community engagement family day on the 12 August.
- Attendance at weekly student safety sessions with South Wales Police and University Liaison Officers.
- Development of the Vetch community space.
- Promotion of the Safer Streets campaign throughout Swansea.
- Introduction of a drink spiking awareness campaign and distribution of associated testing packs and posters to all Evening and Night-time Economy

(ENTE) premises, including the management and supply of water for the ENTE help point.

- Securing funding for additional lighting in Singleton Park in partnership with Swansea University.
- Working alongside South Wales Police to submit a female safety at night funding bid.
- Design and distribution of Swansea City FC community safety posters, which featured advice and guidance on hate crime, county lines, radicalisation, ASB and bullying.
- Management of a two-week online primary school crucial crew event.
- Undertaking target hardening improvement work at the Strand and adjacent routes to the City Centre.
- Supporting Paws on Patrol engagement sessions and the distribution of their quarterly newsletter.
- Providing advice and support to Neighbourhood Watch groups.
- Management and placement of two partnership A-frame trailers to promote community safety messages.
- Promotion and the management of a number of campaigns, including White Ribbon Day, the “Heads Up” domestic violence campaign and the students’ freshers guide to Swansea City Centre.

Anti-Social Behaviour Work

Work is continuing through engagement and education arrangements. This is co-ordinated through the Service’s Arson Reduction Team alongside South Wales Neighbourhood Policing Teams for community engagement and patrols targeting problematic areas and emerging trends through data sharing. The Arson Reduction Team has also utilised Welsh Government funding to deliver a wildfire awareness production to several schools in Swansea in order to engender a culture change in younger people’s perceptions and to promote a sense of guardianship for our environment. This production is being delivered by a theatre production company across the Service area.

- The Service’s Community Safety department (CS), alongside South Wales Police and Swansea City County Council, signed up for additional Operation Options sessions, which are aimed at engaging with those drivers and passengers who break the law by not wearing their seatbelts by highlighting the dangers of not wearing a seatbelt when driving.
- A multi-agency Summer Safety campaign was being delivered to promote the safety messages of MWWFRS, Dyfed Powys and South Wales Police Forces, RNLI and the National Parks and other partners. Events were held at several holiday sites to reach the increased number of people holidaying locally, providing messages on risks such as campfires, disposal of refuse and BBQs.
- The Service’s Data Protection Officer agreed with partners, a Wales Accord for Sharing Personal Information (WASPI) on Tackling Anti-Social Behaviour, which has helped a wide range of partners to share information for the purpose of reducing Anti-Social Behaviour or the impact of Anti-Social behaviour.

- All Fire Stations within the Service area were designated “Safe Havens” thus offering protection to anyone feeling threatened, intimidated or at risk within our communities.
- Community Safety teams attended the Mayhill Community event in Swansea during August. The event was organised by the Safer Swansea Partnership as a means of bringing local people together after a turbulent time. Our staff joined Swansea Council, South Wales Police and other partners and representatives to support the fun day held for the residents of Mayhill almost three months on from the scenes of violent disorder and arson.
- A partnership with British Red Cross was developed, which enabled British Red Cross Volunteers to provide practical and emotional support to families who have experienced house fires.
- Educational Resources were widely developed to ensure that our safety education messages were accessible to our target audience, schools, and parents through HWB.
- The Service’s Arson Reduction Team maintained partner links and adapted collaborative working practices to safeguard personnel.
- The Service supported digital awareness, and volunteers were trained in digital skills, which enabled them to become digital champions, who have been able to share their knowledge and skills within the community.
- The Service has fully trained digital champion volunteers, who can share their knowledge and skills within the community.
- The CS team continued to provide Violence against Women Domestic Abuse Sexual Violence (VAWDASV) training to all staff to enable the identification of those experiencing abuse within the community.

Housing & Building Stronger Communities

- The Council’s Housing Service is committed to working in partnership to improve community engagement. A number of housing led community engagement events have taken place during the last 12 months including two event with a Community Safeguarding theme and one event with a Estate management / ASB theme). All three events have been attended by partner agencies including the Fire Service and by Community Safety team from the Safer Swansea Partnership (plus police, 3rd sector, other council services)
- The Council’s Housing Service is working in partnership with Registered Social Landlord’s to enable the delivery of affordable homes, with a target together to develop 5,000 new affordable homes in Swansea over a 10 year period (1,000 to be delivered by the Council through its Development Programme, 4,000 to be delivered by RSLs).
- The Council’s Housing Development Programme is committed to building energy efficient, zero carbon homes to Welsh Development Quality Requirements 2021 Standards, to help reduce fuel poverty and ensure homes are suitable for the long terms needs of tenants.
- The Council’s Homelessness service has maintained the “No One Left Out approach” initiated by Welsh Government at the start of the pandemic. This means all homeless households continue to be offered temporary accommodation and has resulted in over 650 positive moves from temporary accommodation into more suitable supported or permanent accommodation

between April 2020-Dec 2021. This has resulted in the lowest levels of rough sleeping in Swansea since records started. The nightly average in April 2022 was 4, compared to 19 in the last one night national rough sleeper count undertaken in 2019. NB the national count did not take place in 2020 and 2021 due to the pandemic however Swansea continues to closely monitor levels of rough sleeping to ensure support and accommodation is provided as quickly as possible.

Regeneration Swansea's contribution to Strong Communities

During the last twelve-month period, Regeneration Swansea have been involved in several initiatives that have contributed to Strong Communities in Swansea, these include:

- Regeneration Swansea continued to meet virtually during 2021/22, with a focus on partnership working and making links between regeneration schemes to maximise the benefits for Swansea.
- Representation in the group was expanded to include Public Health Wales, UK Government, and some new private sector representatives.
- The Swansea Economic Recovery action plan developed last year continued to be monitored and progressed by partners.
- Discussions commenced regarding preparations for bidding to the UK Shared Prosperity Fund (SPF).
- Regeneration Morriston, a subgroup working together to support the economic regeneration of Morriston continued to meet virtually to progress their action plan for the Morriston economy.
- The partnership supported the Welsh Government Transforming Towns Programme which will bring 1896m² of commercial floor space back into use in the city centre and district centres. A new communal area was also created in the centre of Swansea market and twelve new housing units were created with Transforming Towns funding.
- Nine town centre loans providing nearly £3.7m funding on an interest-free term mostly over five years were also approved by the partnership.

Swansea Council for Voluntary Services (SCVS) contribution to Strong Communities.



SWANSEA COUNCIL FOR VOLUNTARY SERVICE
CYNGOR GWASANAETH GWIRFODDOL ABERTAW

During the last twelve-month period, Swansea Council for Voluntary Services (SCVS) have been involved in several initiatives that have contributed to Strong Communities in Swansea, these include:

Formal and informal volunteering and voluntary organisations contributed hugely to ensuring that communities have remained resilient over the last year.

Case Study Information provided by Swansea Council for Voluntary Services (SCVS).

Interact : Case Study (March 2022)

Victoria (anonymised) was originally referred for 1-1 support, but she started with our women's Zoom group in November 2021. Our groups were planned to last an hour, but people are so chatty that they frequently last two hours. Victoria has never missed a session. She has said how much she enjoys it and what a difference it has made to her wellbeing.

Victoria lives with her partner who has advanced Parkinson's disease. She has lots of illnesses herself which include severe anxiety and agoraphobia. As she rarely leaves the house or has visitors (her children live abroad) she has said that meeting people online has been particularly beneficial.

During group discussions she raised lots of issues she's needed support with, particularly in relation to her partner who was struggling to have his medication and support reassessed. She said she had given up asking for help. With the gentle encouragement of the group, she re-contacted Social Services and as a result of this, additional equipment has been brought to the house including a rise and recline chair, a wheelchair, and a shower chair. A specialist Parkinson's nurse has started to visit regularly along with an Occupational and Speech Therapist. His medication has been changed so he's feeling more balanced. Victoria said that without the encouragement of the group none of this would have happened.

Originally, she declined support from staff to get additional help herself. But she recently allowed us to contact the Carers Centre who are currently helping her to get additional Welfare Benefits. We've given her various other support contacts too, including details about referring to the Community Dental Service. We've also been able to allocate a telephone befriender for her partner.

Pen Picture : Case Study (July – Sep 2021)

N is a care leaver and has a child who has just turned 3yrs old during this quarter. The volunteer has supported N for several years. N has no support from any other organisation only from us and is mistrusting services generally given her background. N has in the past self-harmed as a child and currently receives medication for depression. During this quarter, the volunteer, myself, and N met on zoom and discussed resuming face to face visits, we went through our SCVS Covid guidance and what is expected of both parties for the session to be carried out safely. During the zoom session, we discussed what support would look like going forward. Following the volunteer meeting with N and her daughter face to face, the volunteer and staff discussed some issues that needed addressing:

- Housing was no longer appropriate or meeting N and her child's needs
- N needs some support with ideas of how to occupy her daughter
- Possible services that may help she could be referred to, for support with managing her daughter's behaviour.

- Support available for school uniforms.

Actions

- The volunteer and staff agreed to write a letter of support for N for housing which had been written.
- N speaking to her Health Visitor regarding new accommodation.
- The volunteer will discuss with N, Team Around the Family and Home start support.
- The volunteer suggested N asking at the school if they have a second-hand uniform shop.
- Staff suggested activities N could do with her daughter and them having time together that was not calling to the shop to get milk but was an activity in the park looking for leaves or collecting stones to paint, some quality time etc.

A Better Welcome to Swansea : Case Study 1

The project aims to support people seeking sanctuary to connect with local services and activities which support independent living and integration through volunteer mentoring and translation support. The project also offers group drop-in sessions in the Swansea area and liaises with education establishments to offer support to families seeking asylum. Swansea was granted City of Sanctuary status by the national city of sanctuary movement in May 2010 and was the second city in the UK to achieve this status.

The project hopes to make Swansea a more welcoming place to those seeking asylum and refuge in the area by providing information and volunteer mentors to offer orientation to those new to the area. The project also aims to raise awareness of the issues faced by those seeking asylum and refuge to services in Swansea and help those services to be more accessible and sensitive to the needs of all.

Following a referral from the Health Access Team, a lady had fled her country owing to persecution and was keen to make Swansea her home and connect with life in Swansea. The lady had some issues relating to health which were being attended to by the local health team, support organisations and other specialist services.

At the time of the first assessment, the individual had already been out exploring the city and was keen to link with churches in the locality. Both herself and her partner were supported in accessing English classes and conversation groups to attend whilst waiting for an English assessment. They were keen to build links with social groups and were provided with email addresses and alternative methods of communication in order for them to be able to be contacted so that they don't miss out on groups that could be valuable to them. They were able to connect with similar groups culturally to be able to talk to others in a similar position from a similar background, and also able to talk to the couple about where to access things in Swansea to match their interests. Volunteering opportunities were communicated to

the couple as they were keen on integrating into the community through this avenue too.

Some of the outcomes for the service user included an improvement in quality of life through obtaining clothes, food and direction to various groups, increased knowledge of what was available in the locality and online for the community and having valued support provided to both herself and her family.

A Better Welcome to Swansea: Case Study 2

Following emails to the individual about the pilot project, a request was received from a family wanting ideas around healthy living, especially healthy cooking. Project staff and others presented a variety of sessions surrounding nutritional health, emotional health, and physical health. As part of this, the BAME outreach programme presented topics of healthy living and diabetes information.

A Better Welcome Swansea presented information on how healthy and nutritious choices could be made on a budget, and also information about healthy meal planning. The mental health foundation was invited to present ideas for preserving mental health and how to recognise poor mental health. The outcomes that were achieved for the service users included the ability to recognise instances of poor mental health, ideas for making a positive difference to mental health, ideas for budgeting and planning for healthy choices, knowledge of what a healthy diet looked like and a recipe bank for healthy eating.

Transcend Peer Mentoring : Case Study

Transcend is a project which matches people with mental ill-health to peer mentors. These peer mentors are trained volunteers who have lived experience of mental ill-health. Volunteer mentors work with people to develop action plans or goals and take control of their recovery by slowly building up trust and taking every step at the individual's pace.

Transcend volunteer mentors are people from all walks of life who have personal experience of mental health issues and have worked towards their recovery. They are able to offer empathy, support, and guidance to those in similar situations.

Following a referral of an individual to the Transcend Peer Monitoring Project by a partner agency (Sanctuary) who was presenting with loneliness, isolation, low mood, little routine, agoraphobia, and social anxiety. Following discussions with the individual it was identified that they would like to work towards three main goals, that would be achievable steps and could be worked towards with the Transcend volunteer. These goals were, to get out a bit more, other than just for a specific reason to help lose weight, go to cafes, and stop feeling like they are being watched and judged and have a haircut.

The individual has been linked with a volunteer who calls for 2 hours per week to talk about goals, achievements and coping mechanisms, the individual was referred for counselling and has slowly established a routine and increased confidence and social connection due to the intervention from Transcend.

The above working together on projects are just a snip bit of all the work we do as a collective.

Challenges/ Barriers

- The COVID-19 pandemic has continued to cause a considerable delay to the progression of this Objective, with the majority of partners and stakeholders being required to re-direct their resources to maintaining business as usual and also reducing the opportunities for engagement
- Further challenges include the wider impact from the COVID-19 pandemic, linked with individual organisations' return to the workplace, access to longer-term funding and the impact of remote working, particularly with public-facing, community-based roles.
- The ability to ensure consistent and appropriate representation from all stakeholders, ensuring success from different partnerships is captured effectively, together with the capacity of partners' workloads, particularly during the COVID-19 pandemic has continued to be a challenge.
- The lack of hypothecated funding available to PSBs, in comparison to other strategic partnerships, has certainly reduced the effectiveness and speed of delivery of PSB Wellbeing plans, and in particular the Strong Communities Objective.

Future activity for the 22/23 year includes:

- To embed amongst all our partners, approaches that support individual, family and community resilience.
- To work towards us working as a whole organisation and whole public sector with one approach.
- To deliver collective action to remove barriers to participation including fear of difference, sharing resources regularly to do so.
- To further embed our Intercultural City approach to promote the Welsh language whilst also recognising and celebrating the other cultures, languages, and communities in Swansea.
- To fully embed the economic regeneration plans within all our partners and actions will be taken to enhance a social benefits approach.
- To work together and jointly design and implement local projects that support the achievement of the Minimum Income Standard.
- Promote the work and encourage engagement with the multi-agency task force set up during Operational Dawns Glow.
- Support Community Engagement and outreach projects alongside arson reduction messages (the Fire and Rescue Service provides advice to a range of forums including Community Cohesion, Hate Crime Awareness, Domestic Abuse and engagement with Refugee Families).

Conclusion

It has never been more important for us to pull together, connect and understand the resources we have here in Swansea. All PSB members have shown willingness to work together collectively to come out of this situation stronger, more resilient and better connected.

Maintaining effective communication and relationships has been vital. It has been important to use our relationships and networks we have built up over the past years and draw on one another's knowledge and experience. It has been crucial for all our different organisations to come together to help and support one another.

PSB members/stakeholders together are stronger and we must not lose sight of how much we can achieve when we work together and support one another. The people of Swansea have never needed our support as much as they do now and for the future.

Our Next Steps

Swansea PSB's strengths lie within the expertise, experience and enthusiasm of its partners, from the frontline staff working to deliver the Local Well-being Objectives to the leadership representatives who work together to strategically improve Swansea's well-being.

Austerity and continued uncertainty following the pandemic will continue to challenge our organisations moving forward. However, significant opportunities have been identified to build our capacity by working together and increasingly share assets and resources.

The next steps for the PSB involves building on the existing Well-being Plan and using the recently completed Well-being Assessment to work together to review our Well-being Objectives and produce a plan for the next 4 years. In summary, this will involve:

- Reviewing, drafting and agreeing a set of local Well-being Objectives and steps to address them.
- Receiving advice from the Future Generations Commissioner.
- Gathering information from partners.
- Undertaking Integrated Impact and Equality Assessments.
- Consulting with the public before the final objectives are agreed

How you can get involved?

The work undertaken by Swansea Public Services Board is published online at www.swanseapsb/swansea.gov.uk.

Our Joint Committee Meetings are held in public and questions from the public are invited via a standing agenda item Public Question Time.

A successful partnership Forum was last held following lockdowns in November 2021. SCVS and Swansea Council came together to host the event online ensuring maximum virtual interaction. However, we are now looking to re-establish Partnership Forums at local venues where we can welcome everyone along to contribute in person.

You can also contact our Public Services Board Co-ordinator directly by email at Swansea.psb@swansea.gov.uk or telephone 07989 138917.

We welcome your involvement, ideas and suggestions in all areas of our work so that we could consider for our future work.

Integrated Impact Assessment Screening Form

Please ensure that you refer to the Screening Form Guidance while completing this form.

Which service area and directorate are you from?

Service Area: SDU

Directorate: Corporate Services

Q1 (a) What are you screening for relevance?

- New and revised policies, practices or procedures
- Service review, re-organisation or service changes/reductions, which affect the wider community, service users and/or staff
- Efficiency or saving proposals
- Setting budget allocations for new financial year and strategic financial planning
- New project proposals affecting staff, communities or accessibility to the built environment, e.g., new construction work or adaptations to existing buildings, moving to on-line services, changing location
- Large Scale Public Events
- Local implementation of National Strategy/Plans/Legislation
- Strategic directive and intent, including those developed at Regional Partnership Boards and Public Services Board, which impact on a public bodies functions
- Medium to long term plans (for example, corporate plans, development plans, service delivery and improvement plans)
- Setting objectives (for example, well-being objectives, equality objectives, Welsh language strategy)
- Major procurement and commissioning decisions
- Decisions that affect the ability (including external partners) to offer Welsh language opportunities and services
- Other

(b) Please name and fully describe initiative here:

Swansea PSB: Annual Report 2021/22. 'For information' report for Scrutiny on the PSB Annual Report 2021/22 published in August 2022.

Q2 What is the potential impact on the following: the impacts below could be positive (+) or negative (-)

	High Impact		Medium Impact		Low Impact		Needs further Investigation	No Impact
	+	-	+	-	+	-		
Children/young people (0-18)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Older people (50+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Any other age group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Future Generations (yet to be born)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Race (including refugees)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Asylum seekers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gypsies & travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Religion or (non-)belief	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gender reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Welsh Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Poverty/social exclusion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Carers (inc. young carers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Community cohesion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Marriage & civil partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pregnancy and maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Human Rights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Integrated Impact Assessment Screening Form

Q3 What involvement has taken place/will you undertake e.g. engagement/consultation/co-productive approaches?
Please provide details below – either of your activities or your reasons for not undertaking involvement

Not applicable - Swansea PSB: Annual Report 2021/22. 'For information' report for Scrutiny on the PSB Annual Report 2021/22 published in August 2022.

Q4 Have you considered the Well-being of Future Generations Act (Wales) 2015 in the development of this initiative:

- a) Overall does the initiative support our Corporate Plan's Well-being Objectives when considered together?
Yes No
- b) Does the initiative consider maximising contribution to each of the seven national well-being goals?
Yes No
- c) Does the initiative apply each of the five ways of working?
Yes No
- d) Does the initiative meet the needs of the present without compromising the ability of future generations to meet their own needs?
Yes No

Q5 What is the potential risk of the initiative? (*Consider the following impacts – equality, socio-economic, environmental, cultural, legal, financial, political, media, public perception etc...*)

High risk

Medium risk

Low risk

Q6 Will this initiative have an impact (however minor) on any other Council service?

Yes No If yes, please provide details below

Q7 Will this initiative result in any changes needed to the external or internal website?

Yes No If yes, please provide details below

Q8 What is the cumulative impact of this proposal on people and/or communities when considering all the impacts identified within the screening and any other key decisions affecting similar groups/ service users made by the organisation?

(You may need to discuss this with your Service Head or Cabinet Member to consider more widely if this proposal will affect certain groups/ communities more adversely because of other decisions the organisation is making. For example, financial impact/poverty, withdrawal of multiple services and whether this is disadvantaging the same groups, e.g. disabled people, older people, single parents (who are mainly women), etc.)

Integrated Impact Assessment Screening Form

Outcome of Screening – Swansea PSB: Annual Report 2021/22. ‘For information’ report for Scrutiny on the PSB Annual Report 2021/22 published in August 2022.

- Q9 Please describe the outcome of your screening using the headings below:
- Summary of impacts identified and mitigation needed (Q2)
 - Summary of involvement (Q3)
 - WFG considerations (Q4)
 - Any risks identified (Q5)
 - Cumulative impact (Q7)

(NB: This summary paragraph should be used in the ‘Integrated Assessment Implications’ section of corporate report)

Full IIA to be completed

Do not complete IIA – please ensure you have provided the relevant information above to support this outcome

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email.

Screening completed by:
Name: R Rowlands
Job title: Strategic Delivery & Performance Manager
Date: 22/09/22
Approval by Head of Service:
Name: Lee Wenham
Position: Head of Communications & marketing
Date: 22/09/22

Please return the completed form to accesstoservices@swansea.gov.uk



Report of the Cabinet Member for Service Transformation (Deputy Leader)

Scrutiny Programme Committee – 18 October 2022

Briefing – Swansea PSB Performance Framework

Purpose	The report presents an update on efforts by the PSB to review the development of the performance framework to help show the work being undertaken by the Board.
Content	Provides an update on the work that has been undertaken to date to develop the performance framework to help show the progress being made by the PSB and next steps.
Councillors are being asked to	Consider the information provided and give views.
Lead Councillor	Councillor Andrea Lewis, Cabinet Member for Service Transformation (Deputy Leader)
Lead Officer	Richard Rowlands
Report Author	Richard Rowlands
Legal Officer	Debbie Smith
Finance Officer	Paul Roach
Access to Services Officer	Rhian Millar

1. Background

- 1.1 This report provides an update on the work that has been undertaken to date to develop the performance framework to help show the progress being made by the PSB.
- 1.2 At a meeting of the Scrutiny Programme Committee on 18th January, the Committee discussed how the PSB can develop its performance framework to help evidence the tangible difference the PSB is making, and also improve the clarity of action and outcomes from meetings.

2. Revised Highlight Reports – Key Performance Indicators (KPIs)

- 2.1 The PSB oversees progress meeting the Well-being Priorities set out within the PSB Well-being Plan. These priorities work towards the 2040 long-term vision for the population of the whole local area covered by the work of the Board.
- 2.2 The PSB Joint Committee had previously received Highlight Reports from Priority Leads that reported progress meeting the PSB priorities set out within the Well-being Plan; these highlight reports were suspended during the pandemic.
- 2.3 The Highlight Reports did not contain Key Performance Indicators (KPIs). KPIs generally measure how much individual organisations are delivering and how well they are doing it. Performance using KPIs is typically measured over relatively short periods of time, such as quarterly or annually. KPIs are usually used to measure the performance of individual public bodies to discreet service users or stakeholders served by individual public bodies. It is generally more difficult to measure outcomes; especially outcomes that are delivered collectively by partnerships to whole populations over a longer period of time. This type of information is usually captured by population indicators contained within suitable and comparable data sources, such as those collected by the Office of National Statistics and Welsh Government.
- 2.4 In addition, there are further and significant resource demands associated with the development, collection, processing and reporting of data that must come from the public bodies that make up the PSB, which does not have any of its own dedicated systems and resources. Most of the available resources during 2021/22 were devoted to the development of the PSB Well-being Assessment.
- 2.5 However, in preparation for the Annual Report on the Well-being Plan and to address the observations of the Scrutiny Programme Committee, the existing Highlight Report template was adapted to allow for the inclusion of draft KPIs as additional evidence; the aim was to start some initial work to try and identify a small number of beneficial measures for each priority and could be a mix of qualitative and quantitative indicators.

3. Reporting progress

- 3.1 Highlight Reports were amended to contain a mixture of draft KPIs and measures, some quantitative and others qualitative, that could be referred to as part of the evidence to help report progress towards meeting each Well-being Priority. Most measures are subject to data development before being able to be reported (**see Appendix A**); any further work on these will be subject to the development of the new

PSB Well-being Plan to be published by May 2023 and the availability of resources in relation to other competing demands.

- 3.2 The revised and completed Highlight Reports were used to inform the Joint Committee of progress meeting the Well-being Priorities at their meeting in June 2022. The reports also formed part of the evidence that was referred to when developing the PSB Annual Report 2021/22.

4. Next Steps

- 4.1 Further work to investigate the development of a small set of KPIs, as part of a wider basket of qualitative evidence included in the Highlight Reports, will take place in line with the development of the new PSB Well-being Plan to be published in May 2023; after which the work on the KPIs, which will include an assessment of the practicality of developing, collecting and reporting data in light of available resources, will be finalised in line with other competing demands and priorities. This work will also assess the availability and viability of using population based indicators that might be more appropriate as a means of contributing quantitative evidence to help describe progress meeting PSB Well-being Priorities.

5. Integrated Assessment Implications

- 5.1 The Council is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage
- Consider opportunities for people to use the Welsh language
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

- 5.1.1 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

5.1.2 Our Integrated Impact Assessment (IIA) process ensures we have paid due regard to the above. It also takes into account other key issues and priorities, such as poverty and social exclusion, community cohesion, carers, the United Nations Convention on the Rights of the Child (UNCRC) and Welsh language.

5.1.3 A screening form was completed. This report is a 'for information' briefing and so is not relevant for an IIA.

6. Legal Implications

6.1 There are no legal implications.

7. Financial Implications

7.1 There are no financial implications.

Background papers: *None*

Glossary of terms: *None*

Appendices:

- Appendix A – draft KPIs for further investigation regarding data development
- IIA Screening Form

Appendix A - draft KPIs for further investigation regarding data development

Live Well, Age Well

All subject to further investigation and data development – in line with the new Well-being Plan.

Qualitative KPI's:

- Positive feedback from participants
- Facebook posts – Feedback
- Session Evaluations
- Participant case studies

Quantitative KPIs:

- Listening to the voice of children & young people consultation
- Listening to the voice of people 50+ consultation
- Survey data – Ageing Society Strategy – Partner Priority Setting Delphi Survey

Stronger Communities

Qualitative KPI's:

- An extensive list for each element of the objective - all subject to further investigation and data development and in line with the new Well-being Plan.

Quantitative KPIs:

- Reduction in the number of deliberate fires in 2022/23, against the five-year average.
- Reduction in the number of deliberate grass fires in 2022/23, against the five-year average.
- Reduction in the number of deliberate refuse fires in 2022/23, against the five-year average.
- Others subject to data development in line with development of the new Well-being Plan.

Working with Nature

Qualitative KPI's:

- An extensive list for each element of the objective - all subject to further investigation and data development and in line with the new Well-being Plan.

Quantitative KPIs:

- Subject to data development in line with development of the new Well-being Plan

Early Years

All subject to further investigation and data development – in line with the new Well-being Plan.

Qualitative KPI's:

- Addressing WG Programme for Government Early Years Expansion Priorities
- Ensuring parents are supported for birth and early childhood (JigSo Steering Group)
- Understanding how to effectively integrate early years services (via the Early Years Maturity Matrix)
- Upskilling the workforce to better support children and families i.e. through the Speech and Language Therapy (SLT) training

Quantitative KPIs:

- The number of families that engage with the Jigso team
- The number of settings that engage with the Pathfinder SLT training programme
- The scores given in the Early Years Maternity Maturity Matrix (EYMMM)

Integrated Impact Assessment Screening Form

Please ensure that you refer to the Screening Form Guidance while completing this form.

Which service area and directorate are you from?

Service Area: SDU

Directorate: Corporate Services

Q1 (a) What are you screening for relevance?

- New and revised policies, practices or procedures
- Service review, re-organisation or service changes/reductions, which affect the wider community, service users and/or staff
- Efficiency or saving proposals
- Setting budget allocations for new financial year and strategic financial planning
- New project proposals affecting staff, communities or accessibility to the built environment, e.g., new construction work or adaptations to existing buildings, moving to on-line services, changing location
- Large Scale Public Events
- Local implementation of National Strategy/Plans/Legislation
- Strategic directive and intent, including those developed at Regional Partnership Boards and Public Services Board, which impact on a public bodies functions
- Medium to long term plans (for example, corporate plans, development plans, service delivery and improvement plans)
- Setting objectives (for example, well-being objectives, equality objectives, Welsh language strategy)
- Major procurement and commissioning decisions
- Decisions that affect the ability (including external partners) to offer Welsh language opportunities and services
- Other

(b) Please name and fully describe initiative here:

Briefing – PSB Performance Framework. High level ‘for information’ briefing on for Scrutiny on plans to work on a PSB Performance Framework, to be completed in post May 2023.

Q2 What is the potential impact on the following: the impacts below could be positive (+) or negative (-)

	High Impact		Medium Impact		Low Impact		Needs further Investigation	No Impact
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Children/young people (0-18)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Older people (50+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Any other age group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Future Generations (yet to be born)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Race (including refugees)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Asylum seekers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gypsies & travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Religion or (non-)belief	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gender reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Welsh Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Poverty/social exclusion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Carers (inc. young carers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Community cohesion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Marriage & civil partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pregnancy and maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Human Rights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Integrated Impact Assessment Screening Form

**Q3 What involvement has taken place/will you undertake e.g. engagement/consultation/co-productive approaches?
Please provide details below – either of your activities or your reasons for not undertaking involvement**

Not applicable - Briefing – PSB Performance Framework. High level ‘for information’ briefing on for Scrutiny on plans to work on a PSB Performance Framework, to be completed in post May 2023.

Q4 Have you considered the Well-being of Future Generations Act (Wales) 2015 in the development of this initiative:

- a) Overall does the initiative support our Corporate Plan’s Well-being Objectives when considered together?
Yes No
- b) Does the initiative consider maximising contribution to each of the seven national well-being goals?
Yes No
- c) Does the initiative apply each of the five ways of working?
Yes No
- d) Does the initiative meet the needs of the present without compromising the ability of future generations to meet their own needs?
Yes No

Q5 What is the potential risk of the initiative? (Consider the following impacts – equality, socio-economic, environmental, cultural, legal, financial, political, media, public perception etc...)

High risk

Medium risk

Low risk

Q6 Will this initiative have an impact (however minor) on any other Council service?

Yes

No

If yes, please provide details below

Q7 Will this initiative result in any changes needed to the external or internal website?

Yes

No

If yes, please provide details below

Q8 What is the cumulative impact of this proposal on people and/or communities when considering all the impacts identified within the screening and any other key decisions affecting similar groups/ service users made by the organisation?

(You may need to discuss this with your Service Head or Cabinet Member to consider more widely if this proposal will affect certain groups/ communities more adversely because of other decisions the organisation is making. For example, financial impact/poverty, withdrawal of multiple services and whether this is disadvantaging the same groups, e.g., disabled people, older people, single parents (who are mainly women), etc.)

Integrated Impact Assessment Screening Form

Outcome of Screening – Briefing – PSB Performance Framework. High level ‘for information’ briefing on for Scrutiny on plans to work on a PSB Performance Framework, to be completed in post May 2023.

Q9 Please describe the outcome of your screening using the headings below:

- **Summary of impacts identified and mitigation needed (Q2)**
- **Summary of involvement (Q3)**
- **WFG considerations (Q4)**
- **Any risks identified (Q5)**
- **Cumulative impact (Q7)**

(NB: This summary paragraph should be used in the ‘**Integrated Assessment Implications**’ section of corporate report)

Full IIA to be completed

Do not complete IIA – please ensure you have provided the relevant information above to support this outcome

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email.

Screening completed by:
Name: R Rowlands
Job title: Strategic Delivery & Performance Manager
Date: 16/09/22
Approval by Head of Service:
Name: Lee Wenham
Position: Head of Communications & marketing
Date: 16/09/22

Please return the completed form to accesstoservices@swansea.gov.uk



Report of the Cabinet Member for Service Transformation (Deputy Leader)

Scrutiny Programme Committee – 18 October 2022

Briefing - Swansea PSB: Assessment of Local Well-being 2022

Purpose	To brief and update the Scrutiny Committee on the Assessment of Local Well-being published by Swansea Public Services Board (PSB) in May 2022.
Content	This report discusses Swansea PSB's Assessment of Local Well-being 2022, including the statutory requirement, key aspects of its purpose and the process, and a high level summary of findings.
Councillors are being asked to	Consider the information provided and give views.
Lead Councillor	Councillor Andrea Lewis, Cabinet Member for Service Transformation (Deputy Leader)
Lead Officer	Richard Rowlands
Report Author	Steve King Tel: 07970 610583 E-mail: steve.king@swansea.gov.uk
Legal Officer	Debbie Smith
Finance Officer	Paul Roach
Access to Services Officer	Rhian Millar

1. Background

- 1.1 The Well-being of Future Generations (Wales) Act 2015 requires Public Service Boards (PSBs) in Wales to prepare and publish an assessment of the state of economic, social, environmental and cultural well-being in its area once every five years.
- 1.2 The Act required that the second round of assessments be published by 5 May 2022, the date of the most recent local government elections, and Swansea's assessment was published on that date. Further information, including Swansea's 2022 Assessment and the Annex documents, is available at www.swansea.gov.uk/psbassessment2022.

2. Purpose and process

- 2.1 The primary, statutory purpose of the Assessment is to help Swansea Public Services Board identify a focused number of well-being objectives that will contribute to the national well-being goals as set out in the Well-being of Future Generations (Wales) Act 2015, and to inform the Board's Well-being Plan for Swansea which must be completed and published by May 2023.
- 2.2 The evidence in the assessment was compiled by a team of officers from the partner organisations of Swansea PSB, led by an Assessment Editorial Group. This included representatives of the Board's four statutory partners (Council, Natural Resources Wales, Fire Service and Health Board) and officer leads for each of the four 'dimensions' of well-being – social, economic, environmental and cultural. This group was supported by colleagues from the partnership, working together in informal dimension-based groups to draft topic content.
- 2.3 Underneath this overall high-level structure, specific topics considered to have greatest impact on the well-being of the area within each of the four dimensions – social, economic, environmental and cultural – were identified. The selection of topics was also informed by public engagement via a well-being survey undertaken in autumn 2021. This survey sought to ensure that our understanding and definitions of the well-being dimensions were appropriate, that the topics covered key areas of interest raised, and to identify gaps. It asked respondents to identify which aspects of well-being (or topics) within each dimension were particularly important to them and what had been missed. Under each dimension, people were also invited to tell their story or experience of about why particular aspects of well-being mattered to them.
- 2.4 Regular progress updates were provided to, and steer received from, the Board's Joint Committee at (and between) meetings during 2021 and 2022. The Assessment was also progressed against a background of greater regional collaboration with Neath Port Talbot PSB and the West Glamorgan Regional Partnership Board – working together on a joint and common approach to the concurrent Assessments of Local Well-being and the Population Needs Assessment (required under the Social Services and Well-being Act 2014). A regional Co-ordination Board was also set up to provide direction and support for the assessments.
- 2.5 Following the PSB Joint Committee's agreement on the overall approach in early 2021, the Assessment was produced in two stages. Firstly, a draft document was prepared and shared for public and stakeholder consultation during February and March 2022 (closing just ahead of the start of the pre-election period in Swansea). The draft documents and details of how to respond, including links to an on-line questionnaire, were circulated to statutory local and national consultees and other identified contacts in the partnership. Partners were also asked to promote the consultation and circulate to their contacts and networks. The general public were also alerted to the consultation via the Council website and social media channels.

- 2.6 Despite these efforts, the volume of response wasn't particularly high. Anecdotally, this has also been the general experience of 2022 assessment consultations for PSBs elsewhere in Wales. However, positive and constructive responses were received including from the Office of the Future Generations Commissioner and the Welsh Government. This feedback was documented and carefully considered by a partner group and any changes later agreed by the Board were fed into a revised final Assessment document. The consultation proposals, along with the agreed response to each, are detailed in the separate Consultation Feedback Report annex.
- 2.7 The 2022 Assessment was an especially challenging task, mostly due to resourcing issues including the wide-ranging impacts of the COVID-19 pandemic, which affected the availability of data for some topics, but more fundamentally the resource and capacity of partners during that time. A number of Council services and the Health Board in particular were less able to contribute to the assessment's development, for example to provide content for the identified topics of Physical Health, Mental Health, and Loneliness and Isolation in the Social chapter.
- 2.8 As part of ongoing regional collaboration, Neath Port Talbot and Swansea PSBs also commissioned Swansea University to undertake research (funded by Welsh Government regional grant) which aimed to better understand the well-being data and evidence collected in the assessments and to create an additional chapter or report for each area. The research aimed to draw out the key implications and messages (the 'so what') from the assessments; to analyse the information and define what this means in practical terms; to pull together and link the social, economic, environmental and cultural chapters into an overall analysis for each area; and to bring out the key links between topics and across dimensions of well-being. The Swansea report, initially circulated to the PSB Joint Committee, will be a further resource for the Well-being Plan.

3. Key points and conclusions

- 3.1 The final Assessment document was lengthy, at over 200 pages, with a great deal of content included within many individual topics – which is challenging to summarise. However, the following table, incorporating work undertaken during the University commission, brings out what can be considered the key points and issues from the assessment as noted in both the Introduction and Swansea Profile sections and the four individual well-being dimension chapters:

Introduction	Swansea Profile
<ul style="list-style-type: none"> • Welcome message from Board and thanks to partners • Outline of purpose of assessment • Wider change since 2017 assessment • Changes made since draft document • Gaps and remaining considerations • Next steps, including Well-being Plan • Background – national goals and ways of working 	<ul style="list-style-type: none"> • About Swansea, including location and landscape • Summary of Swansea's population at time of publication (2020 estimates) • Population age structure and change (trends and projections); households • Key statistics by Community Area • Statistics: population characteristics (2011 Census); economic activity

<ul style="list-style-type: none"> • Overall approach: defining well-being; engagement/survey; chapter content. 	<ul style="list-style-type: none"> • Potential impact of imminent 2021 Census results.
<p>Social well-being</p> <ul style="list-style-type: none"> • Growing inequality in relation to education, employment, training, income, health outcomes, access to services and other life chances. • Inequality also expressed through increasing levels of crime, anti-social behaviour and community unrest • Mental health and well-being • Ageing population and social care workforce difficulties • Lack of public transport • Digital exclusion • Pandemic impact on specific groups, e.g. children, which may not be fully known for some time • Early years as a specific focus • Children and young people (CYP) as a cross-cutting topic • Reducing number of households in temporary accommodation • Increasing affordable housing supply. 	<p>Economic well-being</p> <ul style="list-style-type: none"> • GVA (Gross Value Added) per head • Productivity (GVA per hour worked) • Diversification, growth and survival of business base • Lack of higher value industries • Household income / earnings levels • City centre living / working density • Economic infrastructure development viability gap • Transport infrastructure and more sustainable transport services • Areas of deprivation and economic inactivity • Skills / attainment gap amongst disadvantaged • Digital and green skills shortage • Worker shortages especially in care, construction, hospitality sectors.
<p>Environmental well-being</p> <ul style="list-style-type: none"> • Climate Emergency - Net Zero Swansea 2050 (2030 public sector) • Nature Emergency - biodiversity and ecosystem resilience - habitat connectivity, resource management and site protection and enhancement • Water resources – prioritising the protection of streams and rivers • Flood risk – target resources and address inequalities of impact • Soils, land use and food • Green Infrastructure (GI) and Place Making – cross-sector approach • Air quality – poor in some urban areas • Sustainable transport and Active Travel • Waste Management • Energy – generation, efficiency and impact on fuel poverty. 	<p>Cultural well-being</p> <ul style="list-style-type: none"> • Development of a cultural strategy • Cross-sector collaboration • Need for balanced programme of local affordable activities, targeting vulnerable / protected characteristics • Tourism post-pandemic recovery • Inequalities in physical activity; participation impacting health across areas • Increase in Welsh speakers and resultant demand for Welsh language services • Support sustainability of volunteering and recruitment of volunteers.

3.2. The 2022 Assessment is now formally complete, and has fulfilled its intended purpose; namely to support the development of Swansea PSB’s well-being objectives and next year’s Well-being Plan. There is currently no formal requirement (within the Act or statutory guidance) to complete another assessment in the next five years (i.e. before May 2027).

3.3 However, it may be considered beneficial to review or revisit the assessment in some way ahead of that time. A regular (e.g. annual) full-scale repeat of the assessment process is neither required nor likely to be possible due to resources. However, a proportionate, less intense approach via some form of limited review may be beneficial; for example, at the two-year (approx. May 2024) and four-year (May 2026) points in the five-year cycle (the latter potentially providing a good baseline or starting point to help detailed work on the next formal assessment). Obviously any such proposals would need further consideration and scoping by the PSB in due course, as current partner energies and resources are (rightly) focused on developing the Well-being Plan.

4. Legal implications

4.1 There are no legal implications.

5. Finance Implications

5.1 There are no financial implications.

6. Integrated Assessment Implications

6.1 The Council is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage
- Consider opportunities for people to use the Welsh language
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

6.2 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

6.3 Our Integrated Impact Assessment (IIA) process ensures we have paid due regard to the above. It also takes into account other key issues and priorities, such as poverty and social exclusion, community cohesion, carers, the United Nations Convention on the Rights of the Child (UNCRC) and Welsh language.

6.4 A screening form was completed. This report is a 'for information' briefing and so is not relevant for an IIA.

Glossary of terms: *None*

Background papers:

Swansea PSB: Assessment of local well-being 2022 and Annexes – available at:
www.swansea.gov.uk/psbassessment2022

Appendices: None

Integrated Impact Assessment Screening Form

Please ensure that you refer to the Screening Form Guidance while completing this form.

Which service area and directorate are you from?

Service Area: SDU

Directorate: Corporate Services

Q1 (a) What are you screening for relevance?

- New and revised policies, practices or procedures
- Service review, re-organisation or service changes/reductions, which affect the wider community, service users and/or staff
- Efficiency or saving proposals
- Setting budget allocations for new financial year and strategic financial planning
- New project proposals affecting staff, communities or accessibility to the built environment, e.g., new construction work or adaptations to existing buildings, moving to on-line services, changing location
- Large Scale Public Events
- Local implementation of National Strategy/Plans/Legislation
- Strategic directive and intent, including those developed at Regional Partnership Boards and Public Services Board, which impact on a public bodies functions
- Medium to long term plans (for example, corporate plans, development plans, service delivery and improvement plans)
- Setting objectives (for example, well-being objectives, equality objectives, Welsh language strategy)
- Major procurement and commissioning decisions
- Decisions that affect the ability (including external partners) to offer Welsh language opportunities and services
- Other

(b) Please name and fully describe initiative here:

Not applicable - Briefing – Swansea PSB: Assessment of Local Well-being 2022. High level 'for information' briefing on Swansea PSB: Assessment of Local Well-being 2022.

Q2 What is the potential impact on the following: the impacts below could be positive (+) or negative (-)

	High Impact		Medium Impact		Low Impact		Needs further Investigation	No Impact
	+	-	+	-	+	-		
Children/young people (0-18)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Older people (50+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Any other age group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Future Generations (yet to be born)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Race (including refugees)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Asylum seekers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gypsies & travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Religion or (non-)belief	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gender reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Welsh Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Poverty/social exclusion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Carers (inc. young carers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Community cohesion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Marriage & civil partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pregnancy and maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Integrated Impact Assessment Screening Form

Human Rights

**Q3 What involvement has taken place/will you undertake e.g. engagement/consultation/co-productive approaches?
Please provide details below – either of your activities or your reasons for not undertaking involvement**

Not applicable - Briefing – Swansea PSB: Assessment of Local Well-being 2022. High level 'for information' briefing on Swansea PSB: Assessment of Local Well-being 2022.

Q4 Have you considered the Well-being of Future Generations Act (Wales) 2015 in the development of this initiative:

- a) Overall does the initiative support our Corporate Plan's Well-being Objectives when considered together?
Yes No
- b) Does the initiative consider maximising contribution to each of the seven national well-being goals?
Yes No
- c) Does the initiative apply each of the five ways of working?
Yes No
- d) Does the initiative meet the needs of the present without compromising the ability of future generations to meet their own needs?
Yes No

Q5 What is the potential risk of the initiative? (Consider the following impacts – equality, socio-economic, environmental, cultural, legal, financial, political, media, public perception etc...)

High risk

Medium risk

Low risk

Q6 Will this initiative have an impact (however minor) on any other Council service?

Yes

No

If yes, please provide details below

Q7 Will this initiative result in any changes needed to the external or internal website?

Yes

No

If yes, please provide details below

Q8 What is the cumulative impact of this proposal on people and/or communities when considering all the impacts identified within the screening and any other key decisions affecting similar groups/ service users made by the organisation?

(You may need to discuss this with your Service Head or Cabinet Member to consider more widely if this proposal will affect certain groups/ communities more adversely because of other decisions the organisation is making. For example, financial impacts, poverty, withdrawal of multiple services and

Integrated Impact Assessment Screening Form

whether this is disadvantaging the same groups, e.g., disabled people, older people, single parents (who are mainly women), etc.)

Outcome of Screening – Not applicable - Briefing – Swansea PSB: Assessment of Local Well-being 2022. High level ‘for information’ briefing on Swansea PSB: Assessment of Local Well-being 2022.

Q9 Please describe the outcome of your screening using the headings below:

- **Summary of impacts identified and mitigation needed (Q2)**
- **Summary of involvement (Q3)**
- **WFG considerations (Q4)**
- **Any risks identified (Q5)**
- **Cumulative impact (Q7)**

(NB: This summary paragraph should be used in the ‘**Integrated Assessment Implications**’ section of corporate report)

Full IIA to be completed

Do not complete IIA – please ensure you have provided the relevant information above to support this outcome

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email.

Screening completed by:
Name: R Rowlands
Job title: Strategic Delivery & Performance Manager
Date: 16/09/22
Approval by Head of Service:
Name: Lee Wenham
Position: Head of Communications & marketing
Date: 16/09/22

Please return the completed form to accesstoservices@swansea.gov.uk



Report of the Cabinet Member for Service Transformation (Deputy Leader)

Scrutiny Programme Committee – 18 October 2022

Briefing - Swansea PSB: Local Well-being Plan 2023

Purpose	To brief and update the Scrutiny Committee on the Local Well-being Plan to be published by Swansea Public Services Board (PSB) in May 2023.
Content	This report discusses Swansea PSB's Local Well-being Plan 2023, including the statutory requirements, key aspects of its purpose and the process and progress to date.
Councillors are being asked to	Consider the information provided and give views. Consider how and when Scrutiny prefers to consider the draft plan given timetable.
Lead Councillor	Councillor Andrea Lewis, Cabinet Member for Service Transformation (Deputy Leader)
Lead Officer	Richard Rowlands
Report Author	Suzy Richards
Legal Officer	Debbie Smith
Finance Officer	Paul Roach
Access to Services Officer	Rhian Millar

1. Background

- 1.1 The Well-being of Future Generations (Wales) Act 2015 requires Public Service Boards (PSBs) in Wales to prepare and publish a local well-being plan no later than 12 months after each ordinary election.
- 1.2 The May 2023 Local Well-being Plan will set out how Swansea PSB intends to improve the state of economic, social, environmental and cultural well-being of Swansea over the next five years.
- 1.3 The Plan must set out Local Well-being Objectives which aim to maximise the PSB's contribution to achieving national well-being goals in Swansea and accord with the sustainable development principle's five ways of working.

- 1.4 It must also set out all **reasonable** steps for the board to deliver on the steps collectively, and in addition can include steps to be taken individually or collectively by partners acting individually or jointly.
- 1.5 The steps will be developed with the involvement of as broad a diversity of input as possible and based on an extensive evidence base driven by the May 22 Assessment of local Well-being. Although 'It is for the Board to form its own judgement of what steps it would be reasonable to take, on the basis of its own knowledge and consideration of the circumstances and characteristics of its area.'
- 1.6 The previous Local Well-being Plan and information relating to that process is available at www.swansea.gov.uk/localwellbeingplan

2. Purpose

- 2.1 The primary, statutory purpose of the Local Well-being Plan is to identify a focused number of well-being objectives and reasonable steps to ensure the collaborative efforts of Swansea Public Services Board improve Swansea's well-being.
- 2.2 Statutory Guidance sets out 4 key elements of the well-being plan.
 - To specify the extent to which well-being objectives have been met by the 2018 Plan and the periods of time within which the board expect to meet objectives
 - How objectives will contribute to the well-being goals.
 - To explain how objectives and steps have been explained in relation to the latest Assessment.
 - Outline the proposed steps and by who in line with the sustainable development principle.

3. Setting the Draft Objectives

- 3.1 One of the strengths of Swansea Public Services Board's first Well-being Plan was that the Local Well-being Objectives were set in the context of our well-being ambitions for 2040. Intensive foresighting work was undertaken with the public, PSB partners across the private, public and third sector as well as with under-represented groups, looking at local well-being objectives for change over a generation.
- 3.2 Analysis suggests that issues and actions within the remit of the PSB identified via engagement on the Assessment of Local Well-being appear to broadly align with existing long term Local Well-being Objectives. Annual reporting demonstrated progress had been made towards the 2040 ambition. It was therefore agreed a continued focus on the existing positive trajectory while focusing on a fresh set of short and medium steps is likely to enable the PSB to build on the momentum of previous successes while learning from our experience moving forward.

- 3.3 It is proposed that greater change over the long term and focus on action can be achieved by reviewing rather than arbitrarily changing all the local well-being objectives.

The Draft Objectives reviewed to date are as follows

- *Early Years: To ensure that children in Swansea have the best start in life to be the best they can be.*
- *Live Well, Age Well: To make Swansea a great place to live at every stage of life.*
- *Climate Change and Nature Recovery: To improve health, enhance biodiversity and reduce the impact of climate change.*
- *Strong communities: To build cohesive communities with a sense of pride and belonging.*

- 3.4 The Joint Committee's key concern is improving 'how' we deliver via the steps, reviewing how collaborative arrangements work in practice and specifically how we can achieve better integration across objectives in delivering a smaller number of steps more effectively.

4. Process

Initial Response Analysis

- 4.1 A response analysis of Assessment of Local Well-being's outcomes was initially assessed by a Planning Group of officers from across partner organisations liaising with colleagues from partner organisations involved with the existing objective groups. This included representatives of the Board's four statutory partners and officer leads for each of the four existing Objective Delivery groups.
- 4.2 The Joint Committee held a discussion-based workshop on 11th August to explore strategic approaches to setting the Well-being Objectives and agreement of draft well-being objectives.

Future Generations Commission Support

- 4.3 A statutory support period of 14 weeks was triggered on 15 August 2022 when the Joint Committee's draft objectives were shared with the Commissioner office. Advice and support is taking place on an ongoing basis until a summary letter detailing advice and support to date provided marks the end of the period.

Engagement

- 4.4 A wide and diverse range of stakeholders detailed within the Future Generations Report www.futuregenerations2020.wales from Community and Town Councils to Children and Young People will be involved in challenging the delivery of the objectives and generating ideas throughout the initial engagement from September and formal consultation period from November 22 to February 14th 2023.

- 4.5 Idea generation will be invited direct from partners, Objective leads on behalf of existing objective delivery groups and directly from citizens. This will enable a menu of potential steps to be collated.
- 4.6 An online Partnership Forum open to representatives of all Swansea organisations will take place on October 10th 2022. This will challenge the objectives via a 'provocation session' and in the context of the national goals and five ways of working, invite partners to identify potential steps and how they might contribute.
- 4.7 Further challenge and context will be provided in the form of a Three Horizons workshop (Appendix 1) facilitated by NRW. This will explore responses to possible futures across the four objectives using the lens of cost of living as a crosscutting theme to stimulate new thinking. This workshop is to be attended by frontline and strategic leads with knowledge and experience from each objective all sectors providing public services.

Evaluation and selection of Steps

- 4.8 During the consultation period the steps will be collated and information identified around criteria that lessons learnt to date suggests are considered to ensure successful delivery. This includes:
- Leadership from one or ideally more partners
 - Existing or potential funding or resource
 - Best fit – Is this better/already delivered by alternative governance
 - Value added – Measurement method
 - Difference made to people lives
 - Five ways of working
 - Contribution to national well-being goals
- 4.9 Officer use of the Welsh Government Future Impact/Certainty Matrix (Appendix II) will enable a further analysis of the collated potential steps.
- 4.10 Swansea PSB's Project Scoping Matrix (Appendix III) will also be applied to ensure the final selection of steps is most effective collaborative activity on which to focus.

Publication and Communication

- 4.11 A Communication Plan is under development to ensure that the plan is shared with and involves a diversity and citizens over the next five years. This begins with ensuring a variety of accessible formats of the plan are developed and that wider organisations are actively involved in contributing to the success of the steps.
- 4.12 Opportunities for scrutinising the developing plan in detail, will exist immediately prior to formal consultation on 22 November 2022 or at the end of the consultation period in February 2023, once changes reflecting responses are made prior to statutory member and PSB sign off.

5. Legal implications

5.1 There are no legal implications.

6. Finance Implications

6.1 There are no financial implications.

7. Integrated Assessment Implications

7.1 The Council is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
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7.2 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

7.3 Our Integrated Impact Assessment (IIA) process ensures we have paid due regard to the above. It also takes into account other key issues and priorities, such as poverty and social exclusion, community cohesion, carers, the United Nations Convention on the Rights of the Child (UNCRC) and Welsh language.

7.4 An IIA screening form was completed. This report is a 'for information' briefing report and so is not relevant for an IIA

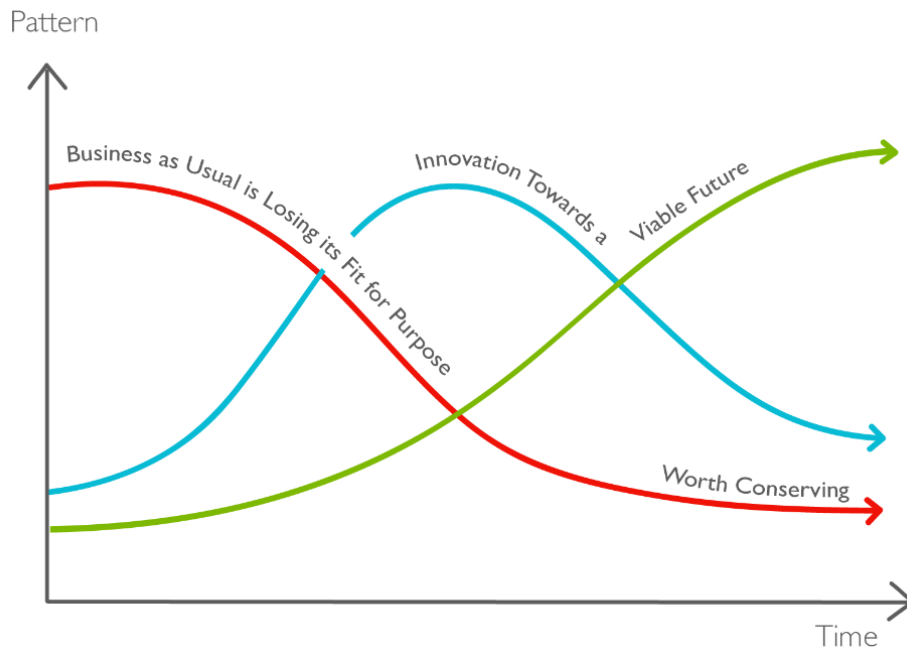
Background papers: none

Appendices:

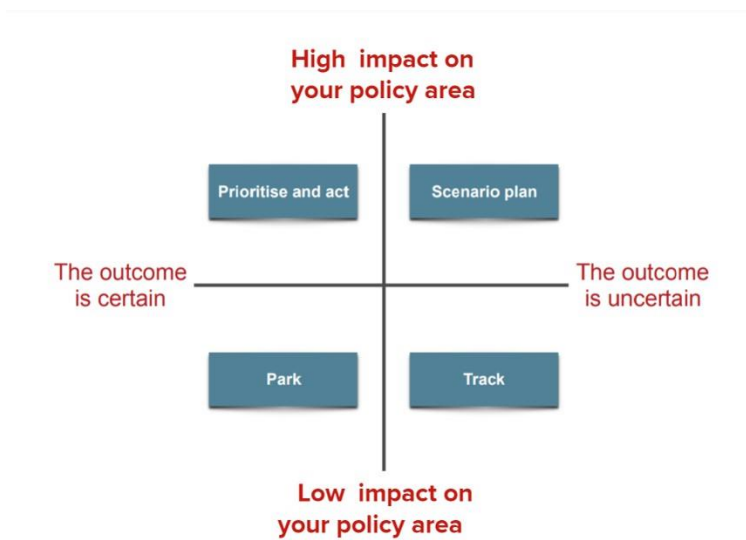
I. Three Horizons Model II. PSB Futures Impact / Certainty Matrix
IIA Screening Form

Appendices

I Three horizons model



II The PSB Futures Impact/Certainty Matrix.



Integrated Impact Assessment Screening Form

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Which service area and directorate are you from?

Service Area: SDU

Directorate: Corporate Services

Q1 (a) What are you screening for relevance?

- New and revised policies, practices or procedures
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- Medium to long term plans (for example, corporate plans, development plans, service delivery and improvement plans)
- Setting objectives (for example, well-being objectives, equality objectives, Welsh language strategy)
- Major procurement and commissioning decisions
- Decisions that affect the ability (including external partners) to offer Welsh language opportunities and services
- Other

(b) Please name and fully describe initiative here:

Swansea PSB: Local Well-being Plan 2023. High level 'for information' briefing on for Scrutiny on plans to develop the PSB Local Well-being Plan, to be published in May 2023.

Q2 What is the potential impact on the following: the impacts below could be positive (+) or negative (-)

	High Impact		Medium Impact		Low Impact		Needs further Investigation	No Impact
	+	-	+	-	+	-		
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Older people (50+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Any other age group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Future Generations (yet to be born)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Race (including refugees)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Asylum seekers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gypsies & travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Religion or (non-)belief	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gender reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Welsh Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Poverty/social exclusion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Carers (inc. young carers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Community cohesion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Marriage & civil partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pregnancy and maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Human Rights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Integrated Impact Assessment Screening Form

**Q3 What involvement has taken place/will you undertake e.g. engagement/consultation/co-productive approaches?
Please provide details below – either of your activities or your reasons for not undertaking involvement**

Not applicable - Swansea PSB: Local Well-being Plan 2023. High level 'for information' briefing on for Scrutiny on plans to develop the PSB Local Well-being Plan, to be published in May 2023.

Q4 Have you considered the Well-being of Future Generations Act (Wales) 2015 in the development of this initiative:

- a) Overall does the initiative support our Corporate Plan's Well-being Objectives when considered together?
Yes No
- b) Does the initiative consider maximising contribution to each of the seven national well-being goals?
Yes No
- c) Does the initiative apply each of the five ways of working?
Yes No
- d) Does the initiative meet the needs of the present without compromising the ability of future generations to meet their own needs?
Yes No

Q5 What is the potential risk of the initiative? (Consider the following impacts – equality, socio-economic, environmental, cultural, legal, financial, political, media, public perception etc...)

High risk

Medium risk

Low risk

Q6 Will this initiative have an impact (however minor) on any other Council service?

Yes

No

If yes, please provide details below

Q7 Will this initiative result in any changes needed to the external or internal website?

Yes

No

If yes, please provide details below

Q8 What is the cumulative impact of this proposal on people and/or communities when considering all the impacts identified within the screening and any other key decisions affecting similar groups/ service users made by the organisation?

(You may need to discuss this with your Service Head or Cabinet Member to consider more widely if this proposal will affect certain groups/ communities more adversely because of other decisions the organisation is making. For example, financial impacts, poverty, withdrawal of multiple services and whether this is disadvantaging the same groups, e.g., disabled people, older people, single parents (who are mainly women), etc.)

Integrated Impact Assessment Screening Form

Outcome of Screening – Swansea PSB: Local Well-being Plan 2023. High level ‘for information’ briefing on for Scrutiny on plans to develop the PSB Local Well-being Plan, to be published in May 2023.

Q9 Please describe the outcome of your screening using the headings below:

- **Summary of impacts identified and mitigation needed (Q2)**
- **Summary of involvement (Q3)**
- **WFG considerations (Q4)**
- **Any risks identified (Q5)**
- **Cumulative impact (Q7)**

(NB: This summary paragraph should be used in the ‘**Integrated Assessment Implications**’ section of corporate report)

Full IIA to be completed

Do not complete IIA – please ensure you have provided the relevant information above to support this outcome

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email.

Screening completed by:
Name: R Rowlands
Job title: Strategic Delivery & Performance Manager
Date: 16/09/22
Approval by Head of Service:
Name: Lee Wenham
Position: Head of Communications & marketing
Date: 16/09/22

Please return the completed form to accesstoservices@swansea.gov.uk



Minutes of the **Swansea Public Services Board** **Joint Committee**

Remotely via Microsoft Teams

Thursday, 10 February 2022 at 3.00 pm

Present: A S Lewis (Chair) Presided

Leanne Ahern, Swansea Council
Amanda Carr, Swansea Council for Voluntary Service
Kelvyn Curry, Mid & West Wales Fire & Rescue Authority
Adam Hill, Swansea Council
Steve King, Swansea Council
Thom Lynch, Hope in Swansea (Matt's Café)
Professor Chris Jones, Welsh Government
Trudi Meyrick, South Wales Police
Alun Michael, Police and Crime Commissioner
Keith Reid Executive Director - Public Health, Swansea Bay University Health Board
Lynne Saunders, Swan Project,
Paul Thomas, Swansea Council
Roger Thomas, Mid & West Wales Fire & Rescue Authority
Mark Wade, Health & Housing Group
Samantha Woon, Swansea Council
Tracey Worth, HM Prison & Probation Service

Apologies for Absence

Joanne Abbott-Davies, Swansea Bay University Health Board
Mark Brace, Police & Crime Commissioners Office
Martyn Evans, Natural Resources Wales
Sian Harrop-Griffiths, Swansea Bay University Health Board
Deanne Martin, HM Prison & Probation Service
Phil Roberts, Swansea Council
Rob Stewart

33 Welcome & Apologies for Absence.

The Chair welcomed Chris Jones, Welsh Government Representative, to the meeting.

34 Disclosures of Personal & Prejudicial Interest.

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

35 Minutes.

Resolved that the Minutes of the Swansea Public Services Board Joint Committee Held on 21 October 2021 be signed and approved as a correct record subject to the following amendments:

- Mid & West Wales Fire & Rescue Service be amended to Mid & West Wales Fire & Rescue Authority.
- Minute no. 18 – Councillor Kelvin Curry be replaced with Councillor Kelvyn Watson Curry.

36 Update on Actions from Previous Meeting.

None.

37 Public Question Time.

There were no public questions.

38 Community Safety:

Hope in Swansea (Matts Café)

Thom Lynch provided an update on the 'App' directory and contained details of 118 approved support services. The App was intended for use when supporting vulnerable individuals with varying needs and is free to download.

The App is used by the 109 volunteers at Matthews House on a weekly basis so it allows checks to be made to ensure all the information is up to date. He referred to the work of the safeguarding and leadership team ensuring due diligence is observed when approving support providers.

The App had been developed as a result of funding from Swansea Council, The Children's Society and Friends of Matthews House and further donations would be welcomed.

Mr Lynch referred to the positive feedback received in respect of the App and urged colleagues to share the details of the App in order to attract a greater audience.

The Chair thanked Mr Lynch for his informative presentation and the excellent initiative.

Swan Project

Lynne Sanders provided a comprehensive overview of the project which aimed to support women sexually exploited by the sex industry on the streets in brothels and online.

231 women had been supported the vast majority of whom were women exploited on the streets. The service was split into two sections, daytime and night-time.

It was noted that a large percentage of the women on the streets have issues with substances and are in the criminal justice system. Engagement was key in developing the trust of service users. The service focuses on harm reduction and provides many services including access to prescriptions, housing, income maximisation, well-being support, food etc. She detailed the collaborative working specifically sharing intelligence with the Police.

Ms Sanders referred to difficulties associated with running the project as a result of grant funding with no guaranteed stream of income. She referred to the lack of strategy across Swansea, Neath and Port Talbot in relation to assisting women exploited by the sex industry.

A discussion ensued regarding the role of Safer Swansea Partnership, Welsh Government and Police and Crime Commissioners' Office in highlighting the work of the service, developing a strategy which encouraged partnership working and securing funding.

The Chair thanked Ms Sanders for her informative presentation and praised the ongoing work of the service.

Integrated Offender Management

Tracy Worth detailed provided an overview of Integrated Offender Management. The Committee noted the background, demographics, Partnership Engagement, Aims, IOM Data Breakdown – Needs Analysis, Domestic Violence and Substance Misuse in Swansea and Crime Patterns.

Mr Alun Michael detailed his work in attempting to determine the local cohort of offenders in each of the seven local authorities across south Wales and the importance of partnership working. He stated that managing offenders was impossible if there was no data to indicate who they were. He praised the work of integrated offender management and referred to the positive work of the Safer Communities Board and Safer Communities Network. Furthermore, he stated that success could only be achieved by working with local partners, particularly the local authority.

In response to a question, Ms Worth stated that the engagement had been made with the Magistrates Service.

The Chair thanked Ms Worth for her informative presentation and praised the ongoing work of the service.

Critical Incident Group High Street

Paul Thomas presented a report which provided an update on the Critical Incident Group – High Street, progress to date and group closure.

The Committee noted the background, outcomes and conclusion in so far as the Group had now concluded the work and would continue to deliver through business

as usual. The Group had agreed to close the work streams and Critical Incident Group. However, there would be ongoing monitoring as part of the Safer Swansea Partnership Group.

He referred to the support received from Hope in Swansea and the Swan Project,

Committee Members' noted the positive joint working in tackling a very difficult and complex agenda. Joint working had enabled the development of risk reduction. Consideration was given to the need for one more meeting of this group to examine lessons learned/identified in order to assist future critical incident groups. Reference was also made to the significant investment planned for the High Street area, including the relocation of the District Housing Office and the development of a community space which would enable the most vulnerable members of society to access support.

The Chair thanked Mr Thomas for his informative presentation and the efforts of the team.

Councillor Kelvyn Watson Curry referred to Mr Roger Thomas' recent appointment as the Deputy Chief Fire Officer, Mid and West Wales Fire & Rescue Service. The Committee congratulated Mr Thomas on his appointment.

[Councillor A S Lewis, Chair, left the meeting]

Roger Thomas, Chair (pro tem) presided.

39 Swansea Third Sector Compact Agreement Annual Report / Presentation.

Amanda Carr and Jane Whitmore provided an update on Swansea's Third Sector Compact Agreement and the work to date of the Compact Liaison Group who were formed as part of the updated Swansea Compact Agreement with the Voluntary Sector in 2018.

Committee Members' noted the background, aims, objectives and purpose, membership, highlights, implications of COVID and future work programme, third sector funding 2021 (Grants and Contracts).

Adam Hill stated that the update would be added to the Work Programme as an ongoing item.

In response to a question, Amanda Carr confirmed that a strong relationship existed between the Health Board.

The Chair thanked Amanda Carr and Jane Whitmore for their informative presentation and ongoing work.

40 Local Well-being Assessment - Update / Sign off of Draft.

Steve King presented a report which detailed recent developments in the Swansea Assessment of Local Well-being 2022.

Committee Members' noted the recent developments, timetable and analysis brief and the next steps/actions.

Concern was expressed regarding the lack of flexibility regarding timescales for completion which was scheduled for 5 May, 2022.

The Draft Assessment of Local Well-being 2022 would be further refined and forwarded to Committee Members prior to the commencement of formal consultation.

The Chair thanked Steve King and his team for the informative report and ongoing work.

41 Public Engagement Discussion. (Verbal)

Adam Hill referred to the challenges faced in promoting public engagement.

In order to provide Committee Members the opportunity to consider strategies/ideas for the promotion of public engagement, it was agreed that the matter be deferred to the next meeting and would be sited at the early part of the agenda.

42 Future Work Programme.

Adam Hill referred to a request from Welsh Water to present their Drainage and Waste Water Management Plan to a future meeting.

He updated colleagues on the support package for Public Services Boards from the Welsh Government and it was noted the deadline for the bid was 28 February 2022. Swansea would be leading the bid on behalf of the Western Bay region with input from partners across the Board. Given the restrictive timescales for bid applications, it had not been possible to submit the bid to the Committee.

The Work Programme was noted.

The meeting ended at 4.43 pm

Chair



Minutes of the **Swansea Public Services Board** **Joint Committee**

Multi-Location Meeting - Gloucester Room, Guildhall / MS

Teams

Tuesday, 21 June 2022 at 3.00 pm

Present:

Leanne Ahern, Swansea Council
Amanda Carr, Swansea Council for Voluntary Service
Jennifer Davies, Swansea Bay University Health Board
Adele Dunstan, Swansea Council
Martyn Evans, Natural Resources Wales
Louise Gibbard, Swansea Council
Mark Gosney, Swansea Council
Sian Harrop-Griffiths, Swansea Bay University Health Board
Adam Hill, Swansea Council
Steve King, Swansea Council
Andrea Lewis, Swansea Council
Allison Lowe, Swansea Council
Trudi Meyrick, South Wales Police
Roger Thomas, Mid & West Wales Fire & Rescue Service
Lee Wenham, Swansea Council
Steve Wilson, Welsh Water

Apologies for Absence

Professor Chris Jones, Welsh Government
Keith Reid, Public Health, Swansea Bay University Health Board

1 Election of Chair for the Municipal Year 2022-2023.

Resolved that Councillor Andrea Lewis, Swansea Council be elected Chair for the Municipal Year 2022-2023.

Councillor Andrea Lewis, (Chair) Presided

2 Election of Vice Chair for the Municipal Year 2022-2023.

Resolved that Roger Thomas, Mid & West Wales Fire & Rescue Service be elected Vice Chair for the Municipal Year 2022-2023.

3 Disclosures of Personal & Prejudicial Interest.

No declarations were made.

4 Minutes.

Approved subject to the following amendment:

Attendance: Roger Thomas' organisation be amended to read Mid & West Wales Fire & Rescue Service.

5 Update on Actions from Previous Meeting - None.

Whilst there were no update on actions from the previous meeting, Adam Hill requested that all statutory members respond by email in respect of the Annual Report to ensure its publication by the end of July.

6 Public Question Time.

There were no public questions.

7 Review of Terms of Reference.

Adam Hill, Swansea Council outlined the previously agreed Terms of Reference for Swansea Public Services Board Joint Committee, which for good governance, he explained, should be reviewed at the start of a new Term of Office following a Local Government Election.

Approved subject to the following amendments:

- 1) Document refers to both Statutory Members and Statutory Partners – consistency required;
- 2) 8c read “Mid and West Wales Fire and Rescue Authority”;
- 3) 9c read “Mid and West Wales Fire and Rescue Authority”.

8 Welsh Water- Drainage & Waste Water Management Plan (Over 25 Years).

Steve Wilson, Welsh Water provided a presentation in relation to the Drainage & Waste Water Management Plan. This was due to a new requirement on water companies across England & Wales.

The presentation outlined details of the plan, the defining conditions which included sewage plan, drainage plan and emergency flood plan and outlined the role of:

- Joint Programme Boards - established to manage joint funds and agree programmes of work.
- Project Boards - work as enablers between Programme Boards and Community Projects to agree resource plans and build business cases.
- Community Projects - work with Community Project Boards to develop and implement solutions to local pollution and flooding issues.

A consultation phase would commence at the beginning of July and run for 10 weeks. Various stakeholders would be consulted in order to develop opportunities to manage rainfall in a different way. Removing surface water from the sewer network

would be the major challenge for Wales in the next 10-20 years. Discussions with Council Officers had already commenced in respect of the next phase of the City Centre redevelopment works.

The Chair thanked Steve Wilson for the informative presentation.

9 Summer of Fun.

Mark Gosney, Swansea Council provided a presentation on the Summer of Fun project which was funded by Welsh Government in July 2021.

He outlined the following information:

Progression;
Stats for the Winter of Wellbeing;
Stats for the Winter of Wellbeing 50+;
Evaluation;
Next steps.

The presentation also included a video that had been produced which could be accessed via the following link:

[BSLh264 - HD 1080p - HD 1080p.mov \(dropbox.com\)](#)

The Chair thanked the Officer for the presentation.

10 Walking in our Shoes.

Roger Thomas, Mid & West Wales Fire & Rescue Service invited partners to attend one of the Fire Service sites in order to outline their day to day activities and establish whether any sort of collaboration / working more effectively together could take place. It was suggested that other partners could offer the same opportunity as there may be themes that could benefit future work programmes.

The Chair fully supported the proposal and thanked The Chief Fire Officer for the invitation.

11 Human Rights City.

Councillor Louise Gibbard, supported by Lee Wenham and Adele Dunstan, Swansea Council provided a presentation on the current situation in relation to the Human Rights City.

The presentation outlined:

- Our commitment;
- Progress to date;
- Priorities;
- Action Plan for all;
- What had been asked of the Leadership Team in Swansea Council;

- What Swansea Council were currently leading on.

Roger Thomas (Vice Chair), Presided

Discussions focussed on:

- What could the PSB do more collectively and add value than it had so far? How was the work being undertaken making an impact? It was suggested "Human Rights City" be a regular item on the Joint Committee agenda, where examples of good practice / shared learning could highlight the great work being undertaken in each organisation.
- Develop the wellbeing plan with a focus on "rights".
- Workstreams to lead and feed back to the Joint Committee.
- Timing was an issue therefore a separate meeting would be required to discuss the various topics that were required to fit into the plan.

Lee Wenham confirmed that the communications plan that was currently being developed, had been shared with partners' Communication Teams. The Leader would be meeting with key partners in the near future to discuss the whole Human Rights City progress. In addition, a pocket guide would be developed and it was hoped that by December we would be able to announce Swansea as a Human Rights City.

12 Local Well-being Assessment Update.

Steve King, Information, Research & GIS Team Leader, Swansea Council presented a report to set out progress on the Assessment of Local Well-being 2022 and to outline requirements for the Swansea Well-being Plan by 2023.

It was suggested that due to timescales that the priorities for the assessment that would be considered via the formal planning group and editorial group be recommended to the Joint Committee via email to ensure that it met the timeline outlined in paragraph 4.5. However, some partners felt that an additional dedicated meeting be held to oversee the output / proposals in order to be able to fully consider the shape and content of the Wellbeing Plan. It was stressed that the meeting would need to be held in the next 4-6 weeks and commitment from all partners to attend would be imperative. The attendee(s) would need to be able to make strategic decisions on behalf of their individual organisation.

Clarification was also required in relation to paragraph 4.6 - whether the objectives could be drafted prior to or not until after the 14 week consultation period?

Resolved that:

- 1) The Joint Committee note the report, including the conclusion of the assessment, an update on the analysis commission, and requirements / key stages towards the Well-being Plan.
- 2) The Joint Committee approve the setting up of a 'Well-being Plan Group', based on the approach used for the Assessment Editorial Group and including representatives of the statutory partners.

13 Strategy, Ideas, Suggestions Around Public Engagement (Promotion of the PSB / Raise Awareness).

Adam Hill requested ideas from the Joint Committee in order to improve engagement with the public. He suggested that "Communications Opportunities" be added to the priorities within the performance frameworks to highlight planned events in order to engage with each of the workstreams. He also suggested adding a standing item to the Joint Committee agenda.

Sian Harrop-Griffiths stated that the Health Board would probably be able offer more assistance in the forthcoming months as they were in the process of expanding their communications arrangements.

Action: "Engagement" be a standing item on the Joint Committee agenda.

14 Performance Framework / Highlight Reports from the 4 Workstreams.

The highlight reports were noted.

15 Future Partnership Forum Ideas / Arrangements.

Adam Hill requested ideas / topics from partners for the next Partnership Forum.

Action: Ideas / topics to be forwarded to Leanne Ahern in the next few weeks.

16 Support Finance Bid 2022/2023.

For information.

17 Scrutiny Letter (Public Services Board).

For information.

18 Scrutiny Letter (Safer Swansea Partnership).

For information.

19 Letter from Neath Port Talbot PSB Chair (Thriving at Work).

For information.

20 Feedback on Well-being Assessment from Future Generations Commissioner / Welsh Government / Natural Resources Wales.

For information.

21 Future Work Programme.

The Forward Work Programme was noted.

The meeting ended at 4.45 pm

Chair

Agenda Item 7



Report of the Chair of the Scrutiny Programme Committee

Scrutiny Programme Committee – 18 October 2022

Pre-decision Scrutiny: Oracle Project Investment Update

Role of the Committee

Purpose	This report provides guidance on pre-decision scrutiny ahead of consideration of the Cabinet report on: a) Oracle Project Investment Update.
Content	This covering report explains the role of the Committee in undertaking pre-decision scrutiny. The actual Cabinet report, which is to be considered by Cabinet on 20 October, is appended.
Councillors are being asked to	<ul style="list-style-type: none">• note the pre-decision scrutiny process and role of the Committee• consider the Cabinet report and proposals• agree any views on the proposed decision(s) that are to be raised with Cabinet
Lead Councillor	Councillor Peter Black, Chair of Scrutiny Programme Committee
Report Author	Brij Madahar, Scrutiny Team Leader Telephone: 01792 637257 brij.madahar@swansea.gov.uk
Legal Officer	Debbie Smith
Finance Officer	Amanda Thomas

1. Introduction

1.1 The Scrutiny Programme Committee will carry out pre-decision scrutiny or delegate to relevant Scrutiny Panels, in respect of proposed Cabinet reports as requested.

1.2 A report concerning 'Oracle Project Investment Update' is scheduled for decision by Cabinet on 20 October. This report is described in the Council's Forward Plan as a FPR5 report providing an update to Cabinet and requesting investment. Financial Procedure Rule 5 relates to budgetary control.

The Cabinet report provides an update on the Oracle Fusion project and seeks approval for additional investment in the project to meet unavoidable costs associated with the pandemic and recovery from it. It asks Cabinet to approve the revised plan and timeline for the implementation of the Oracle project together with further investment as outlined in paragraph 4.1 of the Cabinet report.

- 1.3 The Joint Report of the Cabinet Member for Economy, Finance & Strategy (Leader) and Cabinet Member for Service Transformation (Deputy Leader) on this matter is **attached** for pre-decision scrutiny.

2. Role of the Committee

- 2.1 The purpose of pre-decision scrutiny:

- It entitles scrutiny to discuss proposed Cabinet reports, where a clear recommendation(s) exists, before decisions are taken by the Executive.
- Acting as a 'critical friend', it enables scrutiny to ask questions about a report to develop understanding and inform and influence decision-making, for example asking about:
 - the rationale for the report
 - robustness of the proposed decision and decision-making process
 - potential impact and implications (including financial, social, economic and environmental impact) and risks
 - how different options have been considered
 - the extent of consultation undertaken
 - implementation and measures of success etc.
- It enables scrutiny to provide a perspective and report its views and any issues to Cabinet. The chair, on behalf of the Committee, can attend the Cabinet meeting to share the views of scrutiny on the report prior to Cabinet decision. This may include giving support, providing other suggestions on the way forward, or flagging up any concerns.
- The views of scrutiny are required to be formally considered by Cabinet before it makes the decision and feedback should be given including explanation for any rejection of views expressed.

- 2.2 Lead Cabinet Member(s) will attend the meeting to present the report and respond to questions, along with relevant officer(s) involved in the development of the report who can assist the Committee and provide appropriate advice.

2.3 The Committee (through the Chair) will write to the Cabinet Member(s) with its views following pre-decision scrutiny. The Chair will have the opportunity to attend the Cabinet meeting on 20 October to verbally feedback the Committee's views, conclusions and recommendations about the report, based on the contents of letter.

3. Cabinet Response

3.1 Cabinet must formally consider Scrutiny views at its meeting. It may decide that any issues raised by scrutiny can be dealt with at the meeting and decision taken. It may decide that more time is needed to consider the views of Scrutiny and defer decision to the next (or a special) meeting of Cabinet.

3.2 The relevant Cabinet Member is expected to write back to the Committee with feedback from Cabinet and should include explanation of any rejection of Scrutiny views.

4. Legal Implications

4.1 In accordance with the Council's Constitution "pre-decision scrutiny gives scrutiny the opportunity to influence Cabinet decision making as a critical friend". "The views of the Scrutiny Committee are formally presented (either in a written report or verbally by the Scrutiny Chair) to the Cabinet meeting for the Cabinet to consider and inform its decision making".

5. Financial Implications

5.1 There are no specific financial implications raised by this report. Financial implications of the actual cabinet report(s) are contained within those reports.

Background Papers: None

Appendices:

Appendix 1: Cabinet Report – Oracle Project Investment Update



Joint Report of the Cabinet Members for Economy, Finance and Strategy and for Service Transformation

Cabinet – 20 October 2022

Oracle Project Investment Update

Purpose:	To provide an update on the Oracle Fusion project and to seek approval for additional investment in the project to meet unavoidable costs associated with the pandemic and recovery from it.
Policy Framework:	Digital Strategy, Achieving Better Together, Transformation & Future Council, Financial Procedure Rule 5
Consultation:	Access to Services, Finance, Legal.
Recommendation(s):	It is recommended that Cabinet 1) approves the revised plan and timeline for the implementation of the Oracle project together with further investment as outlined in paragraph 4.1 of this report.
Report Authors:	Ness Young & Sarah Lackenby
Finance Officer:	Ben Smith
Legal Officer:	Debbie Smith
Access to Services Officer:	Rhian Miller

1. Introduction

- 1.1 In September 2019, Cabinet approved the upgrade of the council's Enterprise Resource Planning (ERP) System¹ Oracle R12.1 to Oracle Fusion Cloud at an estimated cost of £4.8 million because the Oracle R12.1 system was due to become end of life. The initial agreed go-live date for the new system was November 2020 but delivery was delayed by

¹ The ERP system provides the following council back-office functions: finance, payroll, HR and capital project management

the onset of the pandemic at the end of March 2020 when the council went into business continuity mode. In November 2020 Cabinet agreed a revised go-live date of end of October 2021 and the associated risks of the R12.1 system coming to end were mitigated by Oracle extending its life and their support due to Covid-19.

- 1.2 However, the progress on the project continued to be impacted by the ongoing pandemic and in January 2022 Cabinet agreed a revised go-live date of October 2022. At that point the additional projects costs of £3.6 million were approved by Cabinet in recognition that they were an unavoidable consequence of the council managing the impact of the pandemic and its aftereffects.
- 1.3 Despite the project continuing to make progress, each phase has been delayed by new unforeseen and inescapable work related to the pandemic (e.g., cost of living payments, payments to carers) and staff sickness related to COVID19 and staff vacancies. In particular the rate of progress in respect of the testing phase has far exceeded timescales despite measures being put in place to improve the pace, such as Oracle writing test scripts and undertaking some of the testing. The project plan requires staff to be working concurrently on testing, data migration and cutover planning at this stage in the project but the reality is that staff have only been able to work on one activity at a time.
- 1.4 To support the implementation and help mitigate the impact of the pandemic on the project the council procured support from Infosys (acting as system implementor), Socitm (providing specialist support for key roles, e.g., project manager) and Oracle (providing system advice, guidance, and support to services on key activities such as testing). However, like the council, some of our external partners have experienced COVID related staff absences and turnover which has also impacted the project timeline. A statement from our implementation partner is included below:

“The Covid 19 pandemic had an impact across the globe that was unprecedented for all industries in all counties causing delays and in some cases shutdowns for organisation, programmes and projects.

For the Swansea Oracle upgrade programme, the pause implemented by the council allowed it to focus on critical activity to combat the impact of the pandemic in Wales. However, one impact of the delay was that as the programme restarted the pandemic was in full flight in India.

The direct impact on the programme caused by the pandemic included (i) ready availability of team members after the programme resumed (ii) a need to repeat many activities/workshops due to the length of the delay, change of requirements and in some cases personnel. (iii) Documentation

sign-off delayed due to long pause meaning additional effort required from both Swansea and Infosys to confirm requirements.”

- 1.5 While it is disappointing that project progress has been slower than planned, it is important to emphasise that over this period employees delivering the Oracle Fusion upgrade, have prioritised the needs of Swansea residents and businesses, for example by paying out millions of pounds in Welsh Government grants. A submission is being made to the Welsh Government to seek reimbursement of £6.1 million of project costs from the January report and current proposed investment contained in this report. These costs were inescapably incurred as a result of delays caused by the need to divert employees away from the project to work on pandemic related activities.
- 1.6 The delays to the project have enabled learning from the pandemic to be factored into the project, resulting in more reports being required, particularly for HR, payroll, and Finance. These reports will enhance the automation of processes for those teams.
- 1.7 During the project new areas of activity and investment that were unforeseen and /or unavoidable have also emerged including:
 - The need for two additional testing environments, one for the learning module and one for testing the new reports to facilitate more testing in parallel
 - The need to recruit agency staff in support services to bring in resources quickly and / or where we are unable to recruit ourselves
 - An increase in Oracle licences during the lifetime of project which will require a review prior to an Oracle Licencing Audit after the system goes live
 - Unavoidable change requests from services which arise during project implementation, (e.g., from staff restructures or legislation changes) and which attract an additional charge.
- 1.8 Against that background and even with contingency time built into the project the planned go-live date of the end of October 2022 is not achievable and a further extension is required.

2. Context and Way Forward

- 2.1 There are several critical activities that still need to be undertaken before the new system can go-live including completion of system testing, parallel payroll runs, data migration, cutover planning, and implementation, building and testing reports, ensuring business readiness, and a dress rehearsal.

- 2.2 Officers have assessed the additional time needed to complete these tasks taking account of:
- staff availability (including the prospect of further sickness, statutory holidays, and vacancies)
 - non-project business critical activities (e.g., pay award implementation and mission critical recruitment)
 - partner organisations resource availability
 - the need for a go-live date before June 2023 when support for the existing R12 system will finally end
 - Essential year end legislative patching for the existing and new systems.
- 2.3 The project has been made the top priority for the Service Centre and the Finance Team and plans are in place to manage other business critical activities such as recruitment, debtors and creditors, procurement and payroll including, if required, the use of agency staff to manage specific pinch points, such as implementing the pay award and year-end or further unforeseen pandemic recovery activities.
- 2.4 A revised go live date of 1 April 2023 is deemed achievable and is supported by the three suppliers, as long as the necessary staff resource is committed to meet the project milestones set out in the re-plan at Appendix A and there are no major changes in scope to the project or wider Council initiatives. There is a small amount of time contingency built into the replan to allow for Christmas / New Year holidays but there can be no slippage on deadlines during the remaining phase.
- 2.5 While there is a high degree of confidence in the revised go live date this timeline cannot be 100% guaranteed due factors that are outside the project team's control. Specifically, the timing of the teachers' and local government pay award implementation (and any potential related industrial action), will add to the complexity of project and the resources required to complete individual tasks. The nearer the implementation date is to the end of the financial year the higher the risk to the go live date.
- 2.6 In the meantime, the project will continue to be overseen by a Project Executive Steering Board which will meet regularly to monitor progress and the achievement of expected and emerging benefits from upgrading to Oracle Fusion. The Head of HR & Service Centre and the Deputy S151 Officer will join the Steering Board and weekly progress reports will be circulated to Board members. Corporate Management Team will be alerted to any slippage and appropriate mitigation plans. These arrangements are designed to bring greater visibility and oversight to the project to support the achievement of the 1 April 2023 go live date.

3. Integrated Assessment Implications

- 3.1 The Council is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:
- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
 - Advance equality of opportunity between people who share a protected characteristic and those who do not.
 - Foster good relations between people who share a protected characteristic and those who do not.
 - Deliver better outcomes for those people who experience socio-economic disadvantage
 - Consider opportunities for people to use the Welsh language
 - Treat the Welsh language no less favourably than English.
 - Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.
- 3.2 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental, and cultural well-being of Wales by acting in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.
- 3.3 Our Integrated Impact Assessment (IIA) process ensures we have paid due regard to the above. It also takes into account other key issues and priorities, such as poverty and social exclusion, community cohesion, carers, the United Nations Convention on the Rights of the Child (UNCRC) and Welsh language.
- 3.4 An IIA Screening Form has been completed (Appendix B) with the agreed outcome that a full IIA report was not required: The summary of impacts has been categorised as low. Whilst this is core business system for the Council it is an internal system and the impact on specific groups is low.
- 3.5 With regard to involvement this is all internal to the Council. Key internal users are involved in the project, stakeholders have been identified and a change team is working on the communication, engagement, training and development as part of roll out prior to go live.
- 3.6 The report adheres to the transformation and future council development well-being objective in the Corporate Plan - so that we and the services that we provide are sustainable and fit for the future.
- 3.7 The risks surrounding the project are considered medium due to the size and complexity of the implementation. This is a core internal IT system,

risks are managed and mitigated on a daily basis and escalated to the Executive Steering Board and senior leadership where appropriate.

3.8 With regard to the cumulative impact of the project, there will be changes to processes and ways of working as a result of the implementation. However, these changes are internal and would be considered as overall improvements.

3.9 Well-being and future generations and the five ways of working considerations include:

- The upgrade of the Council's ERP system means core processes will more effectively support frontline services in the longer term
- The upgrade changes ways of working and provides a more resilient platform therefore reducing / preventing the risk of downtime
- Oracle is used by other public sector providers, which aids any future integration
- Collaboration is a key driver for project success. Many services across the Council are engaged and involved in the implementation as well as external suppliers and links have been made with other Councils in England that have made this change
- Key users and stakeholders are actively involved in the delivery and implementation of the project.

4. Financial Implications

4.1 Table 1 below identifies £2.8 million additional funding will be required to complete the Oracle Fusion upgrade by 1 April 2023, although there is a project contingency fund of £500,000 which if not used would reduce this to £2.3 million.

Table 1: Additional Funding Required to Go-Live on 1 April 2023

Area of Spend	Estimated Costs (£)	Incurred as a result of the Pandemic	New Activity	Notes
Infosys extension of time and resources	200,000	✓		Project incurring additional costs to keep resources on the project
Infosys extension of time and resources	620,000	✓		Additional resources required to be kept on the project from November onwards
Socitm specialist skills and resources	495,000	✓		Specialist technical Oracle Fusion skills

Area of Spend	Estimated Costs (£)	Incurring as a result of the Pandemic	New Activity	Notes
Oracle support and other business support for services	625,000	✓		Specialist technical skills and resources and troubleshooting as issues occur. Direct links into Oracle Corporation
Two additional testing environments	32,000		✓	Additional environments required for testing the learn module and reports
**Swansea resources extension	308,000	✓		Swansea staff in services have been seconded onto the project. This cost is an extension of backfill and honoraria
Possible additional agency costs	300,000	✓		Agency staff may be required to maintain business critical activities
Extension of Oracle Fusion licences	370,770	✓		Dual running of R12 and Fusion during implementation so need to extend Fusion licences
Additional Project Support	85,000	✓		Additional project support to help both the project and services with maintaining parallel activities
Change requests which may emerge out of parallel payroll runs or any further testing	340,000		✓	Budget allocated for possible chargeable change requests that may emerge as part of the parallel payroll runs
Licence costs	300,000		✓	Additional contingency budget to offset potential additional licensing costs following Oracle audit
Additional reports	354,000		✓	Additional reports to be built to help services to automate processes

Area of Spend	Estimated Costs (£)	Incurred as a result of the Pandemic	New Activity	Notes
Total Additional Expenditure Requirement	4,029,770	3,003,770	1,026,000	
To be financed by:				
Current underspend on project as at 31 July 2022	-897,000			Relates to Oracle licences, the costs of which may increase following an audit by Oracle, hence contingency fund above
Contribution from Oracle licencing revenue budget	-330,000			Base budget includes cover for Oracle Fusion licence costs from November – April 2023 which will contribute to the project extension up to 1 April 2023 only
Total Additional Investment Requirement	2,802,770			
Project Contingency Fund	500,000	N/A	N/A	Contingency Fund established during the project remains in place

** Pending pay award

4.2 There are costs identified in this report and the 20th January 2022 Cabinet investment report that are attributable to the pandemic. Specifically, £6.1 million of the total project cost is associated with the unavoidable delays that have been experienced as a direct result of the COVID19 pandemic and the council's need to manage its impact on employees, individuals, businesses and communities across the city and county of Swansea. A case is being made to the Welsh Government to meet these costs.

4.3 In the meantime, the additional £2.8 million required will be met using £302,770 from a forecast underspend on the 2022-23 Digital Services revenue budget for devices and £2.5 million from the Council's earmarked ICT reserve.

5. Legal Implications

5.1 In line with Financial Procedure Rule 5 (Appendix C), this report recommends further investment in the Oracle project.

5.2 The various contracts providing the supplies and services required to deliver this project have been the subject of a range of procurement processes governed by the Public Contracts Regulation 2015. This will ensure the project is not delayed further and maintains continuity of existing resources.

Background Papers: None

Appendices:

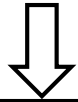
Appendix A	Revised Project Plan
Appendix B	IIA Screening Form
Appendix C	FPR5

Programme timeline – summary

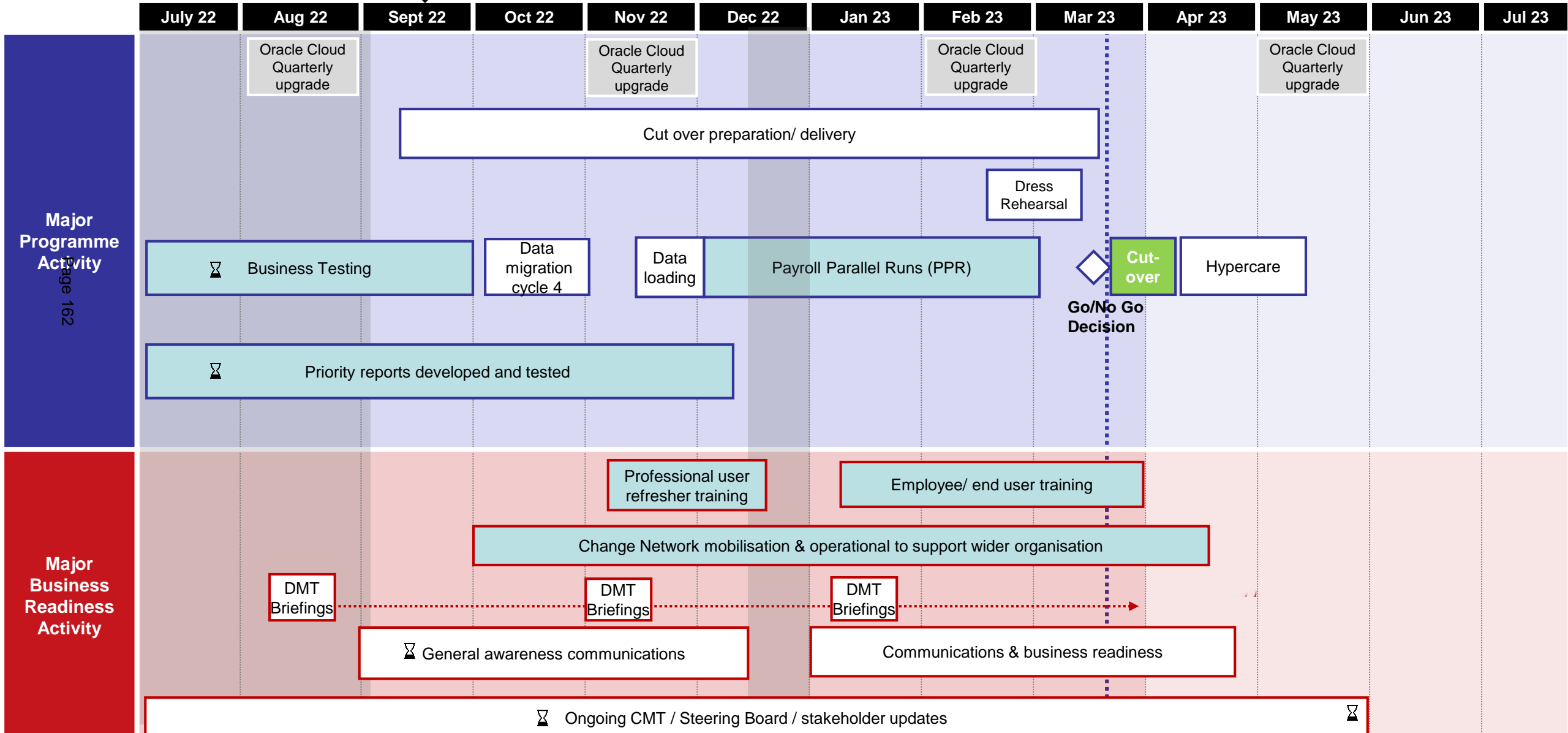
Appendix A



In progress



Pay Awards x2 – timing unknown, best guess Nov to Jan



Appendix B - Integrated Impact Assessment Screening Form

Please ensure that you refer to the Screening Form Guidance while completing this form.

Which service area and directorate are you from?

Service Area: Digital and Customer Services

Directorate: Corporate Services

Q1 (a) What are you screening for relevance?

- New and revised policies, practices or procedures
- Service review, re-organisation or service changes/reductions, which affect the wider community, service users and/or staff
- Efficiency or saving proposals
- Setting budget allocations for new financial year and strategic financial planning
- New project proposals affecting staff, communities or accessibility to the built environment, e.g., new construction work or adaptations to existing buildings, moving to on-line services, changing location
- Large Scale Public Events
- Local implementation of National Strategy/Plans/Legislation
- Strategic directive and intent, including those developed at Regional Partnership Boards and Public Services Board, which impact on a public bodies functions
- Medium to long term plans (for example, corporate plans, development plans, service delivery and improvement plans)
- Setting objectives (for example, well-being objectives, equality objectives, Welsh language strategy)
- Major procurement and commissioning decisions
- Decisions that affect the ability (including external partners) to offer Welsh language opportunities and services

(b) Please name and fully describe initiative here:

Oracle Fusion Cloud Implementation Project. This project is to migrate away from the existing on premise Enterprise Resource Planning (ERP) platform, to a cloud-based ERP. Doing so will enable numerous transformation opportunities which will see business processes changing to align with the best practice models available through cloud. This is an internal back-office IT system. An EIA was completed prior to start of the programme in 2019. This is a revised IIA screening as the FPR5 report is requesting further investment in the project impacted by the pandemic.

Q2 What is the potential impact on the following: the impacts below could be positive (+) or negative (-)

	High Impact		Medium Impact		Low Impact		Needs further investigation
	+	-	+	-	+	-	
Children/young people (0-18)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Older people (50+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any other age group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Future Generations (yet to be born)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Race (including refugees)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asylum seekers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gypsies & travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Religion or (non-)belief	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Welsh Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Poverty/social exclusion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carers (inc. young carers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community cohesion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Appendix B - Integrated Impact Assessment Screening Form

Marriage & civil partnership	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>
Pregnancy and maternity	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>

**Q3 What involvement has taken place/will you undertake e.g. engagement/consultation/co-productive approaches?
Please provide details below – either of your activities or your reasons for not undertaking involvement**

This Oracle programme has been several years in the planning. Through this process there have been several internal engagements with the Oracle Superuser group of staff (who represent the business process owners) to discuss the impacts of the project. The system is a back-office support system therefore all engagement has been with internal stakeholders.

Furthermore, key business users were heavily involved in a four-week due diligence process before the Oracle programme started. There was a series of 39 workshops to assess the readiness of the organisation for change, and to map the gaps between our existing processes and the cloud platform.

Business owners, leads and resources from across the Council are working on the Oracle project currently.

Q4 Have you considered the Well-being of Future Generations Act (Wales) 2015 in the development of this initiative:

- a) Overall does the initiative support our Corporate Plan’s Well-being Objectives when considered together?
Yes No
- b) Does the initiative consider maximising contribution to each of the seven national well-being goals?
Yes No
- c) Does the initiative apply each of the five ways of working?
Yes No
- d) Does the initiative meet the needs of the present without compromising the ability of future generations to meet their own needs?
Yes No

Q5 What is the potential risk of the initiative? (Consider the following impacts – equality, socio-economic, environmental, cultural, legal, financial, political, media, public perception etc...)

High risk <input type="checkbox"/>	Medium risk <input checked="" type="checkbox"/>	Low risk <input type="checkbox"/>
---------------------------------------	--	--------------------------------------

Q6 Will this initiative have an impact (however minor) on any other Council service?
 Yes No **If yes, please provide details below**

Appendix B - Integrated Impact Assessment Screening Form

Q7 What is the cumulative impact of this proposal on people and/or communities when considering all the impacts identified within the screening and any other key decisions affecting similar groups/ service users made by the organisation?

(You may need to discuss this with your Service Head or Cabinet Member to consider more widely if this proposal will affect certain groups/ communities more adversely because of other decisions the organisation is making. For example, financial impact/poverty, withdrawal of multiple services and whether this is disadvantaging the same groups, e.g., disabled people, older people, single parents (who are mainly women), etc.)

This is an internal business system, therefore the impact on external people and communities is low. The programme is made up of internal business users and leads making the key decisions for their areas.

Change management and engagement has been factored into the plan to ensure all internal users get the communications needed. Training will be provided and a training and learning needs analysis is underway.

Outcome of Screening

Q8 Please describe the outcome of your screening below:

- **Summary of impacts identified and mitigation needed (Q2)**
- **Summary of involvement (Q3)**
- **WFG considerations (Q4)**
- **Any risks identified (Q5)**
- **Cumulative impact (Q7)**

The summary of impacts has been categorised as low. Whilst this is core business system for the Council it is an internal system and the impact on specific groups is low.

With regard to involvement this is all internal to the Council. Key internal users are involved in the project, stakeholders have been identified and a change team is working on the communication, engagement, training and development as part of roll out prior to go live.

Well-being and future generations and the five ways of working considerations include:

- The upgrade of the Council's ERP system means core processes will more effectively support frontline services in the longer term
- The upgrade changes ways of working and provides a more resilient platform therefore reducing / preventing the risk of downtime
- Oracle is used by other public sector providers, which aids any future integration
- Collaboration is a key driver for project success. Many services across the Council are engaged and involved in the implementation as well as external suppliers and links have been made with other Councils in England that have made this change
- Key users and stakeholders are actively involved in the delivery and implementation of the project.

The report adheres to the transformation and future council development well-being objective in the Corporate Plan - so that we and the services that we provide are sustainable and fit for the future.

The risks surrounding the project are considered medium due to the size and complexity of the implementation. This is a core internal IT system, risks are managed and mitigated on a daily basis and escalated to the Executive Steering Board and senior leadership where appropriate.

Appendix B - Integrated Impact Assessment Screening Form

With regard to the cumulative impact of the project, there will be changes to processes and ways of working as a result of the implementation. However, these changes are internal and would be considered as overall improvements.

(NB: This summary paragraph should be used in the relevant section of corporate report)

- Full IIA to be completed
- Do not complete IIA – please ensure you have provided the relevant information above to support this outcome

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email.

Screening completed by:
Name: Sarah Lackenby
Job title: Head of Digital & Customer Services
Date: 30th August 2022
Approval by Head of Service:
Name: Ness Young
Position: Interim Director of Corporate Services
Date: 31st August 2022

Please return the completed form to accesstoservices@swansea.gov.uk

FINANCIAL IMPLICATIONS : SUMMARY

Portfolio: Corporate Services
 Service : Digital and Transformation
 Scheme : Oracle Fusion ERP - One-off implementation Costs

<u>REVENUE COSTS</u>	2022/23	TOTAL
	£'000	£'000
<u>Service Controlled - Expenditure</u>		
External suppliers	1,940	1,940
Test environments	32	32
Swansea resources	308	308
Additional agency capacity	300	300
Extension of existing Oracle Fusion Licences	371	371
Project Support	85	85
Change requests	340	340
Additional licence cost contingency	300	300
Additional reports	354	354
EXPENDITURE	4,030	4,030
<u>Financing</u>		
Current project underspend as at 31st July 2022	897	897
Contribution from Oracle licencing revenue budget	330	330
ICT Reserve	2,500	2,500
Contribution from hardware revenue budget	303	303
FINANCING	4,030	4,030
<u>TOTAL EXPENDITURE</u>		
TOTAL:	4,030	4,030

Agenda Item 8



Report of the Chair of the Scrutiny Programme Committee

Scrutiny Programme Committee – 18 October 2022

Membership of Scrutiny Panels and Working Groups

Purpose:	The Scrutiny Programme Committee is responsible for appointing members and conveners to the various Scrutiny Panels / Working Groups that are established. This report advises of relevant matters that need to be considered.
Content:	This report is provided to facilitate any changes that need to be made.
Councillors are being asked to:	<ul style="list-style-type: none">• agree the membership of Panels and Working Groups reported, and any other changes necessary.
Lead Councillor:	Councillor Peter Black, Chair of the Scrutiny Programme Committee
Lead Officer & Report Author:	Brij Madahar, Scrutiny Team Leader Tel: 01792 637257 E-mail: brij.madahar@swansea.gov.uk
Legal Officer:	Debbie Smith
Finance Officer:	Amanda Thomas

1. Introduction

1.1 In accordance with Council report 18 October 2012, when current scrutiny arrangements were agreed, the Scrutiny Programme Committee is responsible for appointing members and conveners to the various Scrutiny Panels / Working Groups that are established.

2. Proposed Revision to Current Scrutiny Panel / Working Group Membership

2.1 None.

3. Guiding Principles

2.1 When determining membership / conveners or agreeing any changes there are some key considerations for the Committee:

- It is necessary for more than one political group to be represented on each Panel / Working Group.
- These bodies also need to be of a manageable size in terms of team working and effective questioning.
- To ensure that all political groups have opportunities and are engaged.
- Good scrutiny practice places emphasis on respect for minority party wishes around both chairing of such bodies and the work programme.
- Being fair and balanced in the appointment of conveners, when there is interest from more than one councillor, e.g. giving opportunity to those who have not acted as convener previously.
- The Committee should reflect on the existing 'balance' of conveners to help inform future appointments.
- A minimum of three members should be present at all Panel / Working Group meetings.

3. Legal Implications

3.1 There are no specific legal implications raised by this report.

4. Financial Implications

4.1 There are no specific financial implications raised by this report.

Background Papers: None

Appendices: None

Agenda Item 9



Report of the Chair of the Scrutiny Programme Committee

Scrutiny Programme Committee – 18 October 2022

Scrutiny Work Programme

Purpose	This report presents the agreed Scrutiny Work Programme for 2022/23, which the Committee is responsible for monitoring.
Content	The agreed work programme is attached, which shows the topics that will be examined by scrutiny through various Panels and Working Groups. A plan for future Committee meetings is also attached.
Councillors are being asked to	<ul style="list-style-type: none">• plan for the Committee meetings ahead• consider opportunities for pre-decision scrutiny• review the Scrutiny Work Programme (including progress of current Panels and Working Groups)
Lead Councillor	Councillor Peter Black, Chair of the Scrutiny Programme Committee
Lead Officer	Tracey Meredith, Chief Legal Officer
Report Author	Brij Madahar, Scrutiny Team Leader Tel: 01792 637257 E-mail: brij.madahar@swansea.gov.uk
Legal Officer:	Debbie Smith
Finance Officer:	Amanda Thomas
Access to Services Officer:	Catherine Window

1. Introduction

- 1.1 The Scrutiny Programme Committee is responsible for developing the Council's Scrutiny Work Programme and managing the overall work of scrutiny to ensure that it is as effective as possible.
- 1.2 A report is provided to each meeting to enable the Committee to maintain an overview of agreed scrutiny activities, monitor progress, and coordinate work as necessary.
- 1.3 The broad aim of the scrutiny function is to engage non-executive councillors in activities to:

- provide an effective challenge to the executive
 - help improve services, policies, and performance
 - engage the public in its work
- 1.4 The Scrutiny Work Programme is guided by the overriding principle that the work of scrutiny should be strategic and significant, focussed on issues of concern, and represent a good use of scrutiny time and resources.

It also needs to be:

- manageable, realistic and achievable given resources available to support activities
 - relevant to council priorities
 - adding value and having maximum impact
 - coordinated and avoids duplication
- 1.5 The work of scrutiny is undertaken primarily in three ways – through the Committee itself, by establishing informal Panels (for in-depth activities) or via one-off Working Groups. Panels and Working Groups would be open to all non-executive councillors - the Committee will determine membership and conveners following expressions of interest.
- 1.6 Scrutiny will regularly send letters to Cabinet Members communicating findings, views and recommendations for improvement and, where appropriate, by producing reports. Inquiry panels will always produce a final report at the end of the inquiry with conclusions and recommendations for Cabinet (and other decision-makers), informed by the evidence gathered. Inquiry panels will reconvene to follow up on the implementation of agreed recommendations and the impact of their work – usually 6-12 months following cabinet decision.
- 1.7 Although much of the work of scrutiny is carried out by informal Panels and Working Groups these meetings are accessible to the public. Agendas, reports and letters relating to all such scrutiny activities are published, in the same manner as the committee, on the Council's modern.gov online platform:

<https://democracy.swansea.gov.uk/ieDocHome.aspx?bcr=1&LLL=0>

2. Scrutiny Work Programme 2022/23

- 2.1.1 The agreed Scrutiny Work Programme for 2022/23 is set out in ***Appendix 1***.
- 2.1.2. The following paragraphs break down the work programme by specific ways of working to provide a brief overview.

2.2 Scrutiny Programme Committee:

2.2.1 The Committee work plan for the year ahead is attached as **Appendix 2**. This should be kept under constant review to ensure it represents a robust, manageable, and effective plan.

2.2.2 Committee members should always review and confirm items for the next and future meetings considering who should attend and confirm expectations so that meetings are always well planned and prepared for, e.g., information required and key questions that the Committee wishes to ask.

2.2.3 The main item(s) scheduled for the next Committee meeting on 15 November are:

- Scrutiny of Cabinet Member Portfolio Responsibilities: Fly Tipping - Councillor Cyril Anderson, Cabinet Member for Community (Services) will attend along with relevant officer(s) to report on this matter and answer Committee questions. (This item has been re-scheduled from the cancelled September Committee meeting)
- Annual Corporate Safeguarding Report - This is a standing annual item within the Committee work plan, enabling the Committee to review corporate safeguarding arrangements and comment on progress, achievements, and implementation of policy. It is not specifically about the work of social services, but of the wider efforts of the Council to make safeguarding everyone's business. Councillor Louise Gibbard, Cabinet Member for Care Services will attend, along with lead officer(s) will report to the Committee.
- Follow Up: Workforce Scrutiny Working Group – As the standalone topic-based Working Groups are one-off scrutiny sessions, the Scrutiny Programme Committee takes responsibility for following up on progress on the issues and action following any suggestions coming out of these scrutiny sessions. Councillor David Hopkins, Cabinet Member for Corporate Services & Performance, will attend along with relevant officer(s) to report on progress in the context of the previous scrutiny on Workforce, on actions, delivery of work and achievements / performance.

2.2.4 The Committee will have the opportunity to review priorities and introduce issues of concern as and when they arise, e.g., pre-decision scrutiny or call-in which may require extra meetings.

2.2.5 Pre-decision scrutiny – this is carried out by the Committee unless delegated elsewhere. The Committee is invited to consider the available information on future Cabinet business and any opportunities for pre-decision scrutiny, taking into account strategic impact, public interest, and financial implications (see Cabinet Forward Plan attached as **Appendix 3**). Any requests will require discussion with relevant Cabinet Member(s) to confirm timescales and window of opportunity for

scrutiny involvement. Pre-decision scrutiny enables scrutiny to develop understanding about and ask questions on proposed Cabinet reports to provide 'critical friend' challenge and influence decision-making.

2.3 Inquiry Panels:

2.3.1 Once membership and a convener have been appointed the first task of an Inquiry Panel will be to have a briefing on the issue and then determine the key question and terms of reference for the inquiry. Once the planning stage is complete, the inquiry will be evidence gathering, with the last stage being to develop the final report.

In Progress / Planned	Completed (follow up stage)
1. Anti-Social Behaviour (initial meeting planned for 24 Nov)	1. Procurement (cabinet decision on recommendations expected 20 Oct. Follow up tba)

2.4 Performance Panels:

2.4.1 The following Performance Panels, which enable regular and structured monitoring of performance within these key areas, have been agreed and will meet on an ongoing basis until otherwise agreed by the Committee (frequency of meetings in brackets):

Performance Panel	Convener
1. Service Improvement & Finance (monthly)	Cllr. Chris Holley
2. Education (monthly)	Cllr. Lyndon Jones
3. Adult Services (every six weeks)	Cllr. Susan Jones
4. Child & Family Services (every six weeks)	Cllr. Paxton Hood-Williams
5. Development & Regeneration (every two months)	Cllr. Chris Holley
6. Climate Change & Nature (every two months)	Cllr. Hannah Lawson

2.4.2 Performance Panel conveners are scheduled to provide a regular update to the Committee to enable discussion on key activities and impact.

2.5 Working Groups:

2.5.1 The following Working Groups will be convened during the year ahead, in the order shown:

1. Road Safety 2. Co-production	3. Healthy City 4. Customer Contact
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2.6 Joint / Regional Scrutiny:

- 2.6.1 **Partneriaeth** - A Joint Scrutiny Councillor Group, comprising of Education Scrutiny Chairs and Vice Chairs, or equivalent, across Swansea Council, Carmarthenshire Council and Pembrokeshire Councils will scrutinise the work of the new regional Partnership which will support the delivery of school improvement, and ensure greater public accountability over decisions made. Scrutiny will seek reassurance and consider if the Partnership is operating according to the Joint Committee Agreement, and its Business Plan, and is being managed effectively. The Chair of the Scrutiny Programme Committee and Convener of the Education Scrutiny Performance Panel are participating in the Scrutiny of Partneriaeth. The Partneriaeth Joint Committee, comprises the Leaders of the three Councils, as the strategic decision-making body. The Swansea Scrutiny Team will support the Scrutiny of Partneriaeth.
- 2.6.2 **Swansea Bay City Region City Deal** – Swansea scrutiny is also involved in the Swansea Bay City Region Joint Scrutiny Committee, approved by Council in July 2018. This arrangement involves three councillor representatives from each of the four Councils involved in the City Region, meeting to scrutinise the work of the Joint Committee responsible for delivering the City Deal programme. As per the Joint Committee Agreement, the Scrutiny Committee is serviced by Neath Port Talbot Council. Swansea Scrutiny Councillor representatives are currently: Jan Curtice, Victoria Holland & Chris Holley.
- 2.6.3 **South West Wales Corporate Joint Committee** – Following establishment of the Corporate Joint Committee (CJC), which involves Swansea, Neath Port Talbot, Carmarthenshire and Pembrokeshire Councils, as well as Brecon Beacons and the Pembrokeshire Coast National Park Authorities, the CJC has agreed to set up a CJC Overview & Scrutiny Sub-Committee which will consist of three elected members from each Council which will meet at least quarterly. The Joint Overview & Scrutiny Committee, serviced by Neath Port Talbot Council, will scrutinise the decisions / actions of the CJC as it discharges its functions and performance in relation to policy objectives and targets. The CJC will exercise functions relating to strategic land use planning, regional transport planning and the exercise of economic well-being powers. Swansea Scrutiny Councillor representatives are currently: Peter Black, Wendy Lewis & Mike White.
- 2.6.4 The Scrutiny Programme Committee will need to ensure that there is no duplication between local and regional scrutiny. A regular update on regional scrutiny activity will be provided to Committee members to ensure awareness. Regional scrutiny arrangements will not, however, preclude Councillors within constituent Councils discussing the impact of the regional body on their Council and locality, and holding Cabinet Members to account for their involvement / Council's involvement and engagement in regional bodies, and relevant local decision-making.

3. Monitoring the Work Programme

- 3.1 The Committee is responsible for monitoring progress against the agreed work programme and this includes work undertaken by the informal Panels and Working Groups and findings, to ensure that this work is effective and has the required visibility.
- 3.2 A timetable of all scrutiny activities (projected or actual where dates are known) is attached as **Appendix 4a**. Lead councillors and officers are also noted within. Also provided as **Appendix 4b** is a snapshot of progress with all Panels and Working Groups established by the Committee, as well as Regional Scrutiny, and their current position. These will be updated and provided to every Committee meeting.
- 3.3 The work plans of the individual Performance Panels, once agreed, will also follow to improve Committee oversight of topics being examined, check coverage across cabinet portfolios, and help avoid duplication of effort between the Committee and Panels and between Panels etc.
- 3.4 The Scrutiny Work Programme will be kept under constant review by the Committee, with changes made as necessary. The Committee will always retain the flexibility to adapt and re-prioritise the work of scrutiny in response to changing circumstances and/or urgent issues which may arise in-year, to ensure the continued relevance of the programme.
- 3.5 To ensure awareness and avoidance of any issue of duplication it is beneficial for the Committee to receive information about the work plans of relevant Council bodies. The work plans of the Council's Corporate Delivery Committees will also be reported when these are available. Any issues regarding possible overlap / duplication will be discussed between the Chair of the Scrutiny Programme Committee and relevant Chairs.

4. Public Requests for Scrutiny / Councillor Calls for Action

- 4.1 Members of the public are able to make requests for scrutiny by contacting the Chair or Scrutiny Team in writing detailing the issue of concern, its impact, and suggested action. This can be via the Council's website: www.swansea.gov.uk/raiseanissuetoscrutiny or email to scrutiny@swansea.gov.uk. In accordance with agreed protocol the Chair of the Scrutiny Programme Committee will consider any requests received and bring about proposals to deal with these to the Committee for consideration. Taking into account relevant advice, any such issues may merit inclusion in the work programme, referral elsewhere, or no action.
- 4.2 No public requests for scrutiny have been received.

4.3 Whilst not specifically requests for scrutiny we do receive correspondence from members of the public raising concerns about policies, services, decisions and their experiences, and/or having question(s) for Cabinet Members. If no specific Scrutiny of matters that are raised is planned / upcoming, such correspondence is forwarded directly to relevant Cabinet Members for them to respond directly to the member of the public. The Chair of the Scrutiny Programme Committee is copied into all correspondence to assess whether there is a need for action / scrutiny activity. For Committee awareness, members of the public have recently contacted the Council via the Scrutiny Team regarding:

- concerns about disruption to Gower businesses and the public due to road closures because of recent Ironman / triathlon events and questioning the benefits given losses to local businesses and lack of wider media coverage.
- the amount of road closures in Swansea West, particularly from events, causing disruption to road users.

Both have been responded to.

5. Feedback on Scrutiny – Estyn Inspection of Swansea Council Education Services

5.1 Following fieldwork in June, Estyn has now published its inspection report on the Council's Education Services. This will be discussed in detail by the Education Scrutiny Performance Panel on 27 October and it will consider the Council's response, which the Panel will monitor as necessary.

5.2 The inspection report considered a wide range of aspects to the management, organisation and delivery of Education Services, and how effectively they are supporting schools and learners. This includes consideration of the quality of Scrutiny arrangements and practice. It is pleasing to see positive feedback from Estyn on the work of Scrutiny, in particular the Education Performance Panel which is led by Councillor Lyndon Jones. In a section called 'Leadership and Management' the report finds that:

'The Education Scrutiny Panel considers a broad range of relevant activity. There is a strong focus on understanding how schools support and contribute to delivering the local authority's agenda on reducing the impact of poverty. There is also a renewed focus on employability skills linked to the regional skills partnership. The panel engages well with schools and, where appropriate, includes the views of pupils and school leaders when evaluating agenda items brought before them. Pertinent and sometimes sensitive matters, such as school reorganisation proposals, are considered appropriately in pre-decision scrutiny activity...' (p.12; Estyn Inspection Report)

6. Integrated Assessment Implications

6.1 The Council is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage.
- Consider opportunities for people to use the Welsh language.
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

6.1.1 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

6.1.2 Our Integrated Impact Assessment (IIA) process ensures we have paid due regard to the above. It also takes into account other key issues and priorities, such as poverty and social exclusion, community cohesion, carers, the United Nations Convention on the Rights of the Child (UNCRC) and Welsh language.

6.2 An IIA screening has been undertaken noting there are minimal impact assessment implications associated with this report (IIA can be viewed in **Appendix 5**). The work of Scrutiny is open to the public, promoted via Council media channels, and enable all citizens to ask questions, raise issues and/or input views. The Work Programme takes into account a range of factors, including Council priorities and community concerns. The public were invited to input scrutiny topic suggestions. The work of Scrutiny will involve examination of Council services and making recommendations for improvement to Cabinet Members (and other decision-makers). Scrutiny activities have the potential for engagement to ensure public views can feed into the Scrutiny process. Each Scrutiny Inquiry and report will be subject to its own IIA process.

7. Financial Implications

7.1 Any costs that arise out of work plan activities, for example expenses for witnesses or transport costs, are not envisaged to be significant and will be contained within the existing Scrutiny Budget.

8. Legal Implications

8.1 There are no specific legal implications raised by this report.

Background papers: None

Appendices:

Appendix 1: Agreed Scrutiny Work Programme 2022/23

Appendix 2: Scrutiny Programme Committee Work Plan 2022/23

Appendix 3: Cabinet Forward Plan

Appendix 4a: Scrutiny Work Programme – Projected Timetable of Activity

Appendix 4b: Progress Report – Current Scrutiny Panels, Working Groups,
Regional Scrutiny

Appendix 5: IIA Screening Form

Appendix 1 - AGREED Scrutiny Work Programme 2022/23

New Inquiry Panel (time-limited in-depth scrutiny – six months)	New Working Groups (light-touch scrutiny / one-off meetings)	Performance Panels (ongoing in-depth performance / financial monitoring & challenge)	Issues for Scrutiny Programme Committee (overall work programme management; discussion of broad range of policy and service issues)
<p>1. Anti-Social Behaviour (Terms of Reference / Key Question to be agreed by Panel, but could focus on the effectiveness of partnership working in tackling anti-social behaviour in our communities; look at factors behind rising anti-social behaviour; powers & resources; reporting and response; current approaches; good practice elsewhere; the role of elected members, etc.)</p> <p>Reserve / Alternate Topic: 2. Domestic Abuse (Terms of Reference / Key Question to be agreed – but would concern the quality of support for victims and what could be done better, taking internal & external evidence)</p>	<p>1. Road Safety (enabling focussed questioning & discussion on hot spots; work to improve safety; preventative measures; speed controls – use of signs / humps / cameras; proposed new 20mph limits; condition of roads; safety of cyclists & pedestrians; partnership working, etc.)</p> <p>2. Co-production (enabling focussed questioning & discussion on the development of Co-production in the Council and progress, helping to improve involvement and engagement with service users, partners and the public in the design & delivery of services & decision-making, etc.)</p> <p>3. Healthy City (enabling focussed questioning & discussion exploration of the Healthy City Partnership, key activities and achievements, work in relation to health promotion, particularly physical activities, including provision of outdoor sport and activities and opportunities for young people, etc.)</p> <p>4. Customer Contact (enabling focussed questioning & discussion on user experience when contacting the Council /</p>	<p>1. Service Improvement & Finance (monthly)</p> <p>2. Education (monthly)</p> <p>3. Adult Services (every six weeks)</p> <p>4. Child & Family Services (every six weeks)</p> <p>5. Development & Regeneration (every two months)</p> <p>6. Climate Change & Nature (every two months)</p> <p>Specific issues to consider including within wider Panel work plans:</p> <ul style="list-style-type: none"> • Service Improvement & Finance: <ul style="list-style-type: none"> - Corporate Plan - Scrutiny of Budget Proposals - Overall Performance Management - Welsh Housing Quality Standard - Planning Services - Waste & Street Cleansing - Recycling of Business Waste • Education: <ul style="list-style-type: none"> - Achievement against Corporate Priorities / Objectives / Policy Commitments - Follow up post Education Estyn LEA inspection - Quality in Education (QEd) / Sustainable Communities for Learning - Additional Learning Needs (ALN) - School New Curriculum - Outdoor Learning in Primary Schools - Music Provision in Schools 	<ul style="list-style-type: none"> • Specific annual reports: <ul style="list-style-type: none"> - Children & Young People’s Rights Scheme - Corporate Safeguarding - Delivery of Corporate Priority – Tackling Poverty • Leader Q & A Session(s): <ul style="list-style-type: none"> - ‘Achieving Better Together’ Recovery / Transformation Plan - Policy Commitments / Council Priorities • Other Cabinet Member Q & As (issues to pick up): <ul style="list-style-type: none"> - Archives / Community Hub - Fly Tipping - Homelessness - Houses of Multiple Occupation - Parks - Community Growing - Community Groups, Engagement & Development • Public Services Board • Crime & Disorder (Community Safety) • Follow Up on Previous Working Groups: <ul style="list-style-type: none"> - Bus Services - Workforce (including discussion on Workforce Development Strategy)

Appendix 1 - AGREED Scrutiny Work Programme 2022/23

<p>Follow Up of Previous Inquiries:</p> <p>1. Procurement</p>	<p>accessing services whether by telephone or on-line / though digital means; provision for off line and on-line contact; effectiveness of Council Contact Centre; on-going actions to improve digital inclusion / access; quality of website, etc.)</p> <p>Reserve List:</p> <ul style="list-style-type: none"> • Active Travel (enabling focussed questioning & discussion on the Council's Active Travel Plans and outcomes; current & future developments; improvements to community consultation; how well we are meeting obligations of Welsh Government Active Travel Act; usage - impact on numbers cycling / walking; and relevant issues) • Racism in Schools (enabling focussed questioning & discussion on the extent of the issue; how schools deal with suspected racist incidents; reporting arrangements, rates etc.) 	<ul style="list-style-type: none"> • Adult Services: <ul style="list-style-type: none"> - Achievement against Corporate Priorities / Objectives / Policy Commitments - Relationship between Health & Social Care • Child & Family Services: <ul style="list-style-type: none"> - Achievement against Corporate Priorities / Objectives / Policy Commitments - Supported Living for Young People - Quality Assurance Framework • Development & Regeneration: <ul style="list-style-type: none"> - Achievement against Corporate Priorities / Objectives / Policy Commitments - City Deal 'Swansea specific' Projects - City Centre Retail / Development - New Build Housing Towers (e.g., student accommodation) - Historic / Listed Buildings - SA1 development & supporting infrastructure / services • Climate Change & Nature: <ul style="list-style-type: none"> - Achievement against Corporate Priorities / Objectives / Policy Commitments - Progress against Net Zero 2030 - Use of Glyphosate - Air Pollution - Green Vehicle Adoption & Provision for public / residential EV Charging - Flooding / Local Flood Risk Management
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Joint / Regional Scrutiny

- **Partneriaeth** (Education / School Improvement – Joint Scrutiny Councillor Group)
- **City Deal** (Development / Regeneration - Swansea Bay City Region Joint Scrutiny Committee)
- **South West Wales Corporate Joint Committee** (Land Use Planning; Regional Transport; Economic Well-being – Joint Overview & Scrutiny Sub-Committee)

Scrutiny Programme Committee – Work Plan 2022/23

ACTIVITY	19 Jul 2022	16 Aug 2022	13 Sep 2022 CANCELLED	18 Oct 2022	15 Nov 2022	13 Dec 2022
Scrutiny Work Programme	Agreement of Scrutiny Work Programme					
Cabinet Member Portfolio Responsibility Q & A Sessions		Archives / Community Hub (CM for Equalities & Culture)	Fly Tipping (CM for Community Services)	Scrutiny of Swansea Public Services Board	Fly Tipping (CM for Community Services)	Homelessness (CM for Service Transformation)
Other Cabinet Member / Officer Reports					Annual Corporate Safeguarding Report (CM for Care Services / Director of Social Services)	Delivery of Corporate Priority – Tackling Poverty (annual item) (CM for Wellbeing)
Scrutiny Performance Panel Progress Reports						Service Improvement & Finance
Pre-decision Scrutiny				Oracle Project Investment Update		
Final Scrutiny Inquiry Reports / Follow Up on Scrutiny Recs.					Follow Up on Workforce Working Group (CM for Corporate Services & Performance)	
Scrutiny Reports to Council		Draft Scrutiny Annual Report 2021/22				Scrutiny Dispatches Impact Report

ACTIVITY	17 Jan 2023	14 Feb 2023	14 Mar 2023	18 Apr 2023	16 May 2023	June 2023
Scrutiny Work Programme					Work Programme Review	Work Planning Conference
Cabinet Member Portfolio Responsibility Q & A Sessions	Leader / Economy, Finance & Strategy (incl. focus on Policy Commitments / Council Priorities; Recovery & Transformation Plan)	Houses of Multiple Occupation (CM for Corporate Services & Performance)			Parks (CM for Investment, Regeneration & Tourism)	
Specific Cabinet Member / Officer Reports Page 182			<ul style="list-style-type: none"> Scrutiny of Public Services Board Children & Young People's Rights Scheme (annual report) (CM for Care Services / Education & Learning) 	Crime & Disorder Scrutiny - Safer Swansea Community Safety Partnership		
Scrutiny Performance Panel Progress Reports	Education	Adult Services	Child & Family Services	Development & Regeneration	Climate Change & Nature	
Pre-decision Scrutiny						
Final Scrutiny Inquiry Reports / Follow Up on Scrutiny Recs.		Follow Up on Bus Services Working Group recommendations (CM for Environment & Infrastructure)				
Scrutiny Reports to Council			Scrutiny Dispatches Impact Report			

Other topics to schedule:

- Cabinet Member Q & A: Community Growing (Cabinet Member for Community Support); Community Groups, Engagement & Development (Cabinet Member for Community Support)
- Audit / Scrutiny Relationship – Discussion w/ Chair of Governance & Audit Committee

Appendix 3 – Cabinet Forward Plan 2022/23

Report Title	Report Summary	Report Author	Portfolio	Decision to be taken by	Date of Expected Decision	Exempt Details
Quarter 1 2022/23 Performance Monitoring Report.	To report the performance indicator results and summarise the Council's performance meetings its priorities for the first quarter period April 2022 – June 2022.	Richard Rowlands	Cabinet Member - Corporate Service & Performance (Deputy Leader)	Cabinet	20 Oct 2022	Open
Proposed Renewed/Extended Lease of the Dylan Thomas Theatre.	The Dylan Thomas Theatre has lease which is about to expire. To enable funding opportunities a new longer lease is required at a peppercorn rent. Therefore the disposal will be at an undervalue which requires Cabinet Consent.	Jamie Rewbridge, Lewis Hinds	Cabinet Member - Investment, Regeneration & Tourism	Cabinet	20 Oct 2022	Open
Litter Bin Strategy.	Cleansing seek to upgrade their existing litter and dog bins and combine where sensible to do so. Signage on replacement bins will be clear to users that they can dispose of their litter and/or dog waste. The report sets out Cleansing's general approach to bin management.	Stuart Willingale	Cabinet Member - Well-being	Cabinet	20 Oct 2022	Open

Page 184

Appendix 3 – Cabinet Forward Plan 2022/23

Report Title	Report Summary	Report Author	Portfolio	Decision to be taken by	Date of Expected Decision	Exempt Details
Workforce Strategy 2022-2027.	This report requests Cabinet approval for the Council's Workforce Strategy 2022-2027. The Strategy outlines the Council's vision and objectives for the workforce, highlighting how we intend to develop, upskill, reward and support staff to deliver the commitments contained within the Corporate Plan.	Rachael Davies	Cabinet Member - Corporate Service & Performance (Deputy Leader)	Cabinet	20 Oct 2022	Open
Post-Pandemic Working Model.	To ask Cabinet to agree a post-pandemic working model that takes account of the accommodation and customer contact strategies and post pandemic ways of working.	Ness Young	Cabinet Member - Service Transformation (Deputy Leader)	Cabinet	20 Oct 2022	Open
Oracle Project Investment Update.	This report is an FPR5 providing an update to Cabinet and requesting investment.	Sarah Lackenby	Cabinet Member - Economy, Finance and Strategy (Leader), Cabinet Member - Service Transformation (Deputy Leader)	Cabinet	20 Oct 2022	Open

Page 105

Appendix 3 – Cabinet Forward Plan 2022/23

Report Title	Report Summary	Report Author	Portfolio	Decision to be taken by	Date of Expected Decision	Exempt Details
Procurement Scrutiny Inquiry Cabinet Member Response and Action Plan.	Contains a response to the conclusions and recommendations resulting from the Scrutiny Inquiry into Procurement	Chris Williams	Cabinet Member - Corporate Service & Performance (Deputy Leader)	Cabinet	20 Oct 2022	Open
Amended Funding Agreement for the City Deal Campuses Project.	To seek approval of an amended funding agreement between Swansea Council, the City Deal accountable body and Swansea University to allow the Campuses project Phase 1 to proceed.	Debbie Smith, Martin Nicholls	Cabinet Member - Economy, Finance and Strategy (Leader)	Cabinet	20 Oct 2022	Open
Capital Programme Authorisation For The Remodelling of a Hard-Standing Area and Installation of a 2G Pitch On Land at Pontarddulais Comprehensive School.	The report describes the proposed scheme, indicative timeline, and financial implications and funding.	John O'Brien	Cabinet Member - Education & Learning	Cabinet	20 Oct 2022	Open
First Annual Budget for Education Regional Consortium 2022-2023.	The new legal agreement for Partneriaeth requires that the first annual budget is approved at each Council level.	Helen Morgan-Rees	Cabinet Member - Education & Learning	Cabinet	20 Oct 2022	Open

Appendix 3 – Cabinet Forward Plan 2022/23

Report Title	Report Summary	Report Author	Portfolio	Decision to be taken by	Date of Expected Decision	Exempt Details
Disposal of Sports and Leisure Facilities under the Community Asset Transfer Policy.	<p>The Council would like to lease sport and leisure facilities to local clubs at peppercorn rents to enable investment via it's Community Asset Transfer Policy.</p> <p>This report aims to identify and define approved asset types for disposal to negate the current need for an individual report for each proposed disposal.</p>	Jamie Rewbridge, Lewis Hinds	Cabinet Member - Investment, Regeneration & Tourism	Cabinet	17 Nov 2022	Open
Updated FPR7 for Palace Theatre Refurbishment.	We will be submitting an updated FPR7 report to summarise the current situation regarding the Palace Theatre project and its expenditure and funding. This report will provide detail of the progress so far and the requirements to complete.	Tracy Nichols, Elliott Williams	Cabinet Member - Investment, Regeneration & Tourism	Cabinet	17 Nov 2022	Open
Digital Strategy 2022-2027.	This is the updated Digital Strategy for the Council 2022-26.	Sarah Lackenby	Cabinet Member - Service Transformation (Deputy Leader)	Cabinet	17 Nov 2022	Open

Appendix 3 – Cabinet Forward Plan 2022/23

Report Title	Report Summary	Report Author	Portfolio	Decision to be taken by	Date of Expected Decision	Exempt Details
Transformation Goals & Strategy.	To seek Cabinet endorsement for the transformation strategy and programme goals to support the emerging 2023 – 2028 Corporate Plan and MTFP (Medium Term Finance Plan).	Ness Young	Cabinet Member - Service Transformation (Deputy Leader)	Cabinet	17 Nov 2022	Open
Annual Equality Review 2021/22.	To publish the Council's Annual Equality Review for 2021/22 in line with the Public Sector Equality Duty and reporting regulations for Wales.	Richard Rowlands, Selma Abdalla	Cabinet Member - Culture & Equalities	Cabinet	17 Nov 2022	Open
Swansea Council – Net Zero 2030.	The report seeks to gain approval for a Swansea Council Net Zero 2030 delivery plan. To also acknowledge the work on Nature Recovery and Swansea Net Zero 2050 programmes.	Geoff Bacon	Cabinet Member - Service Transformation (Deputy Leader)	Cabinet	17 Nov 2022	Open
Update Management Report on Swansea Airport.	Update management report at Swansea Airport, including works carried out to date, lease obligations and independent legal opinion.	Geoff Bacon	Cabinet Member - Corporate Service & Performance (Deputy Leader)	Cabinet	17 Nov 2022	Fully exempt

Appendix 3 – Cabinet Forward Plan 2022/23

Report Title	Report Summary	Report Author	Portfolio	Decision to be taken by	Date of Expected Decision	Exempt Details
Budget Proposals 2023/24 – 2026/27.	To consider budget proposals for 2023/24 to 2026/27 as part of the Council's Budget Strategy within the Achieving Better Together Framework. To enable consultation to take place with residents, employees, partners and other interested parties.	Ben Smith	Cabinet Member - Economy, Finance and Strategy (Leader)	Cabinet	15 Dec 2022	Open
Quarter 2 2022/23 Performance Monitoring Report.	To report the performance indicator results and summarise the Council's performance meetings its priorities for the first quarter period July 2022 – September 2022.	Richard Rowlands	Cabinet Member - Corporate Service & Performance (Deputy Leader)	Cabinet	15 Dec 2022	Open
Revenue and Capital Budget Monitoring 2nd Quarter 2022/23.	To note any significant variations from the agreed budget 2022/23 and savings plan and the actions planned to achieve a balanced budget.	Ben Smith	Cabinet Member - Economy, Finance and Strategy (Leader)	Cabinet	15 Dec 2022	Open
Car Parking Charges.	To seek approval of City Centre Car Parking Charges for the new Copr Bay North and South Multi Storey Car Parks.	Gavin Newman	Cabinet Member - Environment & Infrastructure	Cabinet	15 Dec 2022	Open

Appendix 3 – Cabinet Forward Plan 2022/23

Report Title	Report Summary	Report Author	Portfolio	Decision to be taken by	Date of Expected Decision	Exempt Details
Revenue and Capital Budget Monitoring 3rd Quarter 2022/23.	To note any significant variations from the agreed budget 2022/23 and savings plan and the actions planned to achieve a balanced budget.	Ben Smith	Cabinet Member - Economy, Finance and Strategy (Leader)	Cabinet	16 Feb 2023	Open
Quarter 3 2022/23 Performance Monitoring Report.	To report the performance indicator results and summarise the Council's performance meetings its priorities for the third quarter period October 2022 – December 2022	Richard Rowlands	Cabinet Member - Corporate Service & Performance (Deputy Leader)	Cabinet	16 Mar 2023	Open

Appendix 4a

Activity / Month	JUN 2022	JUL	AUG	SEP	OCT	NOV	DEC	JAN 2023	FEB	MAR	APR	MAY
PERFORMANCE PANELS:												
Service Improvement & Finance (monthly) Lead Scrutiny Councillor: Chris Holley Lead Scrutiny Officer: Rachel Percival Lead Cabinet Member: Rob Stewart / David Hopkins Lead CMT: Ness Young / Ben Smith Lead Head of Service: Lee Wenham				6	4	8	6	17	tbc	14	18	9
Education (monthly) Lead Scrutiny Councillor: Lyndon Jones Lead Scrutiny Officer: Michelle Roberts Lead Cabinet Member: Robert Smith Lead CMT: Helen Morgan-Rees Lead Head of Service: cross-cutting					27	17	15	19	tbc	16	20	11
Adult Services (every 6 weeks) Lead Scrutiny Councillor: Sue Jones Lead Scrutiny Officer: Liz Jordan Lead Cabinet Member: Louise Gibbard Lead CMT: Dave Howes Lead Head of Service: Amy Hawkins / Helen St John				27		8	20	31	Budget tbc (joint?)	21		2
Child & Family Services (every 6 weeks) Lead Scrutiny Councillor: Paxton Hood-Williams Lead Scrutiny Officer: Liz Jordan Lead Cabinet Member: Louise Gibbard Lead CMT: Dave Howes Lead Head of Service: Julie Davies					11	1	5	24	Budget tbc (joint?)	7	25	

Activity / Month	JUN 2022	JUL	AUG	SEP	OCT	NOV	DEC	JAN 2023	FEB	MAR	APR	MAY
Topic 3 – Healthy City Lead Scrutiny Councillor: Mary Jones Lead Scrutiny Officer: Rachel Percival Lead Cabinet Member: Elliot King Lead CMT: Dave Howes Lead Head of Service: cross-cutting												
Topic 4 – Customer Contact Lead Scrutiny Councillor: Rebecca Fogarty Lead Scrutiny Officer: Rachel Percival Lead Cabinet Member: Andrea Lewis Lead CMT: Ness Young Lead Head of Service: Sarah Lackenby												
REGIONAL SCRUTINY:												
Partneriaeth (Education / School Improvement) (quarterly) Lead Scrutiny Councillors: Lyndon Jones / Peter Black Lead Scrutiny Officer: Michelle Roberts Lead Partneriaeth: Ian Altman / Gareth Morgans Lead Cabinet Member: Robert Smith Lead CMT: Helen Morgan-Rees Regional Lead: (Lead Director for Partneriaeth)					24				13			
Swansea Bay City Region Joint Scrutiny Committee (every 2 months) Lead Scrutiny Councillor: Rob James (Carmarthenshire Council) Swansea Scrutiny Councillors: Jan Curtice, Victoria Holland, Chris Holley Lead Scrutiny Officer: Stacy Curran, Neath Port Talbot		5		6			6					

<p>Council Lead Cabinet Member: Rob Stewart Lead CMT: Martin Nicholls / Mark Wade Lead Head of Service: Phil Holmes</p>												
<p>South West Wales Corporate Joint Committee - Overview & Scrutiny Sub-Committee (quarterly) Lead Scrutiny Councillor: tbc Swansea Scrutiny Councillors: Peter Black, Wendy Lewis, Mike White Lead Scrutiny Officer: Stacy Curran, Neath Port Talbot Council Lead Cabinet Member: Rob Stewart Lead CMT: Martin Nicholls / Mark Wade Lead Head of Service: Phil Holmes</p>						8		27				

* denotes extra meeting

** not public

Progress Report – Current Scrutiny Panels / Working Groups / Regional Scrutiny

1. Inquiry Panels:

These will undertake in-depth inquiries into specific and significant areas of concern on a task and finish basis and will be expected to take around six months to complete to enable wide-ranging evidence gathering, and production of a final report with conclusions and recommendations for Cabinet (and other decision-makers).

a) **Anti-Social Behaviour** (convener: Cllr Terry Hennegan)

Key Question: to be determined

Progress Bar:

Planning				Evidence Gathering				Draft Final Report			

Arrangements will be made for the Inquiry Panel to initially meet to have a briefing on the issue and then determine the key question and terms of reference for the inquiry. A tentative date of 24 November 2022 has been arranged.

(NB - Inquiries may take up to six months to complete, as they will call for wide ranging evidence, and will lead to a report with conclusions and recommendations that will be presented to Cabinet)

2. Follow Up on Completed Inquiries:

Follow-ups of inquiries will consider both the implementation of scrutiny recommendations and wider impact / difference made. Inquiry Panels are reconvened between 6-12 months after cabinet decision on Inquiry reports.

Inquiry	Cabinet Decision	Recommendations			Follow Up Panel Meeting
		Agreed	Partly	Rejected	
Procurement	Awaited 20 Oct	tbc	tbc	tbc	tba June/July 2023

3. Performance Panels:

Performance Panels enable regular and structured in-depth monitoring of performance and challenge within these key areas:

a) **Service Improvement & Finance** (convener: Cllr Chris Holley)

This Panel meets every month. On 6 September, the Panel received a presentation on both understanding financial reporting and understanding performance monitoring. They then agreed their work programme for the rest of 2022/23. At their next meeting on 4 October, they will look at the Quarter 1 2022/23 Budget Monitoring Report and the Annual Performance Monitoring Report for 2021/22. In November the Panel will look at the Review of Revenue Reserves, Quarter 1 2022/23 Performance Monitoring Report, Welsh Public Library Standards Annual Performance Report and the Welsh Housing Quality Standards Annual Update.

b) **Education** (convener: Cllr Lyndon Jones)

This Panel meets every month. On 27 October the Panel will look at the outcome of the Estyn Inspection into Education Services in Swansea along with the response from the Council. They will also look at the structure of and key priorities for education currently, receive a briefing on Partneriaeth and the pupil voice manifesto. They will then discuss and agree their work programme for the rest of 2022/23. In November, they will look at Pupil Development Grant Spend, the school improvement service and receive an update on the introduction of the New Curriculum for Wales in Swansea.

c) **Adult Services** (convener: Cllr Susan Jones)

This Panel meets every 6 weeks. The first meeting of this municipal year took place on 27 September, and to start with the Panel received an overview of Adult Services in Swansea, including key priorities and challenges, and Performance Monitoring Report, including update on workforce pressures and impact. The Panel also agreed a work plan for the year ahead. At its next meeting on 8 November the Panel will discuss actions following the Audit Wales report on Direct Payments for Adult Social Care, receive a briefing on recent CIW Inspection Reports, discuss the Annual Review of Charges (Social Services) 2021/22 and the Director of Social Services Annual Report 2021/22.

d) **Child & Family Services** (convener: Cllr Paxton Hood-Williams)

This Panel meets every 6 weeks. The first meeting of this municipal year takes place on 11 October, and like the Adult Services Panel will receive an overview of Child & Family Services, including key priorities and challenges, and Performance Monitoring Report. The Panel will agree a work plan for the year ahead.

e) **Development & Regeneration** (convener: Cllr Chris Holley)

This Panel meets every two months. On 5 September the Panel met to look at the Regeneration Programme/Project Monitoring Report, they then discussed and agreed their work programme for the rest of

2022/23. The next Panel meeting on 14 November will continue to review the Regeneration Programme/Project Monitoring Report as well as a focus on City Centre Retail Development.

f) **Climate Change & Nature** (convener: Cllr Hannah Lawson)

This Panel meets every two months. The Panel is meeting on 9 November and will hear from lead Cabinet Members and officers who will provide an overview on the subject matter and information on relevant priorities, plans and challenges. The Panel will agree its work plan for the year ahead. It will then discuss Water Quality and Management and receive an annual update on Local Flood Risk Management.

4. **Regional Scrutiny:**

This is collaborative scrutiny with other Local Authorities for topics / issues of shared interest or concern, and models of regional working.

a) **Partneriaeth - Regional Education Partnership**

Following approval of a legal agreement by each Council's Cabinet, the new regional education partnership called 'Partneriaeth' includes Swansea, Carmarthenshire and Pembrokeshire Councils. Within the agreed governance structure, there will be a Joint Scrutiny Councillor Group, similar to that which existed to scrutinise the Education Through Regional Working (ERW) Regional School Improvement Consortium.

The first Partneriaeth Scrutiny Councillor Group will take place on the 24 October 2022 where they will look at the legal agreement, discuss items on the agenda for the Partneriaeth Joint Committee on 7 October and will agree their work plan for this school year.

Partneriaeth Scrutiny is expected to take place every school term, mirroring meetings of the Partneriaeth Joint Committee.

b) **Swansea Bay City Region City Deal**

The Joint Scrutiny Committee meets every two months, and the first meeting of the 2022/23 municipal year was held on 5 July. The Committee reviewed City Deal quarterly programme / project monitoring documents and progress. On 6 September the Committee focussed on financial monitoring and looking at the City Deal Annual Report for 2021/22 which provides summary of key activity for the last 12 months and forthcoming 12 months planned activity along with case studies of completed work and various other aspects covering delivery achievements and planned benefits/outcomes.

The next meeting takes place on 6 December.

The Joint Scrutiny Committee is supported by Scrutiny Officers in Neath Port Talbot Council and agendas / minutes of meetings can be found on-line:

<https://democracy.npt.gov.uk/ieListMeetings.aspx?Committeeld=417>

c) **South West Wales Corporate Joint Committee**

The Corporate Joint Committee (CJC) involves Swansea, Neath Port Talbot, Carmarthenshire and Pembrokeshire Councils, as well as Brecon Beacons and the Pembrokeshire Coast National Park Authorities, and will exercise functions relating to strategic land use planning, regional transport planning and the exercise of economic well-being powers. The Committee has agreed to set up a CJC Overview & Scrutiny Sub-Committee which will meet at least quarterly. The Joint Overview & Scrutiny Sub-Committee, is being serviced by Neath Port Talbot Council, and will scrutinise the decisions / actions of the CJC as it discharges its functions and performance in relation to policy objectives and targets. The Joint Scrutiny arrangement will not preclude scrutiny within constituent Councils in order to discuss the impact of the CJC on their Council and locality. The first CJC Overview & Scrutiny Sub-Committee meeting will take place on 8 November 2022 (re-arranged from 23 September).

5. **Working Groups:**

A number of new topics have been identified which will be dealt with through one-off Working Groups. These enable a 'light-touch' approach to specific topics of concern and will be planned as a one-off meeting (in the order shown below) primarily involving discussion with relevant cabinet member(s) / officer(s), and any other persons called, to gather information, ask questions, and give views / raise any concerns.

a) **Road Safety** (convener: Cllr Hazel Morris)

This will enable information, focussed questioning & discussion to understand the Council's role and responsibilities on road safety, e.g., asking about hot spots; work to improve safety; preventative measures; speed controls – use of signs / humps / cameras; proposed new 20mph limits; condition of roads; safety of cyclists & pedestrians; partnership working, etc.

This has been carried over from previous work programme.

b) **Co-production** (convener: Cllr Lyndon Jones)

This will enable information, focussed questioning & discussion on the development of Co-production in the Council and progress, helping to improve involvement and engagement with service users, partners, and the public in the design & delivery of services & decision-making, etc.

c) **Healthy City** (convener: Cllr Mary Jones)

This will enable information, focussed questioning & discussion exploring the Healthy City Partnership, key activities and achievements, work in relation to health promotion, particularly physical activities, including provision of outdoor sport and activities and opportunities for young people, etc.

This has been carried over from previous work programme.

d) **Customer Contact** (convener: Cllr Rebecca Fogarty)

This will enable information, focussed questioning & discussion on the user experience when contacting the Council / accessing services whether by telephone or on-line / through digital means; provision for off line and on-line contact; effectiveness of Council Contact Centre; on-going actions to improve digital inclusion / access; quality of website, etc.

Appendix 5 - Integrated Impact Assessment Screening Form

Which service area and directorate are you from?

Service Area: Legal, Democratic Services & Business Intelligence

Directorate: Resources

Q1 (a) What are you screening for relevance?

- New and revised policies, practices or procedures
- Service review, re-organisation or service changes/reductions, which affect the wider community, service users and/or staff
- Efficiency or saving proposals
- Setting budget allocations for new financial year and strategic financial planning
- New project proposals affecting staff, communities or accessibility to the built environment, e.g., new construction work or adaptations to existing buildings, moving to on-line services, changing location
- Large Scale Public Events
- Local implementation of National Strategy/Plans/Legislation
- Strategic directive and intent, including those developed at Regional Partnership Boards and Public Services Board, which impact on a public bodies functions
- Medium to long term plans (for example, corporate plans, development plans, service delivery and improvement plans)
- Setting objectives (for example, well-being objectives, equality objectives, Welsh language strategy)
- Major procurement and commissioning decisions
- Decisions that affect the ability (including external partners) to offer Welsh language opportunities and services

(b) Please name and fully describe initiative here:

Information / monitoring report on the agreed Scrutiny Work Programme and progress.

Q2 What is the potential impact on the following: the impacts below could be positive (+) or negative (-)

	High Impact		Medium Impact		Low Impact		Needs further investigation
	+	-	+	-	+	-	
Children/young people (0-18)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Older people (50+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any other age group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Future Generations (yet to be born)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Race (including refugees)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asylum seekers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gypsies & travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Religion or (non-)belief	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Welsh Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Poverty/social exclusion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carers (inc. young carers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community cohesion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marriage & civil partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pregnancy and maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Q3 What involvement has taken place/will you undertake e.g. engagement/consultation/co-productive approaches?

Appendix 5 - Integrated Impact Assessment Screening Form

Please provide details below – either of your activities or your reasons for not undertaking involvement

The work of Scrutiny is open to the public, promoted via Council media channels, and enable all citizens to ask questions, raise issues and/or input views. The Work Programme takes into account a range of factors, including Council priorities and community concerns. The public were invited to input scrutiny topic suggestions.

Q4 Have you considered the Well-being of Future Generations Act (Wales) 2015 in the development of this initiative:

- a) Overall does the initiative support our Corporate Plan's Well-being Objectives when considered together?
Yes No
- b) Does the initiative consider maximising contribution to each of the seven national well-being goals?
Yes No
- c) Does the initiative apply each of the five ways of working?
Yes No
- d) Does the initiative meet the needs of the present without compromising the ability of future generations to meet their own needs?
Yes No

Q5 What is the potential risk of the initiative? (Consider the following impacts – equality, socio-economic, environmental, cultural, legal, financial, political, media, public perception etc...)

High risk

Medium risk

Low risk

Q6 Will this initiative have an impact (however minor) on any other Council service?

Yes

No

If yes, please provide details below

The work of Scrutiny will involve examination of Council services and making recommendations for improvement to Cabinet Members (and other decision-makers).

Q7 What is the cumulative impact of this proposal on people and/or communities when considering all the impacts identified within the screening and any other key decisions affecting similar groups/ service users made by the organisation?

Low impact because there are no decisions within the report which will directly affect service users, people and/or communities, but scrutiny activity described within the report have the potential for engagement to ensure public views can feed into the Scrutiny process. Each Scrutiny Inquiry and report will be subject to its own IIA process.

Outcome of Screening

Q8 Please describe the outcome of your screening below:

- Summary of impacts identified and mitigation needed (Q2)

Appendix 5 - Integrated Impact Assessment Screening Form

- **Summary of involvement (Q3)**
- **WFG considerations (Q4)**
- **Any risks identified (Q5)**
- **Cumulative impact (Q7)**

The work of Scrutiny is open to the public, promoted via Council media channels, and enable all citizens to ask questions, raise issues and/or input views. The Work Programme takes into account a range of factors, including Council priorities and community concerns. The public were invited to input scrutiny topic suggestions. The work of Scrutiny will involve examination of Council services and making recommendations for improvement to Cabinet Members (and other decision-makers). Scrutiny activities have the potential for engagement to ensure public views can feed into the Scrutiny process. Each Scrutiny Inquiry and report will be subject to its own IIA process.

Full IIA to be completed

Do not complete IIA – please ensure you have provided the relevant information above to support this outcome

Screening completed by:
Name: Brij Madahar
Job title: Scrutiny Team Leader
Date: 21 September 2022
Approval for Head of Service:
Name: Debbie Smith
Position: Deputy Chief Legal Officer
Date: 11 October 2022

Agenda Item 10



Report of the Chair of the Scrutiny Programme Committee

Scrutiny Programme Committee – 18 October 2022

Scrutiny Letters

Purpose:	To ensure the Committee is aware of the scrutiny letters produced following various scrutiny activities, and to track responses to date.
Content:	The report includes a log of scrutiny letters produced this municipal year and provides a copy of correspondence between Scrutiny and Cabinet Members for discussion as required.
Councillors are being asked to:	<ul style="list-style-type: none">• Review the scrutiny letters and responses• Make comments, observations and recommendations as necessary
Lead Councillor:	Councillor Peter Black, Chair of the Scrutiny Programme Committee
Lead Officer:	Tracey Meredith, Chief Legal Officer
Report Author:	Brij Madahar, Scrutiny Team Leader Tel: 01792 637257 E-mail: brij.madahar@swansea.gov.uk
Legal Officer:	Debbie Smith
Finance Officer:	Amanda Thomas

1. Introduction

- 1.1 The production of scrutiny letters has become an established part of the way scrutiny operates in Swansea. Letters from the chair (or conveners) allow scrutiny to communicate directly and quickly with relevant Cabinet Members.
- 1.2 These letters are used to convey views and conclusions about particular issues discussed, and provide the opportunity to raise concerns, ask for further information, and make recommendations. This enables scrutiny to engage with Cabinet Members on a regular and structured basis.

2. Reporting of Letters

- 2.1 All scrutiny letters, whether they are written by the Scrutiny Programme Committee or conveners of Panels / Working Groups, are published to ensure visibility, of the outcomes from meetings, across the Council and public.
- 2.2 The Scrutiny Programme Committee agenda also includes a copy of letters to/from Cabinet Members for its attention and discussion as required, e.g., letters relating to the work of the Committee, Working Groups, and Inquiry Panel follow ups. Letters are included when Cabinet Member responses that were awaited are received or where a scrutiny letter did not require a response.
- 2.3 Where requested Cabinet Members are expected to respond in writing to scrutiny letters within 21 calendar days. The response should indicate what action (if any) they intend to take, or have taken, as a result of the views and recommendations made.
- 2.4 Letters relating to the work of Performance Panels are part of an ongoing dialogue with Cabinet Members and are therefore reported back and monitored by each Panel. However, all Performance Panel Conveners will provide a progress report to the Committee, including summary of correspondence with Cabinet Members and outcomes.

3. Letters Log

- 3.1 This report contains a log of scrutiny letters produced to enable the Committee to maintain an overview of letters activity over the current municipal year – see **Appendix 1**. The letters log will show the average time taken by Cabinet Members to respond to scrutiny letters, and the percentage of letters responded to within timescale. During the previous year (2021/22) 66 letters were sent to Cabinet Members, of which 24 required a written response. The average time taken to respond was 18 days, with 71% responded to within the 21 days target.
- 3.2 The following letter(s), not already reported to the Committee, are **attached** for discussion:

	Activity	Meeting Date	Correspondence
a	Committee (Discussion on Archives & Community Hubs)	16 Aug	Letter to Cabinet Member for Equalities & Culture

4. Legal Implications

4.1 There are no legal implications.

5. Financial Implications

5.1 There are no financial implications.

Background Papers: None

Appendices:

Appendix 1: Scrutiny Letters Log – 2022-23

Appendix 2: Scrutiny Letters / Responses

Scrutiny Letters Log (2022-2023)

Ave. Response Time (days):

(target within 21 days)

% responses within target:

No.	Committee / Panel / Working Group	Meeting Date	Main Issue(s)	Cabinet Portfolio	Letter Sent	Response Received	Days Taken
1	Committee	16-Aug	Community Hubs / Archives	Equalities & Culture	12-Sep	n/a	n/a
2							
3							
4							
5							
6							
7							
8							
9							
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21							
22							
23							
24							



**To/
Councillor Elliott King
Cabinet Member for Equalities &
Culture**

BY EMAIL

cc: Cabinet Members

*Please ask for:
Gofynnwch am:*

*Direct Line:
Linell Uniongyrochol:*

*e-Mail
e-Bost:*

*Our Ref
Ein Cyf:*

*Your Ref
Eich Cyf:*

*Date
Dyddiad:*

Scrutiny

01792 637257

scrutiny@swansea.gov.uk

SPC/2022-23/1

12 September 2022

Summary: This is a letter from the Scrutiny Programme Committee to the Cabinet Member following the meeting of the Committee on 16 August 2022. It is about the Archive Service and Community Hub. A formal written response is not required.

Dear Councillor King,

Scrutiny Programme Committee – 16 August

We are writing to you following our Scrutiny session, which focussed on specific aspects of your cabinet portfolio, namely Archives and Community Hubs.

Having previously discussed, in December 2021, the development of a new City Centre Community Hub which will house, amongst other things, the West Glamorgan Archive Service, the Committee wanted to ask you about performance and progress in delivering this work, key headlines / achievements against objectives, and overall position. We were keen to explore with you the improvements that would result from this development.

We thank you for attending the meeting and providing a written report on progress with the Community Hub development and implications for the Archive Service, and its performance. We also appreciated input from the Leader of the Council, and the information and advice provided by Geoff Bacon, Head of Property Services, and Kim Collis, County Archivist.

OVERVIEW & SCRUTINY / TROSOLWG A CHRAFFU
SWANSEA COUNCIL / CYNGOR ABERTAWE
GUILDHALL, SWANSEA, SA1 4PE / NEUADD Y DDINAS, ABERTAWE, SA1 4PE
www.swansea.gov.uk / www.abertawe.gov.uk

I dderbyn yr wybodaeth hon mewn fformat arall neu yn Gymraeg, cysylltwch â'r person uchod
To receive this information in alternative format, or in Welsh please contact the above

We heard that:

- the ambition was to develop an innovative, flexible, and sustainable Community Hub that would be an exemplar across Wales, but not any cost.
- the project is part of the wider regeneration strategy for the City Centre and need to re-locate services out of the Civic Centre site. Re-location would help to increase footfall in the City Centre and see the regeneration / redevelopment of key buildings within the centre.
- a separate, new Public Sector Hub will predominantly be for back-office functions, the Community Hub would be for key public-facing / frontline services; an accessible 'one-stop shop' that together would support our diverse community, support digital inclusion, and improve well-being and quality of life.
- internal, external partner, and public consultations through the process have been constructive and supportive.
- the project is now moving towards the construction phase, with main contractor now appointed, with completion estimated as late 2023 / early 2024.
- a third of the scheme costs were being met from grant funding, backed by the Welsh Government.

The Committee asked questions to explore this work and provide challenge on actions and performance, as well as future thinking. This letter reflects on what we learnt from the information presented, questions, and discussion. It shares the views of the Committee and highlights any outstanding issues / actions for your response - main issues are summarised below.

Community Hub

Project Costs

When we discussed back in December 2021 the Cabinet decision on the proposed leasehold acquisition and redevelopment of the buildings we noted a significant increase in project costs, due to the scope of the scheme increasing with the incorporation of the former Miss Selfridge building. The estimate provided in December 2021 was £15.5m. We asked about the current position and whether there is any significant variation of previous estimates and sought assurances about cost increases as we get to final project costs.

The Committee was told that whilst costs had increased, as it was now a bigger development, no significant increases on the previous estimate was anticipated. It was also noted that additional finance had been secured from the Welsh Government for the expanded development, who were supportive of the project. It was re-iterated that the aim was to deliver a scheme that was sustainable and cost effective, applying value engineering to the project to get the best possible final product. It was added that the Council was looking to

sign a fixed price contract to secure the best deal for the taxpayer. The Committee would like to see the publication of the costs of the Scheme as soon as possible, given the cost-of-living crisis and other cost pressures, which you acknowledged, taking into account any restrictions on reporting due to commercial sensitivity. It was stated that figures would most likely be available later this year.

We asked you about progress in relation to the appointment of a Main Contractor, which your report stated would be confirmed in August. It was confirmed that the appointment had been made and would be announced shortly. We now know that Kier Construction has won the contract.

It was noted that other considerations, such as a business process analysis, which included determination of reception areas, opening days and times and staffing levels, etc., were still being developed within the Council as it was clear that the public still require a 'face to face' service (which comes at a cost), and we need to get it right. Once the building is operational, with tenants on board, there should be clarity about running costs and will be reflected in the Council's revenue budget.

Services

We asked for an update on which Council Services & Stakeholders will be working out of the new City Centre Community Hub, as well as the level of commitment that the Council is seeing from external partners.

You stated that the Community Hub would include the following internal Council services: Library, Archives, Revenues & Benefits, Housing Options, Lifelong Learning, Employability Services, and Contact Centre. We were told that discussions were on-going with external partners, details of which could not be disclosed at this time due to commercial sensitivities and were subject to agreements being in place. We noted that there is interest from public sector partners that would complement the Council services provided from the Community Hub, and that operationally every available space in the building would be able to be fed back into use of others, so that there is always maximum usage. We noted that consultation will continue as consideration is given to operational matters for the services that will be within the Community Hub.

Regarding the level of commitment from others, the Leader stated that, as with other development in the City Centre, the lead taken by the public sector in City Centre regeneration would create confidence within the private sector to do the same. He took the opportunity to share with the Committee news of significant property investment from a major regeneration organisation (Kartey Holdings Ltd) who had announced investment in sites within the City Centre, on Oxford Street in the vicinity of the Community Hub.

Public Access

The Committee was concerned about public access to the Community Hub for those with disability, for example the provision of disabled parking spaces. You assured us that consultation with relevant groups had informed the design. We noted that existing disabled parking facilities would be available at the rear of Marks and Spencer and in the surrounding area. It was clarified that access however would be from the front of the building, but that all relevant considerations have been given to ensure the entrance would be accessible to all users. It was stated that the proximity of disabled parking to the new Community Hub was arguably better than currently the case at the Civic Centre.

Timescale

The indicative completion date for this project was reported to be late October 2023, but you stated that this will be established once the main contractor is appointed. We heard that it was anticipated that the Community Hub would be operational early 2024, and likely to be open 7 days-a-week.

Further Community Hubs

We were interested in implications of the City Centre Community Hub on possible Hubs across the City and County, and the experience of the pilot community hub schemes in Gorseinon and Clydach. We noted from the Leader that that the COVID pandemic had interrupted the development of the Schemes but re-stated the desire to develop Hubs, utilising community buildings, more widely across Swansea, building upon the City Centre Community Hub. He indicated that the pilot schemes had delivered varying levels of success and would inform approaches to future Community Hub development in other areas.

Archive Service

Public Concerns

The Community Hub development and the re-location of the Archive Service is a matter of public interest, and we received contributions from members of the public who asked the Committee to raise their questions and concerns.

One had concerns about any reduction in public access to the Archive service / available space for users. You stated that there has been consultation and engagement with all services, not just the Archive Service, about requirements, to inform decisions regarding planning and design of the building and the utilisation of available space. You were confident that the Community Hub would maintain good public access to the Archive and deliver a good service to the public, considering opportunities for extended opening

hours and digitisation, and ability to use other public spaces within the Hub where possible.

Another was similarly concerned about a reduction in the capacity of the Archive Search Room but highlighted the effect this may have on educational services able to be provided by the Archive Service. We noted that the Archive Service introduced a service to schools in 2010, initially for primary schools at KS2 level but was soon extended to secondary schools at KS3, which has involved class visits to the Archive Service. You stated the Community Hub overall would have far greater space to accommodate groups of visitors and could potentially provide a better offering for schools.

Clearly the Archive Service will need to work through the detail and practical issues to sustain its education service, as there are rules (including security considerations) around how and where original documents can be accessed, hence the importance of a secure Search Room with sufficient capacity, to the Archive Service. It is clear that the Archive Service will need to change the way they provide services to schools and adapt to the new environment as the current service cannot be replicated in the new building. Turning threats into opportunities will be key.

Meeting Standards / Accreditation

When the Committee met in December 2021 there was discussion about the ability to meet required standards within the Community Hub for the proposed re-location of the Archive Service, including fire safety and security, and future expansion, to secure necessary accreditation / certification, as well as managing other risks. We followed up on that and acknowledging that considerable work has gone on to ensure standards, we asked what alternatives have been considered regarding re-location should there be an issue with achieving necessary accreditation / certification for the Archive Service, and continued status as a local place of deposit for public records.

You were confident about the achievement of accreditation and meeting required standards given the extent of consultation with relevant bodies in the design stage, which you felt, at this point, did not necessitate looking at an alternate plan.

We queried whether proposals provided the opportunity for expansion of the Archive Service, and it was confirmed that the Archive Strong Room (storage area) will have 25 years expansion space, and that all collection would be based on-site in the Community Hub, not in other locations. This means the new development provides enough space to hold the existing Archive and room for expansion. We noted that the South Wales Miners Library collection will also be incorporated within the Hub, with artefacts to be stored in the Archive.

Long-Term Thinking

We explored whether the re-location of the Archive Service into the Community Hub should be considered to be a temporary or permanent re-location. According to the Minutes of the West Glamorgan Archives Committee in March 2022, the move to the Community Hub is the first phase of a longer term project to relocate the Service to a new facility close to Swansea Museum and the National Waterfront Museum, which would enable opportunities for mutual collaboration with the museums and would also bring the opportunity for high class purpose-built facilities for the Archive Service going forward. It indicated that a sub-group of archivists and Swansea Council officers were working together to further progress this idea and had access to a £50,000 grant to initiate this work.

You confirmed that the sub-group were still working to progress the idea, and should this be feasible the siting of the Archive Service in the City Centre Community Hub would effectively be a temporary move. The Leader of the Council stated that the Council was under an obligation to identify a state-of-the-art facility and there existed wider opportunities for universities to be part of that, however, there were no plans in place at the moment for a collaborative facility, and work needed to be progressed now to relocate the Archive Service out of the Civic Centre. He stated that the Community Hub development was the most cost-effective solution at this time. We noted that future opportunities were not being ruled out should there be serious potential for a new facility. It was added that should the need arise, it would be fairly straightforward to convert the top floor of the Community Hub for alternate use, given its prime location and the market for that space.

The County Archivist was able to update us on developments and stated that work was being progressed (in the form of an 'invitation to tender') for a more ambitious 'longer-term' plan for the Archive Service, dependent on funding. He stated that he would be providing a report on the outcome of a feasibility study (funded by Welsh Government) on the idea of a regional / collaborative archive facility to the West Glamorgan Archives Committee by the end of March 2023.

We are concerned that a multi-million-pound solution is being developed to house the Archive Service which, depending on the outcome of the sub-group's report, could be redundant. If a purpose built facility is the longer term objective, would it not be better to keep the Archive Service where it is until that can be brought on-line?

Conclusions

The Community Hub is a positive development for the public, and its location in the City Centre should contribute to increased footfall – hopefully not only a well-used hub but wider benefit to other businesses and services in the City Centre, and catalyst for other development.

It should increase visibility of the Archive Service, though with the changes from the existing service to the new there will be a need to manage expectations, particularly those of existing users, who will be aware of these changes. While the building itself will no doubt provide a great environment, there is more a question of the performance and effectiveness of the Archive Service.

In the short to medium term at least, if the current scheme goes ahead, it's clear that the Archive Service will need to review and where necessary change the way it provides services, for example its offer to schools, taking into account the public space that will be available (the new Archive Search Room will be 50% smaller than the existing room in the Civic Centre) and other constraints, to adapt to the new environment. It remains to be seen whether this will result in an improved service or not, and we will monitor this with interest. We expect that you will engage and work closely with the West Glamorgan Archives Committee as the re-location progresses and take on board its views that will help work around issues, including public access.

Finally, we would like to see the publication of the Community Hub project costs as soon as possible, as the main contractor has now been appointed and the project is now moving towards practical completion.

Your Response

We hope that you find the contents of this letter useful and would welcome comments on any of the issues raised within. However, we do not expect you to provide a formal written response, unless there are any new developments or further information to provide in relation to the Community Hub and/or Archive Service to report when you have considered this letter.

If you do provide any response, we will publish in the agenda of our next available Committee meeting.

Yours sincerely,



COUNCILLOR PETER BLACK

Chair, Scrutiny Programme Committee

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Agenda Item 11



Scrutiny Programme Committee – 18 October 2022

Date and Time of Upcoming Scrutiny Panel / Working Group Meetings

18 October – 15 November

- a) 24 October at 10.00am – Partneriaeth Scrutiny Councillor Group (remote only via Zoom)
- b) 27 October at 4.30pm – Education Performance Panel
- c) 1 November at 4.30pm – Child & Family Services Performance Panel
- d) 8 November at 10.00am – Service Improvement & Finance Performance Panel
- e) 8 November at 4.00pm – Adult Services Performance Panel
- f) 9 November at 10.00am – Climate Change & Nature Performance Panel
- g) 14 November at 10.00am – Development & Regeneration Performance Panel

Scrutiny Meetings will be multi-location meetings, held in the Gloucester Room, Guildhall or accessed remotely via MS Teams, unless otherwise stated.